

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board Construction Subcommittee
February 25, 2003

Meeting Notes

PRESENT: Trustee Art Hernandez, Trustee Mary Anne Rooney, Interim Chancellor Jim Walker, President Larry Calderon, Les Dickey, Sue Johnson, Linda Rubenstein, Al Nordquist, Mary Anne McNeil, Diane Stephens

CALL TO ORDER:

The meeting was called to order at 4:05 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS:

None

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Report on Measure S

1. Technology Infrastructure Study

A comprehensive technology infrastructure study is being undertaken on all campuses and the Camarillo Airport site to locate and identify connection facilities between existing buildings and the capacity of those connections, as well as entry points for technology and facilities. Twenty-one firms submitted qualifications in response to the RFQ for the study, which closed January 21, 2003. Representatives from the District Service Center, JCM and the colleges reviewed the submittals and selected five firms for interviews, which are scheduled for Thursday, March 6. It is anticipated that this project will cost under \$500,000.

2. Progress Report on Measure S

Mr. Dickey briefed the committee on the "quick start" projects that are being funded by Measure S, including the parking lots at Moorpark College and various athletic projects on all campuses.

At the invitation of Trustee Rooney, President Calderon presented the history of the proposed Santa Paula project. The concerns of the Board regarding expenditure levels at this time of fiscal exigency were discussed in detail. With these concerns in mind, President Calderon requested Board permission to pursue further opportunities for land donations in the area prior to any further action. In response, the committee gave approval to the request with a reminder that further discussion needs to take place before formal action is taken.

3. Fiscal Report of Measure S

Ms. Johnson presented an update on the bond expenditures and commitments to date, noting that there has been little change since the Citizens Oversight Committee met on January 13. Questions were raised about the legal fees to Gibbs, Giden, Locher and Turner. In response, it was noted that this amount has not been spent, but only encumbered in anticipation of future legal services needs.

The trustees requested that a more detailed list of the JCM expenditures be presented to the committee soon. Concerns were also expressed regarding the legality of bond expenditures, in general, and the necessity of auditing those expenditures.

Old Business

1. Report on Student Services Building at Oxnard College

Discussions are wrapping up on the final outstanding expenses for this building. The contractor's final fees have been reduced from \$111,000 to \$69,700, with another \$12,000 reduction likely and an additional \$10,000 a possibility. The architect's fee has been reduced from \$170,000 to \$82,000, with further reductions possible. Negotiations are still in progress, and the final accounting should be completed soon.

New Business

1. Ongoing Capital Construction Projects

a. Moorpark College Learning Resources/Telecommunications Center

1) **Change Order #3 (6.9.1)** – Mr. Nordquist briefed the committee on this change order. Approved.

b. Ventura College Learning Resources Center

1) FTR contract language change (6.9.2)

This proposed change in FTR's contract language concerning mark-ups on change orders brings the contract specifications in line with industry practice. Approved.

2) Substitution of subcontractor (6.9.3)

Arms Fire Protection, a subcontractor listed for the Ventura College Learning Resource Center, has failed to produce the required performance and payment bond. Costco Fire Protection, Inc. will replace them. The request for substitution was approved.

2. New Projects

- a. Approval to negotiate contract with Spencer/Hoskins Associates for Moorpark College Master Plan (6.9.4)**
The firm of Spencer/Hoskins Associates had previously worked on the Moorpark College Master Plan; however, some work still needs to be completed. It is the college's desire that Spencer/Hoskins Associates continue with the project. Approved.
- b. Approval to negotiate contract with Spencer/Hoskins Associates for Moorpark College Child Development Center (6.9.5)**
Spencer/Hoskins Associates have worked on this project during the initial program phase, the final program phase and the design development phase. It is the college's desire that they continue with the project as the appointed architect. Approved.
- c. Approval to negotiate contract with Fugro West for Moorpark College Child Development Center (6.9.6)**
Eight firms submitted qualifications for this project; two of those firms submitted fee proposals. Fugro West's fee was the lesser of the two. In addition, the college has used this firm in the past and has been pleased with the work produced. Approved.
- d. Approval to negotiate contract with Marlene Imirzian and Associates for the Camarillo Airport Master Plan (6.9.7)**
Marlene Imirzian and Associates have previously worked on the Camarillo Airport Master Plan. With the Fire/Sheriff's Academy Complex proposal, the Oxnard College High Tech Center, and other development pending at this site, the need to complete the master plan is crucial, and using the same firm would be more cost effective. It was noted, however, that once the master plans are completed for all sites, those master plan architects would have to compete, along with all other architects, for the project building contracts. If possible, efforts will be made to spread the work out to different firms. Approved.

3. Contracts

- a. JCM Group contract extension (6.9.8)**
This request extends the JCM Group contract to June 30, 2003, to permit the District time to address other immediate issues (budget) and to allow JCM time to complete the State Capital Outlay Plan, which is due July 1. Approved.

- b. International Parking Design contract – Moorpark College and Oxnard College parking lots (6.9.9)**
This item seeks approval to negotiate contracts for parking lot design work to be done at Moorpark and Oxnard Colleges.
Approved.
- c. Kulwiec Group contract – infrastructure projects at Ventura College C (6.9.10)**
The architectural firm of Kulwiec Group was approved for the infrastructure projects at Ventura College.
- d. Lauterbach Associates contract – infrastructure projects at Moorpark College (6.9.11)**
The architectural firm of Lauterbach Associates was approved for the infrastructure projects at Moorpark College.
- e. Martinez Architects contract – infrastructure projects at Oxnard College (6.9.12)**
The firm of Martinez Architects was approved for the infrastructure projects at Oxnard College.

ADJOURNMENT

The meeting adjourned at 5:45 P.M.