

SANTA PAULA REDEVELOPMENT/VENTURA COUNTY COMMUNITY
COLLEGE DISTRICT
Joint Powers Improvement Authority Commission

Meeting Minutes of
November 7, 2007
Ventura County Community College District
255 W. Stanley Avenue, Suite 150, Ventura, CA 93001

1. Call to Order

The meeting was called to order by Dr. Larry Miller.

Members in attendance: Dr. Gabino Aguirre, Mr. Robert Gonzales, Dr. Larry Miller, Dr. Robin Calote, Ms. Sue Johnson.

Staff in attendance: Mr. Wally Bobkiewicz, Ms. Elisabeth Amador, Ms. Mary Anne McNeil; Tom Kimberling

2. Public Comment

No public comment

3. Agenda Items

- Approval of Minutes:
Minutes approved by Commission.

- Financial Status of Authority Trust Fund:
VCCCD provided a reconciliation of Santa Paula RDA pass thru payments to VCCCD for 1991/1992 through 2005/2006 and interest revenues received, totaling \$440,456. \$196,831 of the funds has been expended, leaving an ending balance of \$243,625 as of June 30, 2007. In addition, \$57,991 in 2006/2007 pass thru payment is still pending.

- Annual Financial Audit of Authority Trust Funds
VCCCD provided a summary of the prior meeting's discussion regarding the Joint Powers Agreement, Section 6 regarding accountability, reports and audits, specifically the need for a financial audit to be conducted annually. VCCCD staff presented two options to complete the annually required audit: the first to have the audit conducted in conjunction with VCCCD's general audit, resulting in cost savings to the JPA, or conduct a separate audit at a cost of \$5,000 to \$6,000. Further discussion concluded that the audit be conducted in conjunction with VCCCD's general audit, but be highlighted as a separate section. It was moved by Dr. Miller and seconded by Dr. Aguirre to approve a general audit with a separate section for Authority.

- Approval of FY 2007-08 Budget

VCCCD provided an overview of the projected budget needs for Santa Paula campus, which included \$100,000 to cover annual rents portion and site improvements, including new gate, security and parking lot repairs. Staff is also exploring the option to rent the other half of existing building increasing the annual rent to \$187,000, which would still require a \$50,000 contribution from Authority funds.

Other discussion included future plans to maintain Santa Paula campus at the current location for up to 5 years and expand to another location in the future as campus needs continue to grow. It was moved by Dr. Calote and seconded by Ms. Johnson to approve the FY 2007-2008 Budget.

- Authorized Use of Authority Funds

VCCCD provided a summary of a July 2, 2007 letter sent by Santa Paula Mayor Ray Luna regarding the use of authority funds only inside the Redevelopment Project Area. VCCCD's legal counsel recently concluded that funds can be used outside the project area and is in the process of sending a response letter to Mayor Luna. No action was required on this item.

- Update on Ventura College Activities in Santa Paula:

VCCCD provided an overview of Ventura College's Promise Program, which has an increased enrollment of 1,000 students, 106 are current Santa Paula High School students. There is an interest to further develop a local program in Santa Paula to provide more college education opportunities. Dr. Aguirre expressed the interest and support for the program by Santa Paula's Latino Town Hall. In addition, VCCCD provided a summary of a community survey focused on the Santa Paula campus and Santa Clara Valley. Programs of interest focus around fast track education programs, vocational degrees and bilingual classes.

A draft of the Master Plan for the campus is being completed for full presentation in the near future to the VCCCD Board. The goal for the Santa Paula campus is to grow the full-time student enrollment to 500 plus students. The plan to accomplish this goal is to focus on career college courses with fast track programs; identify most logical programs and courses to meet student interests and educational needs; implement a work skills competency test to evaluate student skills; and increase marketing information on courses and programs offered at the campus. No action was required on this item.