

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board of Trustees
Chancellor Search Subcommittee

January 21, 2003
Meeting Notes

Present: Allan Jacobs, Mary Anne Rooney, James Walker, Bill Studt, and Eileen Welser

CALL TO ORDER

Mary Anne Rooney called the meeting to order in the District Service Center chancellor's conference room at 12:03 p.m.

PLEDGE TO FLAG

Allan Jacobs led the pledge to the flag.

Guests: Brandy Huffer, Irma Lopez, and Patricia Parham

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

AGENDA ITEM:

1. Job Description and Timeline for Community Members

James Walker distributed a job description and timeline for the Chancellor's Search Committee membership.

Mary Anne Rooney suggested that the committee meetings be scheduled during the daytime and at night to accommodate the community members. Dr. Jacobs said that Pat Murray from the League of Women Voters had asked to be one of his community members on the Chancellor's Search Committee. He informed Mrs. Murray that he had already selected his community representatives, but that if either of the appointees dropped off the committee that he would be pleased to appoint her as the replacement.

2. RFP Update

Mary Anne Rooney reviewed the Board recommendations. Mr. Studt distributed a copy of the RFP and the mailing list for the Chancellor's Search. He gave a brief overview of the RFP and indicated that the final submission date would be February 4th. The subcommittee will provide to the Board a short list of candidates to be interviewed at the Board meeting. There was a brief discussion regarding the process to be used.

Allan Jacobs commented on the subcommittee format.

3. Selection of Chancellor's Search Committee Members

Mary Anne Rooney asked for additional information on the individuals who were recommended to serve on the committee. The subcommittee agreed that an email would be sent requesting additional information on why they want to be on the committee and what experience they would bring to this process.

It was decided that the Academic Senate President would be one of the faculty committee members from each college and that they would not need to provide the additional information.

The next Chancellor Search Subcommittee will be held on February 4th at 2:30 p.m. in the Chancellor's Conference Room with the following agenda:

- Finalization of Search Committee Recommendations
- RFP Update

ADJOURNMENT

The meeting was adjourned at 1 p.m.