

**VENTURA COUNTY COMMUNITYCOLLEGE DISTRICT**  
**Board Construction Subcommittee**  
**July 26, 2005**

**Meeting Notes**

**PRESENT:** Trustee Mary Anne Rooney, Trustee Bob Huber, Bill Studt, Robin Calote, Handel Evans, Mary Anne McNeil, Ken Bailey, Les Dickey, John Sinutko, Vic Belinski, Diane Stephens, Michael Boulton, Lydia Ledesma-Reese

**CALL TO ORDER:**

The meeting was called to order at 5:18 p.m.

**PUBLIC COMMENTS ON AGENDA ITEMS:**

None

**AGENDA ITEMS:** The agenda was reordered to allow GKK Educational to make their presentation first.

**Purchasing/Business Services**

- 1. Acceptance of Completion of Bid 257, Ventura College Roofing Project**  
This item presents for approval the acceptance of completion of Bid 257, Ventura College Roofing Project. Recommended for approval.

**Architect Presentation**

- GKK Educational (Oxnard College Performing Arts Classroom/Auditorium) David Hunt, AIA/Principal, Edmund Einy, AIA, and Kris Kay, AIA, and Fred Masino, Theater Consultant, made this presentation to the Subcommittee.

**Capital Planning, Design and Construction**

- A. Approval of Subcontractor Substitution for the Maintenance Warehouse at Moorpark College**  
This item presents for approval the substitution of Reid Electric Company as the listed subcontractor with J. Evans Construction, the general contractor, for the electrical installation portion of the work on Project #19111: Maintenance Warehouse at Moorpark College. No objection was received from Reid Electric to this substitution. Recommended for approval.
  
- B. Approval of Contract with GKK Educational to Provide Architectural Design Services for the Performing Arts Classroom and Auditorium at Oxnard College**  
This item presents for approval a contract with GKK Educational in the amount of \$1,207,668 to provide architectural design services for the Performing Arts Classroom and Auditorium at Oxnard College. After much discussion, the Trustees asked to review the GKK portfolio of projects, and not necessarily “theater” projects, but any projects that the firm has completed. Mr. Evans was asked to obtain this portfolio information and forward it to the Trustees. This item was tabled until the Trustees have an opportunity to review the portfolio.

**C. Approval of Contract with Plan Net Consulting Group to Provide Consulting Services for the Information Technology Portion of the Construction Documents for the Student Services Building at Oxnard College**

This item presents for approval a contract in the amount of \$6,000 with Plan Net Consulting Group to Provide Consulting Services for the Information Technology design of the new Student Services Building at Oxnard College. Plan Net will assist JCM on the technical aspects of this project to ensure that the Student Services Building is able to support technology well into the future. Recommended for approval.

**D. Approval to Increase Contract with BTC Labs to Provide Inspector of Record Services for Improvements to the Auto Technology Building at Oxnard College**

This item presents for approval an increase to the contract with BTC Labs in the amount of \$27,780 to provide Inspector of Record (IOR) services for the Gymnasium Renovation at Oxnard College. The Division of the State Architect (DSA) has determined that there is a need for a full-time inspector on this project. Recommended for approval.

**E. Approval of Contract with BTC Labs to Provide Inspector of Record Services for Improvements to the Auto Technology Building at Oxnard College**

This item presents for approval a contract with BTC Labs in the amount of \$57,700 to provide Inspector of Record (IOR) services for the improvements to the Auto Technology Building at Oxnard College. The DSA requires a full-time inspector on this project. Recommended for approval.

**F. Approval of Contract with BTC Labs to Provide Inspector of Record Services for the LRC Telephone MDF (Main Distribution Frame) Renovation at Oxnard College**

This item presents for approval a contract with BTC Labs in the amount of \$31,800 to provide Inspector of Record (IOR) services for the LRC Telephone MDF Renovation at Oxnard College. The DSA requires a full-time inspector on this project. Recommended for approval.

**G. Approval of Subcontractor Substitution for the Improvements to the Auto Technology Building at Oxnard College**

This item presents for approval the substitution of Epcon Industrial Systems, the listed subcontractor, with Maximum Equipment Systems, as the paint booth supplier/installation subcontractor for the work on Project #29208: Improvements to the Auto Technology Building at Oxnard College. Epcon Industrial Systems was not licensed in the State of California to do the installation portion of the work. Recommended for approval.

**H. Approval of Contract with Plan Net Consulting Group to Provide Consulting Services for the Information Technology Portion of the Construction for the Building “D” and “CR” Renovation Project at Ventura College**

This item presents for approval a contract with Plan Net Consulting Group in the amount of \$12,210 to provide consulting services for the Information Technology portion of the construction for the Building “D” and “CR” Renovation project at Ventura College. Plan Net will supply the specific technical and professional skills necessary for the installation of the new communication cable system and appropriate infrastructure for this building. Recommended for approval.

**I. Approval of Contract with McGillivray Construction, Inc. for the Renovation of the Athletic Fields at Ventura College**

This item presents for approval the award of a contract with McGillivray Construction, Inc. in the amount of \$3,368,000 for the renovation of the Athletic Fields at Ventura College. Mr. Evans explained that, although McGillivray Construction is the apparent low bidder for this project, they have admitted that a mistake was made in the submittal of their bid. The required acceptance letter has been sent to McGillivray, allowing them five days to respond. It was noted that both the first and second bidders are within the established budget. If McGillivray backs out, the second firm will be recommended. If this is determined before the Board agenda is posted, the change will be made on it; if not, it will be read into the record at the Board meeting. Recommended for approval.

**J. Acceptance of Change Order Summary Report for Capital Projects**

This item presents for approval the Change Order Summary Report for Capital Projects. Recommended for approval.

**Action Items**

• **Approval of Continuation of Contract with JCM Group as Construction and Program Managers for the Ventura County Community College District**

This item presents for approval a one-year extension of the contract with JCM Group, a Division of Heery International, Inc., as the construction and program managers for the Ventura County Community College District from October 1, 2005, through September 30, 2006, at a contract price not to exceed \$3,376,863. Mr. Evans noted that this is essentially the same contract as last year. JCM Group will provide the Trustees with an updated Measure S status report before the Board meeting.

**Report on Measure S**

• **Report of Measure S Bond Expenditures (under \$25,000)**

The report of Measure S Bond Expenditures under \$25,000 was reviewed and discussed.

• **Citizens Oversight Committee**

Mr. Evans briefed the committee on emerging issues concerning the Citizens Oversight Committee representation. Board members will be receiving a synopsis of e-mails regarding this.

**Other**

- **Oxnard College Public Restrooms/Office/General Storage Facility**  
Trustee Rooney asked for clarification on the possibility of this project going over budget. It was noted that all bids must come in within the budget; however, if by chance it should go over budget, President Ledesma-Reese assured the committee that the Foundation would cover the excess costs.
  
- **North Park Agreement**  
Legal counsel has advised that there are significant concerns about the agreement between North Park Village and the District. Those concerns are being discussed with the City attorney of Moorpark, and the agreement will not be brought forward until the District's legal counsel has approved the content. Trustee Huber noted that the North Park issue has been delayed until next year, and the Trustees instructed Mr. Evans to ensure that the agreement was acceptable to our general counsel prior to being submitted to the Board for consideration.
  
- **Golden State Labor Compliance**  
Trustee Rooney asked for clarification on whether this is a total labor compliance program or whether it is based on a project-by-project award. Mr. Evans will research this.
  
- **Next meeting:** August 30, 5:15 p.m. DSC conference room

**ADJOURNMENT**

The meeting adjourned at 7:05 p.m.