

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board Construction Subcommittee
January 6, 2004

Meeting Notes

PRESENT: **Trustee Mary Anne Rooney, Interim Chancellor Bill Studt, Deputy Chancellor Mike Gregoryk, Handel Evans, Mary Anne McNeil, Rene Rodriguez, Al Nordquist, Bob Liebling, Les Dickey, Tom Kimberling, Jack Miller, Diane Stephens**

CALL TO ORDER:

The meeting was called to order at 4:05 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS:

None

AGENDA ITEMS:

Old Business

New Business

- 1. Moorpark College – Repair of gym deck expansion joint**
This scheduled maintenance project, which has become a safety issue, needs to be completed by the end of April. Bids are due on January 21. This item seeks approval to award the contract to the lowest responsible bidder.
- 2. Moorpark College – Contract with Gonzalez/Goodale for track/field**
Moorpark College is now ready to proceed with the track and field improvement project, which is part of their Phase I construction. The contract amount for the architect, a total of \$200,056, falls within the State guidelines.
- 3. Moorpark College – Civil engineering/surveying work at athletic field**
The proposals for this land survey of the Moorpark College athletic field are being studied. It is anticipated that this work will be less than \$7,000. This item seeks approval to award the contract to the firm presenting the lowest responsible proposal.
- 4. Oxnard College – Geotechnical exploration at athletic field**
Geotechnical exploration (soils testing) of the athletic field must be completed and a report given to the architect before improvements are made. The proposals for this job are presently being studied. It is

anticipated that it will fall within the \$5,000 range. This item seeks to award a contract to the firm submitting the lowest responsible proposal.

5. Oxnard College – Contract with Electrical Systems Engineering Co. for electrical infrastructure testing

This item was pulled at the December Board meeting because of questions concerning the certification of the high voltage testing and upgrading of the electrical system. Since that time, those concerns have been resolved and it is being brought forward again for approval. Electrical Systems Engineering was the firm submitting the lowest responsible bid, in the amount of \$39,266.

6. Ventura College – Design of parking lots

The redesign of the existing Ventura College parking lots will have some environmental impact (tree removal), but will greatly increase the number of parking spaces. Parking lot lighting will also be improved. It is anticipated that this work will be done by the end of July. This item requests approval to award the contract to the firm submitting the lowest responsible proposal.

7. Change Order Summary Report

FTR's change orders #10 and 11 were issued as unilateral change orders, meaning that FTR does not agree with them. Mr. Dickey explained the system for processing change orders that are in dispute. It was noted that, at the end of FTR's contract, there may be some issues that will go to mediation and/or arbitration.

Report on Measure S

1. General Oversight Report

a. FTR protest

This issue was discussed in #7 above. FTR International, the contractor for the Ventura College Learning Resource Center, is protesting unilateral change orders #10 and 11. Copies of their protest letters were distributed.

b. Report of Measure S Bond Expenditures (under \$25,000)

All expenditures of bond money over \$25,000 are approved monthly by the Board. This new report, which will be issued monthly, details all contracts of \$25,000 or less.

c. Architectural Selections

The first of the architectural selections for the Phase II projects will most likely be presented to the Board at their March meeting. Other selections will follow in April and May. The campus committees need to start the process of selection six firms for

interviews. Discussion took place regarding the selected firms adhering to the architectural guidelines set out in the individual campus master plans. All campus Vice Presidents indicated comfort with this selection process.

Other

1. Meeting Schedule for 2004

There was discussion of changing the meeting dates of the Board Construction Subcommittee to Wednesdays; however, it was noted that Wednesdays might interfere with agenda review. This will be discussed further at the next meeting. The next meeting was set for Wednesday, January 28, at 4 p.m. in the DSC conference room.

ADJOURNMENT

The meeting adjourned at 5:05 p.m.