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Ventura County Community College District

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MINUTES FOR THE MEETING OF TUESDAY, FEBRUARY 9, 2010

*Ventura County Community College District
Oxnard College
4000 South Rose Avenue
Oxnard, CA 93030*

District Mission

The Ventura County Community College District (VCCCD) is committed to assisting students in the attainment of its primary mission as a system of state supported two-year colleges.

The primary mission of the District is to produce student learning in lower division level academic transfer and career/vocational degree and certificate programs. Effective, efficient student support services are offered to assist in the accomplishment of the District's primary mission based on need and available resources.

Ventura County Community College District works to enhance state, regional, and local economic growth and global competitiveness within the pursuit of its primary mission. Additionally, workforce and economic development activities and services are offered based on need and available resources.

English as a Second Language instruction, remedial, adult education, and supplemental learning services that contribute to student success are offered and operated based on need and available resources.

Ventura County Community College District improves the quality of community life by offering non-credit, recreational, vocational, cultural, and civic programming based on community demand and available resources.

All District programs, services, and activities operate within a framework of integrated planning and budgeting. Ongoing, student learning outcome assessment and systematic program review are used to ensure District-wide excellence through sustainable, continuous quality improvement in compliance with its mission.

ROLL CALL

Board Members Present:

Robert O. Huber, Chair
Cheryl Heitmann, Vice Chair
Stephen P. Blum, Esq., Trustee
Arturo D. Hernández, Trustee
Larry O. Miller, Trustee

Nick Turner, Student Trustee

Management Present:

James Meznick, Chancellor

Robin Calote, President, Ventura College

Richard Durán, President, Oxnard College

Pam Eddinger, President, Moorpark College

Sue Johnson, Vice Chancellor, Business and Administrative Services

Patricia Parham, Vice Chancellor, Human Resources

Dave Fuhrmann, Associate Vice Chancellor, Information Technology

Edward Knudson, Executive Vice President, Student Learning

Ramiro Sanchez, Executive Vice President

Iris Ingram, Vice President, Business Services

David Keebler, Vice President, Business Services

Erika Endrijonas, Executive Vice President

John al-Amin, Vice President, Business Services

Richard DeLaO, Chief of Police

Michael Arnoldus, Director

Lori Bennett, Dean

Dan Brown, Dean

Terry Cobos, Director

Karen Engelsen, Dean

Patricia Ewins, Dean

Kay Faulconer, Dean

Clare Geisen, Director

Karen Gorback, Assistant Dean

Carmen Guerrero, Dean

Tim Harrison, Dean

Kim Hoffmans, Dean

Brian Hu, Director

Gwen Huddleston-Lewis, Dean

Carolyn Inouye, Dean

Victoria Lugo, Dean

Mary Anne McNeil, Director

Darlene Melby, Business Manager

Lisa Miller, Dean

Jerry Mortensen, Assistant Dean

Inajane Nicklas, Dean

David Oliver, Dean

Rick Shaw, Director

Julius Sokenu, Dean

John Sinutko, Director

Robert Taylor, Dean

Jay Wysard, Director

Faculty/Staff/Student Representatives

Robert Cabral, Academic Senate President, Oxnard College

Peter Sezzi, Academic Senate President, Ventura College

Jeff Baker, Academic Senate President, Moorpark College

Valerie Lee, Classified Senate President, Oxnard College

Barbara Cogert, Classified Senate President, Ventura College

Trevor Zierhut, Associated Student Representative, Ventura College

Samer Naji, Associated Student Representative, Moorpark College

Anna VanderStouwe, Associated Student Representative, Oxnard College
Kathleen Sage, AFT Executive Director
Lori Annala, SEIU Representative
Handel Evans, Bond Measure S Program Director
Les Dickey, Bond Measure S Program
Patti Blair, Executive Assistant to the Chancellor

CALL TO ORDER

Chair Huber called the meeting to order at 5:37 p.m.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

There are no comments regarding closed session agenda items.

RECESS TO CLOSED SESSION

Chair Huber recessed to closed session at 5:38 p.m.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- Full-Time Faculty – Moorpark College, Oxnard College and Ventura College

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

{Government Code §54956.9(a)}

- *Theiler vs. Ventura County Community College District*; Ventura County Superior Court Case No. 56-2008-00333969-CU-WM-VTA

CONFERENCE WITH REAL PROPERTY NEGOTIATOR {Government Code §54956.8}

RECONVENE IN OPEN SESSION

Chair Huber reconvened the meeting to order at 7:49 p.m.

CLOSED SESSION REPORT

Chair Huber indicated there was no closed session report.

PLEDGE TO THE FLAG

Peter Sezzi led the Pledge to the Flag.

ACKNOWLEDGEMENT OF GUESTS AND SPECIAL RECOGNITIONS

Certificate of Recognition: Gorden Lindeen, Rancho Simi Recreation and Parks District

Chair Huber shared highlights of Gorden Lindeen's 48 years of dedicated public service as the original General Counsel of the Simi Valley Parks and Recreation District. Chair Huber will present the Certificate of Recognition to Mr. Lindeen at his retirement celebration.

