

VENTURA COUNTY COMMUNITYCOLLEGE DISTRICT
Board Construction Subcommittee
November 25, 2003

Meeting Notes

PRESENT: Trustee Art Hernandez, Trustee Mary Anne Rooney, Chancellor Bill Studt, Deputy Chancellor Mike Gregoryk, Handel Evans, Mary Anne McNeil, Rene Rodriguez, Al Nordquist, Bob Liebling, Les Dickey, Diane Stephens

CALL TO ORDER:

The meeting was called to order at 3:00 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS:

None

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Old Business

New Business

1. **Increase contract amount to BTC Labs – MC/LRTC**
The State DSA requires that qualified inspectors be present throughout every phase of construction; however, the amount of money that the State allows for these inspection services does not cover even the basic requirements; therefore, it must be supplemented with other funds.
2. **Contract award to Bing Yen & Assoc. for Subsurface Soils**
Subsurface soils testing is necessary at the Camarillo Airport site for the construction of the Fire/Sheriff's Academy. Bing Yen and Associates of Camarillo was the lowest bidder for this job. There was discussion of the status of the Fire/Sheriff's Academy. Chancellor Studt indicated that there have been meetings with the parties, including the AFT, and the project is fairly close to closure. There are still some issues that need to be resolved regarding the instructor of record for the criminal justice classes. He also noted that the demand is there from the different agencies to justify building an advanced officer training facility and an advanced fire academy facility.
3. **Award of contract to lowest responsible bidder for Electrical Infrastructure Testing – Oxnard College**
The medium voltage electrical system at Oxnard College needs testing and may need changes. The low bid was \$39,000+; however, it is still being reviewed.

4. **Award of contract to lowest responsible bidder for Plumbing Repairs and Fungal Remediation at the Oxnard College HRM kitchen**
The existing plumbing in the HRM kitchen at Oxnard College is in need of repairs and fungal remediation work is necessary within the walls. This project, which needs to be undertaken during the winter break, is out to bid. It is estimated that the project cost will be approximately \$60,000.
5. **Additional Proposed Measure S Phase II Project – Moorpark College**
The Physical Education facilities project at Moorpark College was pulled from the last Board meeting for further discussion. The issues have since been resolved and this item presents the final project. The estimated cost is \$9 million. Trustee Rooney asked for a new spreadsheet showing this project. Discussion followed regarding ADA compliance, safety issues and accreditation issues. Although the Phase II projects have now been established, it was noted that the campuses are still reviewing them for issues like infrastructure. Some due diligence studies are still being done, and some testing is underway. It was noted that existing conditions often make renovation work harder and more complicated than just building a new building.
6. **Change Order Summary Report**
Three change orders were presented. All are still within the existing contingencies for the projects.

Report on Measure S

1. General Oversight Report

There are 16 projects in Phase II of the Measure S construction. The process of selecting architects for these projects is now underway. From the initial panel of 85 architects who submitted qualifications, 160 have been identified for various projects; some are being interviewed for multiple projects. There were approximately six firms who weren't qualified for this type of work; however, it was noted that they could still partner with other firms. A meeting for interested architects has been scheduled for December 18; the agenda for this meeting will be posted on the web soon. Only those firms who submitted qualifications are being invited to attend. Discussion topics will include the architectural contract, upcoming projects, and the process for architect selection, among other things. It is anticipated that the first architectural appointments for the Phase II projects will be made in February.

Trustee Rooney asked about the criteria used to make the architect selections. Mr. Evans described the original process, which was open to every architectural firm in California. The questions asked on the Statement of Qualifications will be sent to the trustees.

Other items discussed: 1) The final draft of the PLA is now ready; 2) the ventilation system in the cadaver room at Ventura College will be installed over the holiday break; 3) the athletic facilities at Ventura and Oxnard Colleges are underway; 4) the final design for the Oxnard College parking lot is being presented to Dr. Ledesma-Reese on December 9; 5) the track and field work at Moorpark College is underway; 6) the Ventura College LRC contract has been extended for 30 days due to weather; 7) the Oxnard College EIR will be out for public comment within the next two weeks; 8) the working drawings for the Moorpark College Child Development Center are 50% complete; 8) the Phase II projects are being posted on the web.

Mr. Dickey distributed and discussed an example of a spreadsheet (timeline) for the Ventura College athletic field renovation work. Similar spreadsheets will be developed for each project.

Other

1. Protective Coating on Pool Deck – Ventura College

This bond-funded project is going to bid and it is anticipated that the work will be completed over the winter break. This item requests approval to award the job to the lowest bidder.

NEXT MEETING: Tuesday, January 6, 4 p.m., DSC conference room (Note: Time changed back to 4 p.m. at trustees' request)

ADJOURNMENT

The meeting adjourned at 4:25 p.m.