

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Audit/Budget/Foundation Relations Subcommittee
(Trustee Members: Cheryl Heitmann and Larry Miller)

June 12, 2006
5:45 p.m.
DSC Conference Room

MEETING NOTES

PRESENT:

C. Heitmann, L. Miller, J. Meznik, R. Calote, S. Johnson, M. Wesner (MC Foundation), D. Regnier (OC Foundation)

ABSENT:

R. Taylor (VC Foundation)

CALL TO ORDER:

The meeting was called to order at 5:45 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS (Limit: 3 minutes per person):

None

AGENDA ITEMS:

Trustee Heitmann welcomed the representatives from the college foundations and thanked them for all they do for the colleges. She explained that the subcommittee had recently changed their name to incorporate "foundation relations" and talked briefly of the conference she and several others had attended regarding District Board and Foundation Board relations. The purpose of the meeting and invitation to the foundation representatives was to discuss what the District board could do to assist the foundations in their mission to support the colleges, as well as review the latest draft of the master agreement and discuss the recommended board policy related to the naming of buildings.

- Foundation Master Agreement

Ms. Johnson distributed clean and redlined copies of the current Foundation Master Agreement. The attendees went through each section and commented on their concerns. There was discussion on the following sections:

Appendix A: Each foundation will have an Appendix A specific to their services and facilities
Section 1.3: Insertion of Board of Governors of the California Community Colleges
Section 2.2: 90-day provision
Section 3.4: Written notice 60 days instead of 30 days
Section 3.7: Request for copy of District's insurance policy

Trustee Heitmann requested that the reporting data for Oxnard College Foundation be pulled and given to Mr. Regnier for consideration of time schedule proposed in section 2.2.

Trustee Heitmann stated that it was the subcommittee's intent to bring the master agreement to the August board meeting for approval and requested that the foundation boards provide their final consideration in time to meet that schedule.

- Naming of Buildings

Ms. Johnson handed out copies of the draft policy and procedures for Naming of Buildings. There was discussion that the policy is open to interpretation and is flexible so each contribution amount can be judged by its own merits. Opportunities may be different for each campus.

It was agreed that each Foundation representative will bring back the Foundation Master Agreement and the policy of Naming of Buildings to their Foundation Boards for review and input to the District.

It was agreed that meetings between the subcommittee and foundation representatives could be very effective and should be scheduled regularly (perhaps twice a year.)

The meeting adjourned at 7:30 p.m.