

VENTURA COUNTY COMMUNITYCOLLEGE DISTRICT
Board Construction Subcommittee
April 26, 2005

Meeting Notes

PRESENT: Trustee Mary Anne Rooney, Trustee Bob Huber, James Meznek, Handel Evans, Mary Anne McNeil, Ken Bailey, Les Dickey, Ray Di Giulio, Chris Cardell, JoNell Miller, Diane Stephens

CALL TO ORDER:

The meeting was called to order at 5:37 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS:

None

AGENDA ITEMS:

Purchasing/Business Services

- 1. Budget Amendment: Capital Projects Fund (State Construction Funds)**
This item requests approval to amend the Capital Projects Fund budget, as presented. State working drawing funds are being released for the Oxnard College Warehouse project. This is a request to increase the budget by \$65,000.

- 2. Acceptance of Completion of Bid 245, HVAC Upgrade in English/Photography/Foreign language Building (F) at Ventura College**
This item presents for approval the acceptance of completion for Bid 245, HVAC Upgrade in English/Photography/Foreign Language Building (also known as Communications Building, F) at Ventura College. This project was completed on schedule and within budget.

- 3. Acceptance of Completion of Bid 252, Upgrade and Installation of Electrical Transformers at Ventura College**
This item presents for approval the acceptance of completion for Bid 252, Upgrade and Installation of Electrical Transformers at Ventura College. This project was completed on schedule and within budget.

Capital Planning, Design and Construction

- A. Acceptance of the District's State Five-Year Capital Construction Plan**
This item presents for approval the acceptance of the District's State Five-Year Capital Construction Plan. The Five-Year Plan is due to the State on June 1. A copy of the full text, together with all technical support

documentation, is available for viewing in the Capital Planning, Design and Construction Office.

- B. Acceptance of Completion for Project #19427: Storm Drain Replacement at Moorpark College**
This item presents for approval the acceptance of completion for Project #19427: Storm Drain Replacement at Moorpark College. This project was completed on time and within budget.
- C. Approval to Increase the Contract with Fugro West, Inc. to Provide Additional Geotechnical Testing Services for the Learning Resource/Telecommunications Center at Moorpark College**
This item presents for approval a contract with Fugro West, Inc. in the amount of \$37,485 to provide additional geotechnical testing services for the Learning Resource/Telecommunications Center at Moorpark College. This additional testing, which was not previously anticipated, was required for the utility trenching and retaining wall backfill.
- D. Approval to increase the Contract with Spencer/Hoskins Associates for the Learning Resource/Telecommunications Center at Moorpark College**
This item presents for approval a contract Increase with Spencer/Hoskins Associates in the amount of \$29,642 for the Learning Resource/Telecommunications Center at Moorpark College. It was noted that this cost increase is tied to the original Architectural Agreement and that the revised Agreement no longer contains this provision. All current bond projects utilize the new Agreement.
- E. Acceptance of Completion of Project #19113: Construction of Track and Field at Moorpark College**
This item presents for approval the acceptance of completion for Project #19113: Construction of the Track and Field at Moorpark College. This project was completed within budget; however, it was not completed on time due to weather delays.
- F. Approval of Design Drawing for the Information Technology Improvements to the LRC Building at Oxnard College**
This item presents for approval the design drawings for the Information Technology improvements to the existing LRC Building at Oxnard College. This technology upgrade project only converts one room in the LRC used to house data equipment. This room must be redesigned to accommodate new equipment necessary to expand the telephone system at Oxnard College and will not affect the architect's design work on the rest of the building.

