

Board of Trustees

Ventura County Community College District

<p style="text-align: center;">MINUTES FOR THE MEETING OF FEBRUARY 27, 2001</p>
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The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, February 27, 2001, in the City of Camarillo Council Chambers, Camarillo, California.

Roll Call

Board Members Present:

Robert S. Gonzales, President
Norman J. Nagel, Vice-President
Arturo D. Hernández
Allan W. Jacobs
John D. Tallman
Becky Lawson, Student Trustee

Management Present:

Philip Westin, Chancellor
Michael Gregoryk, Deputy Chancellor and Interim President, Oxnard College
Gene Farrell, Acting Vice Chancellor, Administrative Services
Marion Boenheim, Vice Chancellor, Human Resources
James Walker, President, Moorpark College
Ron Dyste for Larry Calderón, President, Ventura College
Jack Lipton, General Counsel
Dennis Cabral, Associate Vice Chancellor, Student Learning
Vic Belinski, Associate Vice Chancellor, Information Technology
Sue Johnson, Assistant Vice Chancellor, Business Services and Financial Management
Patricia Kistler, Director of Governmental and Public Affairs
Patricia Parham, Director of Personnel, Office of Personnel Commission and CMA President
Gil Putnam, Director, Facilities Planning and Construction
Cheryl Shearer, Dean, Economic Development

Faculty/Staff/Student Representatives:

Mary Jones, Oxnard College Academic Senate President
Lydia Cosentino, Ventura College Academic Senate President
Jorge Pongo, Moorpark College Associated Student Body Representative
Jose Leon, Ventura College Associated Student Government President
Larry Miller, AFT President
Kathy Colborn, Classified Supervisors' Representative

CALL TO ORDER

President Gonzales called the meeting to order in the City of Camarillo Council Chambers at 5:10 p.m.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There were no requests to speak.

RECESS TO CLOSED SESSION

The Board of Trustees recessed to Closed Session at 5:15 p.m. in the City of Camarillo conference room to address the following items. Trustee Nagel arrived at 5:20 p.m. and Trustee Hernández arrived at 5:35 p.m.

Employer/Employee Relations

- AFT
- SEIU

Chancellor's Report on Public Employee Performance Discipline/Evaluation

Pending Litigation [*Gov't Code §54956(a)*]

- *AFT vs. VCCCD (Paula Muñoz reassignment)*
- *AFT vs. VCCCD (Paula Muñoz union discrimination)*
- *AFT vs. VCCCD (Paula Muñoz evaluation)*
- *AFT vs. VCCCD (Paula Muñoz summer assignment)*
- *AFT vs. VCCCD (Muñoz/Carrasco/Suel tenure review participation)*
- *AFT vs. VCCCD (Ventura College Sheriff Academy)*
- *AFT vs. VCCCD (Anderson)*
- *AFT vs. VCCCD (McHargue)*
- *Beard vs. VCCCD*
- *Cantu vs. VCCCD*
- *Robles vs. VCCCD*
- *VCCCD vs. LXT, Inc. et al.*
- *Matsui vs. VCCCD*
- *Dow vs. VCCCD*
- *Goldberg vs. VCCCD*
- *Kraige vs. VCCCD*
- *Gasperi vs. VCCCD*

Threatened Litigation [*Gov't Code §54956(b)*]

Possible Initiation of Litigation [*Gov't Code §54956.9(c)*]

RECONVENE IN OPEN SESSION

President Gonzales reconvened the meeting in Open Session at 7:15 p.m. in the City of Camarillo Council Chambers.

PLEDGE TO THE FLAG

Trustee Hernández led the pledge to the flag.

CLOSED SESSION REPORT

Chancellor Westin read the following Closed Session report:

In the case of *VCCCD vs. LXT, Inc. and Gallo Nursery*, Ventura County Superior Court Case No. CIV200518, the Board voted unanimously to ratify a Settlement Agreement which involves payment of money to the District by Gallo Nursery. Copies of the Settlement Agreement are available through the Deputy Chancellor's Office.

In the case of *Kraige vs. VCCCD*, Ventura County Superior Court Case No. CIV 199919, the Board unanimously voted to respond to the lawsuit.

In the case of *Ronald Goldberg vs. VCCCD*, the Board voted 4-0-1 to deny the Tort Claim, with Trustee Jacobs abstaining.

