

**VENTURA COUNTY COMMUNITYCOLLEGE DISTRICT**  
**Board Construction Subcommittee**  
**March 31, 2004**

**Meeting Notes**

**PRESENT:** Mary Anne Rooney, Cheryl Heitmann, Bill Studt, Handel Evans, Tom Kimberling, Al Nordquist, Les Dickey, Sandra Lovaas, JoNell Miller, Mary Anne McNeil, Diane Stephens

**CALL TO ORDER:**

The meeting was called to order at 4:05 p.m.

**PUBLIC COMMENTS ON AGENDA ITEMS:**

None

**AGENDA ITEMS:**

**Old Business**

**New Business**

- 1. Interview of two architectural firms for the Ventura College Advanced Technology/General Purpose Classroom/Health Science projects**  
The Trustees interviewed the firms of Anshen & Allen and Leo A Daly for the Ventura College Advanced Technology/General Purpose Classroom/Health Science projects.
- 2. Rejection of Bid for Project #39422**  
Only one bidder responded to the request for bids for this project and that bid was higher than the project's available funding. This request to reject the bid was approved.
- 3. Award of Bid #222, Sound System, OC Gymnasium**  
This item seeks approval to award a contract to Pro Sound, the lowest responsible bidder for the Oxnard College gymnasium sound system.
- 4. Budget Amendment: Capital Projects Fund**  
The State Chancellor's Office has approved the release of the Equipment Phase funds for the Ventura College LRC. Also released were the 2003-04 Hazardous Substance funds for the installation of hydro-carbon monitoring wells at Oxnard College. This item amends the Capital Projects Fund budgets to include these additional revenues.

- 5. Purchase of Firewall Servers for District-wide Technology Infrastructure Upgrade**  
This item requests approval to purchase five firewall servers to continue with the district-wide technology infrastructure upgrade.
- 6. Award of Bid #229: Network Switch Infrastructure Equipment**  
This item requests approval to award a contract to the lowest responsible bidder for replacement of the district's aging network switch equipment after the bid opening in May.
- 7. Award of Bid #2331: Edge Equipment - SONET to Ethernet Converters**  
This item is also part of the specialized equipment necessary for the district's technology infrastructure upgrade. It requests approval to award a contract to the lowest responsible bidder after the April 8 bid opening.
- 8. MC/LRTC: Substitution of Subcontractor (Arms Fire Protection) –**  
This item was pulled before the meeting.
- 9. MC Athletic Field: Approval of Contract with Lowest Responsible Bidder**  
This item seeks to award a contract to the lowest responsible bidder for the improvements to the Moorpark College athletic field. The bid opening is Friday, April 9, 2004.
- 10. MC Health Sciences Center: Approval to appoint architect**  
Architect interviews for this project will take place on Tuesday, April 6. The name of the recommended firm will be reported after the interviews.
- 11. MC P.E. Expansion & Renovation: Approval to appoint architect**  
Architect interviews for this project will take place on Tuesday, April 6. The name of the recommended firm will be reported after the interviews.
- 12. MC Library Reno: Contract with Carde Ten**  
The Board previously approved Carde Ten architects for this project. This item seeks approval for the final negotiated amount of the contract.
- 13. MC EATM Project: Contract with Altoon & Porter**  
The Board previously approved Altoon & Porter architects for this project. This item seeks approval for the final negotiated amount of the contract.
- 14. MC/LRTC: Contract with Hanscomb, Faithful & Gould for Consulting Services**  
An issue has emerged over pricing of a number of change orders on the Moorpark College Learning Resource/Telecommunications Center project. The firm of Hanscomb, Faithful & Gould, experts in the field of

pricing and scheduling, has been retained to help evaluate Bernards Bros. schedule and investigate and report on issues involving compensatory time.