- G. Approval of a Contract with Pat McCarthy Construction for Improvements to the Auto Technology Building and Site at Oxnard College**
This item presents for approval a contract with Pat McCarthy Construction in the amount of \$749,821 for the improvements to the Auto Technology Building and site at Oxnard College. It was noted that these upgrades are necessary to improve such things as security in the area, traffic circulation, air quality, material storage and parking.
- H. Approval of Completion of Project #29108: Construction of North Parking Lot and West Campus Drainage System at Oxnard College**
This item presents for approval the acceptance of completion for Project #29108: North Parking Lot and West Campus Drainage System at OC. This project was completed within budget; however, it was not completed on time due to weather delays.
- I. Acceptance of Completion for Project #29431: Electrical Systems Upgrade, Phase I, at Oxnard College**
This item presents for approval the acceptance of completion for Project #29431: Electrical Systems Upgrade, Phase I, at Oxnard College. This project, which came in under budget, was the first phase of a multi-phased project. The second phase should also come in at budget.
- J. Approval of the Schematic Design Drawings for the Student Services Building and Food Service Facility at Oxnard College**
This item presents for approval the schematic design drawings for the Student Services Building and Food Service Facility at Oxnard College. These schematic design drawings were presented to Oxnard College at a special meeting on campus. It was noted that, for the time being, the architect will work on the Student Services Building and the Food Service Facility is on hold.
- K. Approval of Contract for the West Parking Lot Renovation at VC**
This item presents for approval the award of a construction contract to the lowest responsible bidder for the renovation of the West Parking Lot at Ventura College. Bids for this project open May 3. Information on the successful bidder will be announced at the Board meeting. Trustee Rooney suggested looking at VCREA for possible additional funding.
- L. Approval of a Contract for the Building “D” and “CR” Renovation at Ventura College**
This item presents for approval the award of a construction contract to the lowest responsible bidder for the renovation of Buildings “D” and “CR” at VC. Bids for this project open May 10. Information on the successful bidder will be announced at the Board meeting.

- M. Acceptance of Change Order Summary Report for Capital Projects**
This item presents for approval the Change Order Summary Report for Capital Projects. Minor changes were made to the wording on some of the attachments. It was noted that the Oxnard College Electrical Transformer should not have failed; therefore, action is being taken to implement the warranty and recover the cost.

Action Items:

- **Approval of the Resolution Authorizing the Ventura County Community College District to Grant an Easement to the Ventura County Waterworks District for a Relocated Water Line across Moorpark College Property**
This item presents for approval a Resolution authorizing the Ventura County Community College District to grant an easement to the Ventura County Waterworks District for a relocated water line across Moorpark College Property. The existing water line runs under the site of the new Warehouse. The County of Ventura has denied the request to reroute it; therefore, a new line must be installed, which will tie into the water line at the road. Trustee Huber requested that the number of the Waterworks District be added to the Board item.

Report on Measure S

1. **General Oversight Report**
 - a. **Report of Measure S Bond Expenditures (under \$25,000)**
The report of Measure S Bond Expenditures under \$25,000 was reviewed and discussed. It was noted that the fee charged by Altoon and Porter for extra work done on the redesign of the EATM project was a reasonable expense.
 - b. **Conejo Center – Update**
Copies of the Conejo Master Plan, as proposed by the Conejo Valley Unified School District, have been forwarded to Dr. Meznik. The District is in the process of reviewing the draft. The VCCCD/CVUSD Memorandum of Understanding required that the CVUSD begin the environmental review first, at their expense. After it has been completed, it will be presented it to the CVUSD Board. It was noted that, when this project is completed, it is possible that during the day, high school students would be on the campus at the same time as college students; however, a locking fence would separate the two groups. During evening hours, the campus would only be open to college students.
 - c. **Ventura College Athletics Project**
At its April 12, 2005, meeting, the Board took action to reject all bids on this project, which came in over budget. Mr. Dickey asked

for approval to re-bid the project by phasing it to stay within the budget. Trustee Huber expressed concern that no program is cut by changing the scope of the work. It was noted that the Board Construction Subcommittee does not deal with academic programming issues, and the phasing of the project appears to be the best way to ensure continued support of the four athletic programs involved. Trustee Huber requested a short informational report be given to the other Board members to make them aware of this issue.

Other

1. Report on VCREA

Three JCM representatives attended a meeting with Ventura County Regional Energy Alliance personnel to discuss opportunities for energy savings within the District's construction program. Mr. Dickey reported that most of the money offered by VCREA is for savings attained in renovation projects, rather than new construction; however, the VCCCD has submitted requests for funding.

Next meeting: June 7, 5:15 p.m. DSC conference room

ADJOURNMENT

The meeting adjourned at 7:50 p.m.