Regarding the Grievance filed by Michael Gasperi, the Board voted 4-0-1 to defend the District at the Personnel Commission hearing, with President Gonzales abstaining.

PUBLIC NOTICE OF CHANGES TO THE AGENDA

Approval of Minutes

- 2.1 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for January 16, 2001** was revised in the Roll Call section to change Allan W. Gonzales to Allan W. Jacobs.

Student Learning

- 3.3 Study Abroad Program, Ventura College, Costume Tour of Europe, Summer 2001** was revised to change the departure and return dates and to make some modifications in the itinerary.

Business Services

- 6.3 Purchase Orders**
6.3.1 Approval/Ratification of Board Purchase Order Report #7 (FY2000-2001) was revised to include additional purchase orders.

First Reading

- **Proposed Addition to Board Policy Manual, Section E.23, Rules and Regulations for Employee Personal Necessity and Sick Leave** was pulled from the agenda.

PUBLIC COMMENTS REGARDING AGENDIZED ITEMS

Martin Jones expressed his concerns about the Ventura County Community College District partnering with the City of Oxnard for the development of College Park. President Gonzales acknowledged that this item was a non-agendized item and should have been heard at end of agenda.

Consent Calendar Items

It was moved by Trustee Nagel, seconded by Trustee Jacobs, and carried on a unanimous vote, to approve the following Consent Calendar Items: (Lawson - yes)

Approval of Minutes

- 2.1 Action to Approve Minutes of the Regular Meeting of the Board of Trustees for January 16, 2001** was approved.

Student Learning

- 3.1 Approval of 1999-2000 Distance Education Reports** was granted to approve the 1999-2000 Distance Education Reports prepared by Moorpark, Oxnard, and Ventura Colleges.
- 3.2 Study Abroad Program, Ventura College, Havana, Cuba, Summer 2001** was approved.
- 3.3 Study Abroad Program, Ventura College, Costume Tour of Europe, Summer 2001** was approved.
- 3.4 Study Abroad Program, Moorpark College, Masterworks Abroad, Music, Summer 2001** was approved.
- 3.5 Approval of Cuba International Cultural and Educational Exchange - Ventura College** was granted to approve the travel of a delegation of college staff, college trustees, students and community leaders to Cuba as part of the Cuban International Cultural and Educational Exchange Program, April 7-14, 2001, organized and hosted by Ventura College.

- 4.1 **Proposed Revision to Board Policy Manual Section J.12 Smoking Policy** was approved.
- 4.2 **Course Approvals: New and Revised Courses – Moorpark and Ventura Colleges, and New Program - Moorpark College** were approved.
- 4.3 **Annual Transfer Center Plans – Moorpark, Oxnard, and Ventura Colleges** were approved.

Human Resources

- 5.1 **Abolishment/Establishment/Increase/Decrease of Positions**
 - 5.1.1 **Establishment of Position – Moorpark College** was granted to establish a full-time tenure track academic position of Art Instructor, PCN #MFT373, Moorpark College, effective Fall, 2001.
 - 5.1.2 **Establishment of Position – Moorpark College** was granted to establish a full-time tenure track academic position of Biology Instructor, PCN #MFT375, Moorpark College, effective Fall, 2001.
 - 5.1.3 **Establishment of Position – Moorpark College** was granted to establish a full-time tenure track academic position of Career Center Coordinator, PCN #MFN305, Moorpark College, effective Fall, 2001.
 - 5.1.4 **Establishment of Position – Moorpark College** was granted to establish a full-time tenure track academic position of Criminal Justice Instructor, PCN #MFT377, Moorpark College, effective Fall, 2001.
 - 5.1.5 **Establishment of Position – Moorpark College** was granted to establish a full-time tenure track academic position of Dance Instructor, PCN #MFT374, Moorpark College, effective Fall, 2001.
 - 5.1.6 **Establishment of Position – Moorpark College** was granted to establish a full-time tenure track academic position of Economics Instructor, PCN #MFT378, Moorpark College, effective Fall, 2001.
 - 5.1.7 **Establishment of Position – Moorpark College** was granted to establish a full-time tenure track academic position of English Instructor, PCN #MFT380, Moorpark College, effective Fall, 2001.
 - 5.1.8 **Establishment of Position – Moorpark College** was granted to establish a full-time tenure track academic position of Exotic Animal Training/Management Instructor, PCN #MFT379, Moorpark College, effective Fall, 2001.
 - 5.1.9 **Establishment of Position – Moorpark College** was granted to establish a full-time tenure track academic position of Math Instructor, Moorpark College, effective Fall, 2001.
 - 5.1.10 **Establishment of Position – Moorpark College** was granted to establish a full-time tenure track academic position of Radio/TV Instructor, PCN #MFT376, Moorpark College, effective Fall, 2001.

