

VENTURA COUNTY COMMUNITYCOLLEGE DISTRICT
Board Construction Subcommittee
June 30, 2004

Meeting Notes

PRESENT: Mary Anne Rooney, Bill Studt, Eva Conrad, Handel Evans, Les Dickey, Mary Anne McNeil, Sandra Lovaas, Tom Kimberling, Jack Miller, John Sinutko, Diane Stephens

CALL TO ORDER:

The meeting was called to order at 4:10 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS:

None

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Old Business

New Business

Purchasing Department:

1. **Bid #225: Re-roofing of Oxnard College, OE #12 and Fire Tech #7 Buildings**
The roofs on both these buildings are leaking. The Fire Technology building will eventually be demolished, but not for a number of years. In the meantime, the roof must be repaired.
2. **Bid #235: Seal coating of parking lots at MC, OC and VC**
This project is funded from the parking lot maintenance fund and will not use bond monies.

Capital Planning Design and Construction:

1. **MC – Increase to contract with CM West for LRTC**
It is anticipated that the Learning Resource/Telecommunications Center at Moorpark College will not be completed until the end of the year. CM West is the construction project manager for this project and their contract must be extended until the job is finished.
2. **MC – Increase in contract with Doug Manzelli (IOR) for LRTC**
Because the Learning Resource/Telecommunications Center will not be completed until at least the end of the year, the contract with the Inspector of Record (project inspector) must be extended also.

- 3. MC – Contract with Gensler Architects for Academic Center**
Gensler Architects were previously approved by the Board. This item brings forth the negotiated professional services contract amount of \$1,308,270.
- 4. MC – Contract with AC Martin Architects for Arts Complex/Community Building**
The Board previously approved the appointment of AC Martin for this project. This item presents for approval the negotiated professional services contract amount of \$1,180,625.
- 5. MC – Resolution to grant an easement to Ventura County Watershed Protection District**
This resolution grants an easement to the Ventura County Watershed Protection District for access to their retention basin/drainage system near Moorpark College. The VCWPD, in turn, is providing a no cost permit to the VCCCD to construct a storm water debris separator structure on their property. This resolution to grant the easement, which is beneficial to both parties, has been reviewed by legal counsel.
- 6. OC – Contract with Penfield & Smith for civil engineering design services – Infrastructure**
This item presents for approval a contract for civil engineering services with the firm of Penfield & Smith for new infrastructure services at Oxnard College (water, sewer, gas). Proposals were due June 30. Penfield & Smith submitted the lowest proposal in the amount of \$174,555.
- 7. OC – Increase to contract with Gonzalez/Goodale for Athletic Field Renovation**
The Athletic Department at Oxnard College has requested adding a baseball field press box to the scope of the athletic project. This item increases the architect's contract by \$32,000 for changes to the plans. Trustee Rooney requested verification that President Ledesma-Reese was aware of this addition before it is sent forward to the Board.
- 8. VC – Contract with Leo A Daly for Science & Arts Center**
Leo A Daly were previously approved by the Board for this project. This item brings forth the negotiated professional services contract for schematics only in the amount of \$63,120. This is not the amount for the whole project.

9. VC – Contract with Fugro West for geotechnical testing services for Adv. Tech/GP Classroom/Health Science Complex and Science and Arts Center Project

The proposals for this project are due on July 8. (Fugro West submitted the lowest responsible proposal in the amount of \$15,850.)

10. Change order summary sheet

This item presents change orders for Pat McCarthy Construction, the contractor for the OC Child Dev. Center; and Berry General Engineering, the contractor for the Ventura College East Parking Lot Renovation. It was noted that the parking lot is schedule for completion by August 1.

11. COC – Reduction in membership and reappointment of members.

The chair of the Citizens Oversight Committee has requested, on behalf of the committee, that the Board consider reducing the committee to seven members. There was also discussion of staggering the terms to avoid the potential problem of all members' terms expiring at once. There are six members who have indicated a desire to serve a second term. The only required position that is not yet filled is the student position, which will be filled when school resumes in the Fall. The Student Trustee will be made aware of this vacancy.

Report on Measure S

1. General Oversight Report

a. Report of Measure S Bond Expenditures (under \$25,000)

The report of Measure S bond expenditures under \$25,000 was reviewed. Clarification was given on the additional DSA fees for the MC Learning Resource/Telecommunications Center.

Other

1. VC - Contract with Leo Daly for Adv. Tech/GP classrooms and Health Science Complex at VC

The Board previously approved the architectural firm of Leo A Daly for this project. This item presents the negotiated professional services contract amount of \$2,337,122.

2. Temporary Buildings

Mr. Evans reported that there is an opportunity to acquire three temporary buildings from another school district at no cost, other than moving and set-up fees. Two of these buildings could possibly be placed at Ventura College, but details have not yet been worked out.

3. Five Year Plan, IPPs and FPPs

Mr. Evans reported that the District's Five Year Plan, the Initial Project Proposals and the Final Project Proposals were due July 1 and have been sent to the State Chancellor's Office.

4. Moorpark College Library Building

In the past, the trustees have indicated that safety is a major priority when approving new projects. Therefore, Mr. Dickey brought to the committee's attention certain safety issues surrounding the renovation of the existing library at Moorpark College. Trustee Rooney asked that this item be re-agendized for the next Board Construction Subcommittee for further discussion.

5. Dual-funded Projects

Mr. Evans reported that discussion will take place at the next Board meeting regarding management of projects that are funded by both the State and Measure S.

6. Plaque on the new OC Student/ Community Services Building

Trustee Rooney asked whether it is appropriate to place a plaque on new campus buildings after completion, specifically the new Oxnard College Student/Community Services Building. After discussion, Mr. Evans was asked to check on this and report back.

7. BCS agenda packets

The Board Construction Committee agenda packets will be distributed to the college presidents in advance of the meetings, per Trustee Rooney's request.

ADJOURNMENT

The meeting adjourned at 5:25 p.m.