

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board Construction Subcommittee
October 8, 2002

Meeting Notes

PRESENT: J. Handel Evans, Jim Walker, Allan Jacobs, Bob Gonzales, Diane Stephens

CALL TO ORDER

The meeting was called to order at 12:25 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS

None

AGENDA ITEMS

Old Business

1. Substitutions
 - a. Substitution of Subcontractor: Pacific Rim Grading (6.9.1)
One of the subcontractors for the Learning Resource Center at Moorpark College, Pacific Rim Grading, is in the process of changing its name to PRG, Inc. This is a name change only.
 - b. Substitution of Subcontractor: Southwest Group, Inc. (6.9.2)
Southwest Group, the listed roofing subcontractor for the Learning Resource Center at Moorpark College, is not approved to install the specified roofing system. This item substitutes Channel Islands Roofing for Southwest Group.

New Business

1. Contracts
 - a. John Stephens' contract (Action item 6.9.10)
The Measure S bond and State-funded construction projects involve highly complex issues. With many years in the construction business, Mr. Stephens is a valuable addition to the Capital Planning, Design and Construction Department. He has been hired as a consultant to the District to work on both Measure S and State-wide issues, as needed. This contract will also be presented to the Citizens Oversight Committee at their next meeting so that they are kept informed of these types of expenditures.

A system will be developed to communicate with the Citizens Oversight Committee between meetings on matters involving bond funds. Dr. Jacobs asked for a full overhead cost analysis on how the Measure S expenditures thus far. VCCCD's Accounting Department is coordinating with JCM's Accounting Department to meet this request.

- b. Boyle Engineering contract
This is a retroactive action formalizing the contract, signed April 2002, between the District and Boyle Engineering. Dr. Jacobs asked that this item be rewritten to indicate that it is a retroactive "action" item.
 - c. Fugro West contract
This firm is supplying normal geotechnical soils testing services for the Learning Resource Center at Ventura College. Cmdr. Gonzales suggested that it might be prudent to consider testing all the soil at all three campuses to identify potential future problems. Mr. Evans will report back on the feasibility of conducting soil testing on a campus-wide scale.
 - d. 3D/International contract
3D/International has been retained by the State Chancellor's Office to do a system-wide facilities assessment survey. This information will be kept in a State database and accessible to participating districts. The survey is voluntary; however, it will be used as the basis for evaluating all State-funded special repair projects in the future, so not participating could be detrimental. The cost to the District is \$110,000, which will be split between bond money (\$60,000) and scheduled maintenance money (\$50,000). Dr. Jacobs asked that this item be made an "action" item.
 - e. International Parking Design contract
This firm has been retained to do a survey of the parking lot layouts at three sites, Moorpark College, Oxnard College, and the District's Camarillo Airport site, and then make recommendations for improvements. This initial phase has a maximum cost of \$14,500, but will, most likely, be less than that. This item will also be changed to an "action" item.
2. Ongoing capital construction projects
- a. Change Order #3 for Student Services Building at Oxnard College
This change order includes miscellaneous electrical equipment and power provisions, extension of a storm drain and various amended building drainage issues, in addition to an extension of the contract time of 110 days. Mr. Stephens and Mr. Evans have started going to the weekly construction site meetings, and the project is now proceeding quite smoothly.

- b. Change Order #1 for Learning Resource Center at Ventura College
This is a change order, whereby the general contractor, FTR International, will credit the District back for \$108,000. This amount was in the original contract as part of the secondary effects (to supply a faculty office building while construction is ongoing). The District will now assume the responsibility for rent of the temporary facilities.

3. Scheduled Maintenance Projects

- a. Project #29391: Gas Piping Replacement Project at Oxnard College
This item seeks approval to award the bid to the lowest responsible bidder for a scheduled maintenance job at Oxnard College, involving replacing existing gas shutoff valves and gas pressure regulators and installing new earthquake shutoff valves.

Report on Student Services Building – Oxnard College

The general contractor, Woodcliff Corporation, feels confident he will complete the work by December 1. The North building may be completed by the end of November to allow a phased-in move by the County of Ventura. There may be one more change order forthcoming to clean up outstanding work and time extensions.

Report on Citizens Oversight Committee Meeting

The Citizens Oversight Committee met on Monday, October 7, at Moorpark College. Campus tours were scheduled before and after the meeting for the committee members who could participate. Mr. Evans reported that the meeting was successful, and the members seem to be very interested in keeping abreast of the Measure S activities.

Report on Measure S

The interviews to choose an architectural firm for the Fire/Sheriff's Academy Complex are scheduled for Wednesday, October 16. The architectural interviews for the Oxnard College master plan will be on Thursday, October 17, at Oxnard College. JCM Group will notify the Board of these interviews and future interviews.

Many ongoing projects that were previously assigned to the Office of Facilities and Planning, e.g., Scheduled Maintenance/Special Repairs, Hazardous Materials, 5 Year Capital Outlay Plan, and the Space Inventory, need to be reevaluated and reassigned. Mr. Evans has identified \$50,000 to hire JCM Group to assist with these tasks. In addition, some of these responsibilities will be dispersed to the M & O directors at the campus level.

Adjournment

The meeting adjourned at 1:25 p.m.