

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board Construction Subcommittee
April 29, 2003

Meeting Notes

PRESENT: Trustee Art Hernandez, Trustee Mary Anne Rooney, Handel Evans, Mike Gregoryk, Les Dickey, Rod Rose, Bob Liebling, Jack Miller, Vic Belinski, Diane Stephens

CALL TO ORDER:

The meeting was called to order at 4:05 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS:

None

AGENDA ITEMS:

Report on Measure S

Mr. Evans reported on the Citizens Oversight Committee meeting of April 21, 2003, and draft minutes of that meeting were distributed. It was noted that there is an item on the P.O. list going to the Board for approval of \$25,000 for legal fees, which have been incurred for various bond and State-related issues.

Discussion took place as to the utilization of these funds with regard to contractual issues at Moorpark College's LRTC and certain revisions to existing contract and professional agreement documents.

Mr. Evans introduced Mr. Rod Rose who briefed the committee on the work the JCM Group has been doing to validate priorities, refine budgets, and provide a clear plan for proceeding with bond construction projects. Using Oxnard College as a model, Mr. Rose shared information that will be presented to the full Board in June.

A discussion took place regarding the interpretation of bond language on certain projects. Mr. Gregoryk indicated his intention to seek further clarification from bond counsel.

Discussion took place regarding scheduling the full JCM presentation to the Board of Trustees. Instead of a special meeting, it was suggested that the presentation be made at the regularly-scheduled Board meeting on June 17; the suggested timeframe was closed session from 4-5:30, the JCM presentation from 5:30-7:30, and the regular meeting at 8:00 p.m. Mr. Gregoryk will present this idea to the Chancellor.

Trustee Rooney raised questions about the apparent cost variance per square foot of planetariums. Mr. Dickey, JCM, will research the cost of similar projects and report back on his findings.

There was discussion of the status of the campuses' academic master plans and facilities master plans, and how they relate to the 15-year demographics projections. Mr. Rose clarified the District's Five Year Capital Plan, due July 1, and what kinds of projects the State would fund and the strategy used when applying for these funds.

The Trustees suggested changing the next Board Construction Subcommittee meeting, scheduled for June 3, to the end of May. This would allow time for the full JCM Group presentation.

Old Business

None

New Business

1. **Moorpark College Learning Resources/Telecommunications Center Approval of credit change order #4 (6.9.1)**
This change order credits the District with \$3,665. Approved.
2. **Ventura, Moorpark, Oxnard Colleges and the Camarillo Airport site Rincon Consultants contracts (6.9.2)**
Approved.
3. **Moorpark College Child Development Center Increase to contract with Fugro West (6.9.3)**
Approved.
4. **Camarillo Airport Site Marlene Imirzian and Associates contract (6.9.4)**
Approved.
5. **Moorpark College Maintenance Warehouse Lauterbach and Associates contract (6.9.5)**
Approved.
6. **Ventura College Learning Resource Center and Moorpark College Learning Resource/Telecommunications Center (6.9.6)**
The original amounts of the Information Technology Design contracts for the VC/LRC and MC/LRTC were an estimate; they now need to be supplemented by \$66,386. The buildings will be the technology hubs on the campuses and require particular consultants for their specialized technology needs. This additional money will come out of the projected costs of the buildings.

Other

Change Orders: Discussion took place regarding the current understanding that all change orders be approved by the Board of Trustees. This often delays the project and

unnecessarily involves the Board in low-level contract management. It was pointed out that every project has contingency funds built into its budget planning for contractual changes. Mr. Evans asked for, and received, permission to approve change orders without Board approval providing that *there is no increase in the approved project budget and project scope*. It was made clear from the discussion that should such changes affect either of these two areas, prior approval would have to be obtained from the Board. Mr. Evans agreed to provide the Board with regular updates on all current contracts.

Statement of Purpose of Board Construction Subcommittee: Trustee Rooney presented a draft statement about the purpose for the Board Construction Subcommittee. Trustee Hernandez suggested that similar statements be drafted for all other Board subcommittees, and these draft statements be presented to the Board of Trustees at the same time. Mr. Gregoryk will share this information with the Chancellor.

ADJOURNMENT

The meeting adjourned at 5:40 p.m.