PUBLIC COMMENTS

John Wagner spoke prior to five separate items: C-5A, C-5B, C-5C, A-2, and A-3.

REPORTS

- **Student Representatives**

- Nick Turner, Student Trustee, commented on receiving various telephone calls and welcomed future calls to maintain open communication.
- Samer Naji, Moorpark College Student Representative, commented on the talent show recently for at the Performing Arts Center, Club Day, and the Education Stimulus Jam scheduled March 6 at Santa Barbara City College.
- Anna VanderStouwe, Oxnard College Associated Student Government, commented on the student book swap, Club Rush, fundraising efforts for Haiti, e-waste recycling, the March fundraiser, Black History, the Health and Wellness Conference, and the culinary arts program.
- Trevor Zierhut, Ventura College Student Representative, commented on Club Rush, ASCC 2010 Summer School Initiative, and announced Associated Students voted to allocate \$20,000 of the student body general fund to subsidize core summer classes; their goal is to match these funds with funds raised in the community.

- **Chancellor**

- Dr. Calote provided a summary of the Southern California Edison Grant related to green careers and jobs. Ventura College was one of the first community colleges to be awarded this grant.

- **Academic Senates**

- There was no report from Moorpark College.
- Peter Sezzi, Ventura College Academic Senate President, acknowledged Ventura College for their contributions to the academic summer program, acknowledged Barbara Cogert for her nomination as VCCCD's Classified Employee of the Year, acknowledged instructors nominated for tenure, and commented on block scheduling.
- Robert Cabral, Oxnard College Academic Senate President, commented on reassign time, acknowledged the culinary arts program, and announced the Oxnard Bistro is open through April for dinner every Thursday evening.

- **Classified Senates**

Valerie Lee commented on the Senate's work to rewrite the constitution and bylaws and fundraising efforts. Ms. Lee announced that Barbara Cogert was nominated as VCCCD's candidate for Statewide Community College Classified Employee of the Year.

Barbara Cogert accepted her nomination as VCCCD's candidate for Classified Employee of the Year and spoke about the selection process. Ms. Cogert acknowledged students at Ventura College for their fundraising efforts and commented about the fundraising efforts for scholarships. Ms. Cogert acknowledged President Robin Calote for her support to the Classified Senate.

- **Trustees**

- **Committees**

- Policy Committee – January 21, 2010. Trustee Blum stated the items presented were recommended for approval.

- Academic Affairs – January 21, 2010. The committee received updated accreditation reports from the college presidents.
- Legislative Program. Vice Chair Heitmann commented on her recent trip to the Community College League Conference and provided a summary of issues discussed.
- **Reports/Announcements/Correspondence**
Trustee Hernandez attended a CalWORKS award ceremony recently at Ventura College, acknowledged Ventura College for its success, and acknowledged Dr. Duran for hosting a Senior Summit at Oxnard College.

Vice Chair Heitmann thanked Oxnard College for hosting the Board meeting and shared highlights of her participation in the CSC Consortium.

Trustee Blum acknowledged Oxnard College for their hospitality and congratulated Barbara Cogert on her nomination.

Trustee Miller commented on county housing trust fund activities.

Chair Huber shared highlights of the Simi Valley Coastal Arts Center fundraiser he attended, congratulated Barbara Cogert, and acknowledged the student leadership at Ventura College.

PUBLIC COMMENTS REGARDING PUBLIC HEARING

Steve Hall commented on the status of negotiations.

OPEN PUBLIC HEARING

Chair Huber opened the public hearing at 8:50 p.m.

- Ventura County Community College District's (VCCCD) Initial Proposals to the Ventura County Federation of College Teachers, AFT Local 1828, AFL-CIO and the Service Employees International Union, SEIU Local 99, AFL-CIO
- Ventura County Federation of College Teachers, AFT Local 1828, AFL-CIO Initial Proposal and the Service Employees International Union, SEIU Local 99, AFL-CIO Initial Proposal to the Ventura County Community College District (VCCCD)

CLOSE PUBLIC HEARING

Chair Huber closed the public hearing at 8:53 p.m.

CHANGES TO THE AGENDA

There were no changes to the agenda.

CONSENT CALENDAR ITEMS

It was moved by Trustee Blum, seconded by Trustee Hernandez, and carried on a unanimous vote, to approve the Consent Calendar Items, with the exception of Items C-5A, C-5B, C-5C, and C-13 that were set aside to consider separately.