- 5.1.11 Establishment of Classified Position – Moorpark College** was granted to establish a classified position of Network and Technical Services Supervisor, PCN #MSC129, Moorpark College, College Services, effective March 1, 2001.
- 5.1.12 Establishment of Classified Position – Oxnard College** was granted to establish a classified position of Administrative Assistant II, PCN #XCU286, Oxnard College, Liberal Education, effective March 1, 2001.
- 5.1.13 Establishment of Classified Position – Ventura College** was granted to establish a full-time tenure track academic position of Nursing Instructor, PCN #VFT367, Ventura College, effective Fall, 2001.
- 5.2 Academic Actions**
- 5.2.1 Approval of Employment under Special Pre-Retirement Program – Ventura College** was granted to Dr. Susan Webster, a full-time Instructor at Ventura College.
- 5.2.2 Acceptance of Resignation/Retirement – Full-time Academic Personnel – Ventura College** was granted to Thomas R. Bertolino, a full-time Instructor in Engineering & Math at Ventura College, effective May 16, 2001.
- 5.2.3 Acceptance of Resignation/Retirement – Full-time Academic Personnel – Ventura College** was granted to accept the retirement of William Robinson, a full-time Instructor in Math at Ventura College, effective May 16, 2001.
- 5.2.4 Approval of Request for Reduction in Full-time Contract Assignment – Moorpark College** was granted to Gillian Dale, an Instructor in English at Moorpark College, effective January 4, 2001 – May 16, 2001.
- 5.3 Ratification of District’s Initial Proposal to AFT** was granted.
- 5.4 Ratification of District’s Initial Proposal to SEIU** was granted.
- 5.5 Receipt of AFT’s Initial Proposal to the District** was granted.
- 5.6 Receipt of SEIU’s Initial Proposal to the District** was granted.

Business Services

- 6.2 Checks**
- 6.2.1 Ratification of Accounts Payable and Payroll for the Period of January 1, 2001 – February 7, 2001** was granted.
- 6.3 Purchase Orders**
- 6.3.1 Approval/Ratification of Board Purchase Order Report #7 (FY 2000 - 2001)** was granted for December 22, 2000 – February 7, 2001.
- 6.5 Budget Amendments**

6.5.1 Approval of Contract/Grant Amendments - General Fund - Restricted was granted to accept amendments to existing contracts/grants.

6.7 Contracts

6.7.1 2000-2001 Restricted Funds Budget Amendment - General Fund Restricted was approved to accept new contracts, grants and restricted revenues for the current fiscal year and amendment to the General Fund - Restricted budget as presented.

Trustees/Chancellor

7.1 Action to Approve Governing Board Member Absence. No absences were reported.

Action Items

Business Services

- 1. Acceptance of Gifts (6.1)** was moved by Trustee Jacobs, seconded by Trustee Nagel, and carried on a unanimous vote, to accept the following items that were donated to Moorpark College. (Lawson – yes)

Organ

Donated by: Dr. Robert Turner
521 W. Channel Islands
Port Hueneme, CA 93041

Piano

Donated by: Patricia & Steven Ducharme
4324 N. Skylark
Moorpark, CA 93021

*Action on Items Listed on the
Consent Calendar but Pulled to be Considered Individually
End of Board Actions*

Reports

STUDENT AND STAFF ORGANIZATIONS REPORTS

- **Student Government representatives**

- Jorge Pongo said that the Moorpark College student government elections would be held on March 27 and 28. He commented on the recycling bins on campus, Campus Escort Program Appreciation Day, Health and Awareness Day, and the Staff and Faculty Appreciation Day. He announced that tickets were on sale at Moorpark College for the bus trip to the Kings game on March 31.
- Jose Leon commented on Club Day at Ventura College. He said that members of the Associated Student Government were visiting classrooms to listen to students' concerns.
- Student Trustee Lawson commented on her trips to Sacramento and Washington D.C. She reported on a proposed Student Trustee Caucus and a resolution suggesting a change of the student trustee election date.