- 15. MC Parking Lot: Acceptance of Completion**  
All work on the Moorpark College North Parking Lot Renovation project has been completed on time and under budget. This item requests that the Board accept the project as complete.
- 16. MC Warehouse: Approval of Water Infrastructure Project**  
This item requests approval to relocate an existing water line, which is necessary prior to the commencement of the new Warehouse project at Moorpark College.
- 17. MC Acceptance of Project #19383: Replacement Roofs at HSS, Music, PS and Gym – Seismic Joint**  
Project #19383, the replacement of roofs at the HSS, Music, PS and Gymnasium buildings at Moorpark College (seismic joint) is finished; this item requests the Board to accept the project as complete.
- 18. MC Conejo Community Learning Center: Approval of MOU between VCCCD and CVUSD**  
The final draft of the Memorandum of Understanding between the Ventura County Community College District and the Conejo Valley Unified School District for the Conejo Community Learning Center is being presented for Board approval. There is \$7 million in Measure S bond funds set aside for this Phase II project. The MOU contains six decision points at which either side has the right to withdraw.
- 19. OC Master Plan: Approval**  
The Oxnard College Facilities Master Plan has been completed and recommended for approval by the college.
- 20. OC Student Services Bldg. and Bookstore: Contract w/Nadel & JSA**  
This item requests approval to execute a contract with Nadel + JSA Architects for the Student Services Building and the Renovation and Expansion of the Bookstore at Oxnard College. The contract amount is \$1,129,150.
- 21. OC Child Dev. Center: Approval to award contract to lowest responsible bidder**  
This item requests the Board's permission to award a contract to the lowest responsible bidder after the Friday, April 9, bid opening. The name of the firm and the contract amount will be brought back to the Board at a later date.

- 22. OC Infrastructure Improvements: Allocation of Measure S Bond Funds**  
This item requests approval to allocate \$2 million in Measure S funds for infrastructure development and construction of the storm drainage system and the first phase of the campus loop road at Oxnard College.
- 23. VC Advanced Technology/General Purpose Classroom/Health Sciences Projects: Approval to Appoint Architect**  
After interviewing the two finalist firms for this project, the Board Construction Subcommittee will recommend the firm of Leo A Daly to the full Board for approval.
- 24. VC Master Plan: Approval**  
The Ventura College Facilities Master Plan has been completed and recommended for approval by the college.
- 25. VC Parking Lot: Award of Contract to Berry General Engineering Contractors**  
This item seeks approval to award a contract to Berry General Engineering Contractors, who were the lowest responsible bidder for the Ventura College Parking Lot project. Mr. Evans announced that he knew Mr. Berry personally, but was not involved in any regard with this bid.
- 26. VC Proposed Measure S Bond Program Phase IIA projects: Approval**  
The college has now identified the sequencing of its Phase II projects. Issues regarding the theater building and cost adjustments have been determined. The Phase IIA projects need to be approved in order to complete this phase of the Measure S construction program.

Trustee Rooney recommended moving the Ventura College East Campus Center from Phase III to Phase IIA. The committee agreed that this was an important project and should move ahead.
- 27. VC/LRC: Professional Service Contracts to Gibbs, Locher and Turner and The JCM Group**  
This item requests approval for the legal firm of Gibbs, Giden, Locher and Turner and The JCM Group to perform extra service work in anticipation of the contract negotiations that will take place with FTR International. In the case of JCM, these services are outside the normal expectations of a construction management firm. This item sets in place the budget to undertake these issues.
- 28. DSC: Approval of Contract with Carrier Johnson Architects for Fire/Sheriff Academy**  
This item was pulled before the meeting.

- 29. DSC: Supplement to GGLT contract for various issues**  
The firm of Gibbs, Giden, Locher and Turner is under contract with the District to provide legal advice and counseling to the District in connection with a number of construction-related matters. This item supplements their contract up to \$50,000. Mr. Evans indicated that it is his intention to produce a report at the end of the fiscal year that will identify construction legal costs spent, by project.
- 30. DSC: Approval of Revised Resolution to Lease Land to VCFPD**  
The Ventura County Fire Protection District has asked the District to include an additional ¼ acre of land not included in the original Resolution No. A-5, passed by the Board at its March meeting. This revised resolution incorporates that additional portion of land.
- 31. DSC: Contract with JCM for services related to 5 Year Capital Construction Plan**  
Mr. Nordquist questioned the accuracy of an IPP for the Moorpark College Administration Modernization project. After follow-up, it was determined that the Initial Project Proposal should be for the Classroom/Laboratory Modernization project. The Board item will be changed to reflect this correction.
- 32. Change Order Summary Sheet**  
Three change orders are being presented for ratification by the Board. It was noted that the FTR change order for the deletion of Phase II work is actually change order #16, not #6 as shown in the table.

### **Report on Measure S**

- 1. General Oversight Report**

  - a. Report of Measure S Bond Expenditures (under \$25,000)**  
The report of Measure S bond expenditures under \$25,000 was reviewed.

### **Other**

Interim Chancellor Studt commended those working on the District's construction projects, noting that lengthy agendas, such as this, will probably become the norm.

### **ADJOURNMENT**

Meeting adjourned at 6:52 p.m.