*Approval of Minutes***C-1 Meeting Minutes**

- A. Action to Approve the Minutes of the Regular Meeting of the Board of Trustees for January 20, 2010. [Page 8] were approved.**
- B. Action to Approve the Minutes of the Special Meeting of the Board of Trustees for January 14, 2010. [Page 17] were approved.**

Human Resources

- C-2 A. Adoption of District's Initial Proposals to AFT and SEIU [Page 20] were approved.**
- B. Acceptance of the AFT and SEIU Initial Proposals to the District [Page 24] was approved.**
- C-3 Employment and Position Control
Approval of Abolishment and Establishment of Positions [Page 75] was approved.**
- C-4 Destruction of Records
Authorization for Destruction of Records [Page 80] was approved.**

Business Services

- C-6 Ratification of Accounts Payable and Payroll for the Period of December 22, 2009 to January 20, 2010 [Page 91] was approved.**
- C-7 Approval/Ratification of Board Purchase Order Report #9 [Page 92] was approved.**
- C-8 Acceptance of Gifts [Page 104] was approved.**
- C-9 Surplus/Disposal of Equipment [Page 105] was approved.**
- C-10 Approval of Bid 376, Emergency Telephone Access [Page 106] was approved.**
- C-11 Monthly Budget Transfer Summary [Page 107] was approved.**
- C-12 Quarterly Financial Status Report – General Fund – Unrestricted (CCFS-311Q) [Page 109] was approved.**

Capital Planning and Facilities

C-14 Capital Planning and Facilities [Page 115]

- A. Approval to Issue an Addendum to Lucci & Associates, Inc. for Additional Design Services for the Moorpark College Electrical Infrastructure Project #19115 was approved.**
- B. Approval of Supplement to Contract with Smith Emery Laboratories to provide Construction Materials and Inspection Services to Complete Construction of the Oxnard College Performing Arts Classroom and Auditorium, Project #29117 was approved.**
- C. Acceptance of Completion of Contract with Tomar Construction for the Ventura College G Building Swing Space Site Work, Project #39117 was approved.**
- D. Approval to Reallocate Measure S Funds at Ventura College for Demolition Expense of the Swimming Pool Facility, Project #39484 was approved.**
- E. Approval of Subcontractor Substitution for Grading for the Regional Fire, Sheriff & Police Education and Training Academy, Project #89106 was approved.**
- F. Acceptance of Change Order Summary Report for Capital Projects was approved.**

Items Listed on the Consent Calendar but Pulled to be Considered Individually

After discussion of Item C-13, it was moved by Vice Chair Heitmann, seconded by Trustee Blum, and carried on a unanimous vote, to approve Item C-13, Approval of Reduction in the Remote Registration Fee.

After discussion of Item C-5A, it was moved by Trustee Miller, seconded by Vice Chair Heitmann, and carried on a unanimous vote, to approve Item C-5A, Approval of Tenure Track 2nd Contract Recommendations.

After discussion of Item C-5B, it was moved by Vice Chair Heitmann, seconded by Trustee Blum, and carried on a unanimous vote, to approve Item C-5B, Approval of Tenure Track 3rd Contract Recommendations.

After discussion of Item C-5C, it was moved by Vice Chair Heitmann, seconded by Trustee Blum, and carried on a unanimous vote, to approve Item C-5C, Approval of Tenure Recommendations.

Trustees congratulated faculty members who received tenure.

ACTION ITEMS***Business Services***

A-1 Approval of Budget Amendment [Page 130] was moved by Trustee Miller, seconded by Trustee Blum, and carried on a unanimous vote to amend the General Fund Revenue and Expenditure.

Human Resources

A-2 Action to Consider Contract/Tenure Status Recommendations [Page 132] was moved by Trustee Blum, seconded by Trustee Miller and carried on a unanimous vote to grant tenure for faculty at Oxnard College.

A-3 Action to Approve Contract Status/Tenure/Release Recommendations [Page 135] was moved by Trustee Hernandez, seconded by Vice Chair Heitmann, and carried on a unanimous vote to approve the recommendations for certain faculty for 3rd contract status at Ventura College and tenure at Moorpark College.

Student Learning

A-4 Course Approvals: New and Revised Courses, Revised Program at Moorpark College, Oxnard College and Ventura College [Page 139] was moved by Trustee Blum, seconded by Trustee Miller, and carried on a unanimous vote to approve new and revised courses and revised programs at Moorpark College, Oxnard College and Ventura College.

Trustees/Chancellor

A-5 Approval of Board Policies BP 3503, BP 7352 [Page 165] was moved by Trustee Miller, seconded by Trustee Blum, and carried on a unanimous vote to approve BP 7352: Emeritus Status.

Vice Chair Heitmann asked for additional clarification on BP 3503: Animals on Campus. Following Board discussion, it was agreed an administrative procedure would be prepared and presented to the Board in April 2010 along with BP 3503: Animals on Campus.

A-6 Action to Approve Revised Board Calendar [Page 168]. There was no action taken.

A-7 Action to Approve Governing Board Member Absence [Page 170]. There was no action taken.

ADJOURNMENT

Chair Huber adjourned the meeting at 9:37 p.m.