

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT**  
**Board Construction Subcommittee**  
**District Service Center Conference Room**  
**(Trustee Members: Mary Anne Rooney and Robert Huber)**

**January 6, 2005**  
**5:15 p.m.**

**Meeting Notes**

**Present: Robert Huber, Mary Anne Rooney and James Meznik  
Vic Belinski, Michael Bolton, Chris Cardo, Terry Cobos, Eva Conrad, Les Dickey, Ray DiGuilio,  
Handel Evans, Mike Gregoryk, Sue Johnson, Dick Jones, Lydia Ledesma-Reese, Mary Anne  
McNeill, and Eileen Welser. Guests: Leo Valenzuela, Danny Zaragoza**

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**CALL TO ORDER**

At 5:25 p.m., the meeting was called to order.

The following items were removed from the *Capital Planning, Design and Construction* portion of the agenda and will be placed on the March agenda:

- Oxnard College Classroom Building – Revised Project Definition Report
- Ventura College Revised Project Budget and Campus Capital Project Priority List

Trustee Rooney welcomed Trustee Huber and gave a brief overview of the current meeting process used for the Construction Projects Subcommittee.

**AGENDA ITEMS**

**Old Business**

None.

**New Business**

**PUBLIC COMMENTS ON AGENDA ITEMS**

Mr. Leo Valenzuelo addressed the subcommittee regarding the contract with Golden State Labor Compliance Services. He pointed out that the group was not from the Ventura County area and asked why the RFQs that he submitted were not considered.

Handel Evans explained the process that was used and indicated that it was the practice to interview all qualified local firms. Mr. Evans pointed out that it was unlawful to restrict contracts to the local area. He said this was a state initiative that required a compliance program.

Trustee Huber requested that the subcommittee packet be sent in a timely manner, with no changes at the meeting.

### ***Purchasing***

1. **Bid #240, Fiber-Optic Cable Plant Upgrade at Ventura College.**  
Vic Belinski said this was part of the infrastructure upgrade. Trustee Rooney asked where this was listed in the Bond project. Mary Anne McNeil gave a brief explanation.
2. **Bid #251, 3M Library Security Equipment for Ventura and Moorpark Colleges**  
Terry Cobos said the bid opening would be held on January 19. Trustee Rooney asked for an update and asked why CalSave and CMAST were not used at all campuses. Terry Cobos pointed out that they were not always cost effective.
3. **Acceptance of Completion of Bid #239, Installation of Fiber Optic Cable for Oxnard College Completed.** This project was within budget and on time.
4. **Budget Amendment: Capital Projects Fund – Oxnard College Warehouse**  
Mary Anne McNeill gave a brief overview of this item. Les Dickey pointed out that it was funded with Measure “S” and State funds.

### ***Capital Planning, Design and Construction***

1. **Approval of Contract with Golden State Labor Compliance Services for Labor Compliance Consulting Services for the Moorpark College Child Development Center** provides consulting services in connection with the Labor Compliance Program as required by State law for construction funds provided by Propositions 47 and 55.

It was pointed out that this project was funded with state money.

2. **Approval to Increase Contract with CM West for Project Management Services for Learning Resources/Telecommunication Center at Moorpark College.**  
Handel Evans said a project manager was no longer needed, but indicated that it was import to ensure project continuity. Mr. Evans suggested hiring Mr. Garland, the principle of CM West, on an hourly rate to be on call as needed. Eva Conrad and Handel Evans gave a brief update on the project.

Trustee Huber expressed his concerns about revising the agenda.

3. **Approval of Schematic Design Drawings for the Food Services Renovation at Ventura College.**  
Trustee Rooney pointed out that Terry Allison, a Ventura College graduate, would be working on the project. Terry Allison, Austin Veum Robbins Partners (AVRP), gave a brief PowerPoint presentation regarding the Food Services Renovation. She provided an overview of the process that was used to develop the design, and explained the primary focus. Sue Johnson described the determination of auxiliary services within the budget. Les Dickey commented on funding and the scope of the project. Trustee Rooney indicated that the Board approved the project definitions and that any changes must be approved. Ms. Rooney expressed her concerns regarding rejecting bids

and suggested better planning. Trustee Huber expressed his concerns about campus input, the process used, and the timeline.