- **Academic Senate representatives**

- Mary Jones indicated that Stephen Delgado, the Oxnard College student representative, was unable to attend the Board meeting. She commented on the Program Review Committee and Facilities Master Planning at Oxnard College. Ms. Jones pointed out that the Oxnard College Academic Senate has a web page.

- **Personnel Commission representative**

- Patricia Parham commented on the District's request to designate three positions as senior classified administrative positions and indicated that the Personnel Commission approved the position of Assistant Vice Chancellor of Business Services & Financial Management. She said that the Commission would like additional information on the other two positions. Chancellor Westin indicated that Dr. Boenheim is reviewing the classifications. Trustee Tallman asked for additional information regarding this issue.

CHANCELLOR'S REPORT

- **Presidents' Reports**

- Ron Dyste said that Larry Calderón was unable to attend the Board meeting because of a death in the family. He pointed out that the Ventura College Women's Volleyball Team, Women's Water Polo Team, and the Men's Swimming and Diving Team received statewide academic honors. He invited the Board to participate in the "Pirate Scholarship Stroll" on March 31 and to attend the concerts presented by the Ventura College Community Orchestra on March 17 and 18. Mr. Dyste announced that Lena Settem, Business Information Systems Department, was the recipient of the Starfish Award for the month of February.

- James Walker commented on the Moorpark College *Campus Voice* and pointed out that his wife, Nancy, was one of the artists in the Life Drawing Show pictured on the front page. He announced that *South Pacific*, directed by Les Wieder, would be held in March at the Performing Arts Center Main Stage. Dr. Walker commented on the new brochure developed for Moorpark College job announcements.
- Michael Gregoryk announced that the Oxnard College Foundation's Fourth Annual Celebrity Waiter Dinner would be held on March 29 and that there would be two "Black History Month" events on February 28 at Oxnard College. He commented on monthly open forums that will be held at Oxnard College to discuss with students and staff any issues. Mr. Gregoryk indicated that in May he would be making the commencement speech at his alma mater, Western Nebraska University.
- **Deputy Chancellor's Report**
 - **Student Fee Collections**
 - Dennis Cabral and Vic Belinski explained the implementation process for the new Student Fee Collection Policy and acknowledged the efforts of all those who were involved in this endeavor. There was a brief discussion regarding this issue. Trustee Hernández asked for additional cost information.
 - **Summer Energy Conservation**
 - Michael Gregoryk reported on the need for additional energy conservation during the summer months and commented on alternative scheduling. He indicated that the Siemens Corporation would be conducting an energy study for the Ventura County Community College District. There was a brief discussion regarding energy conservation at the District. Chancellor Westin asked for input from the Board and each Board member expressed support for energy conservations efforts. Dr. Westin indicated that administratively the District would be making decisions immediately, due to the need to publish the summer schedule of classes.
- **Vice Chancellor's Report**
 - Marion Boehnheim reported that the Oxnard College President brochure is being printed and gave a brief update on the dean search at Oxnard College. She commented on employee training and possible internships for graduate students. She pointed out that March is "Women's History Month."

First Reading Items

- **Course Approvals: New and Revised Courses – Moorpark, Oxnard, and Ventura Colleges** was accepted for Second Reading.
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Trustee Issues

- **Trustee Issues**
 - Trustee Jacobs reported on the Community College League of California conference in Sacramento. It was suggested that the Legislative Committee become proactive in discussing with legislators community college issues. Dr. Jacobs commented on equalization.
 - Trustee Hernández indicated that he toured the campuses at Oxnard and Moorpark Colleges and thanked Mary Jones and Larry Calderón for their hospitality. He said that he met with Dr. Walker at Moorpark College. Mr. Hernández commented on the conference in Sacramento.
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PUBLIC COMMENTS REGARDING NON-AGENDIZED ITEMS

Eric Deardoff read a letter from the Associated Students of Ventura College in support of increasing the numbers of full-time faculty and improving conditions for part-time faculty at Ventura College.

John Shappet expressed his concerns regarding the new Jewish Studies Program at Moorpark College. The Board asked staff to contact Mr. Shappet to address his concerns.

ADJOURNMENT

At 9:05 p.m., President Gonzales adjourned the meeting. (Lawson – yes)