4. **Approval of Final Bid Documents for the Learning Resources Center Secondary Effects Renovation Project at Ventura College** (Building "D" and "CR" Renovation: Project #39068). There was a brief overview provided on this project. It was pointed out that this item was approved by DSA in 2001, but the work could not be done until the LRC was completed. The existing library will be renovated as a student one-stop center.

Mary Anne Rooney asked about the increase in funding. There was discussion regarding possible additional costs. The Measure "S" Construction Projects Priority List will be placed on the February Board agenda. Trustee Rooney asked for a copy of the project update document.

5. **OC Track & Field Improvements and Gym Renovation – Final Design Drawings**  
Michael Bolton gave a brief overview of the field improvements and the gym renovation. Mr. Bolton pointed out the high demand in Oxnard for women's softball. Lydia Ledesma-Reese will check to determine if softball is scheduled to be the next sport in the Oxnard College Educational Master Plan and will update the Board. There was a brief discussion regarding the project definition and an alternate percentage.
6. **Approval of Schematic Design Drawings for the Library Renovation at Moorpark College.**  
Ray DiGuilio explained the project, gave a brief history of building damage following the earthquake, and commented on the structural engineer's findings. Mr. DiGuilio pointed out that the District would lose \$3 million in funding, if the project was not completed by May. Mike Gregoryk commented on seismic retrofit and Eva Conrad commented on the due diligence study.
7. **Acceptance of Completion of Project #29111: Renovation of Child Development Center at Oxnard College.**  
Handel Evans said the project was complete.
8. **Approval of Final Design Drawings for the Track and Field Improvements and the Gymnasium Renovation at Oxnard College.**
9. **Approval to Execute a Contract with Robert Cohen Company, LLC, for the Synthetic Track Surfacing for the Athletic Facilities Renovation at Ventura College.** This item authorizes management to execute a contract with Robert Cohen Company, LLC, who is deemed the preferred vendor for the Synthetic Track Surfacing for the Athletic Facilities Renovation at Ventura College.

Handel Evan explained the project.

10. **Approval of Extension of Contract with Rincon Consultants for Environmental Impact Consulting Work at the Camarillo Site.** This item approves an increase of \$55,000 to the contract with Rincon Consultants for additional testing and environmental work at the Camarillo site.

Handle Evans said that Boyle Engineering did a written examination of writings and plans for the Camarillo site and that during the investigation, they discovered two items of concern. Mr. Evans

said that further study was necessary. Mr. Evans indicated that the Fire Chief and Sheriff would be notified that the District work on the Sheriff and Fire Academy project would be stopped, pending further study.

**11. Appointment of Student Member to the Citizens Oversight Committee.** This item appoints Evan Hess, a student at Moorpark College, to Position D (a one year term) on the Citizens Oversight Committee for the Measure S Bond Program.

**12. Acceptance of the District's Revised State Five-Year Capital Construction Plan.** This item accepts the District's Revised State Five-Year Capital Construction Plan.

There was a brief discussion regarding this item and the approval process was explained. There was also discussion regarding supporting the state bond issue and the use of a state lobbyist.

**13. Acceptance of Change Order Summary Report for Capital Projects.**

Les Dickey explained the Oxnard College electrical system upgrade. He pointed out that the Library at Ventura College was complete.

### **Report on Measure S**

#### **General Oversight Report**

a. Report of Measure S Bond Expenditures (under \$25,000)

Handel Evans indicated that he would provide the Board with copies of the Orange Coast audit.

### **Other**

The January 27 meeting will be rescheduled.

### **ADJOURNMENT**

The meeting was adjourned at 9:10 p.m.