



## VENTURA COLLEGE FINANCIAL AID OFFICE

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(805)-289-6400 FAX (805) 289-6383

[www.venturacollege.edu/finaid](http://www.venturacollege.edu/finaid)

# URGENT NOTICE

Federal regulations require that a student be enrolled in an eligible program in order to receive financial aid for that program. Our records indicate that you listed **EMERGENCY MEDICAL SERVICES PARAMEDIC STUDIES** as your program of study but have not yet been officially accepted into this program. The **EMERGENCY MEDICAL SERVICES PARAMEDIC STUDIES PROGRAM** requires a student meet certain criteria as outlined in the college catalog in order to be accepted. Therefore, until you have been officially accepted into the Emergency Medical Services Paramedic Studies Program, you must select a different program of study.

At this time, the "Emergency Medical Services Paramedic Studies Program" document has been added to your financial aid requirements. This document will prevent any financial aid awards from being disbursed to you.

In order to clear this document hold, you must do the following:

1. If you do plan to pursue Emergency Medical Services Paramedic Studies as your program of study, but have not been officially accepted into this program, you must select another program of study. **We recommend you meet with an academic counselor to select an appropriate program.** See Counseling contact numbers below.

or

2. If Emergency Medical Services Paramedic Studies is no longer your program of study, please update your program accordingly. Please note, not all programs offered at Ventura College are eligible for federal and/or state financial aid. For a list of eligible programs please visit our website.

### **Instructions on how to update your program of study on the student portal (MyVCCCD):**

- Log onto your student portal at [my.vcccd.edu](http://my.vcccd.edu)
- Once logged on, click on the "My College" tab
- Look for the box that says "My Student Records" and click on the "Update College, Program and Goal" link
- Once you click on "Update College, Program and Goal" it will take you to a separate page where you have to select a term
- **Select the term** you are trying to update (ex. **Fall 20xx**)
- Once you click on the term you want to update, it will take you to a new page where it will show your old major. Below, there will be a section called "**New Selection for [Term/Year]**"; here you will be able to change your major and update your educational goal if needed.

Should you need further assistance or guidance in selecting the appropriate program of study, please contact your appropriate academic counselor:

- General Counseling office at (805) 289-6448
- Extended Opportunity Programs and Services (EOPS) program at (805) 289-6302
- Educational Assistance Center (EAC) at (805) 289-6300

*After you have updated your program on the [my.vcccd.edu](http://my.vcccd.edu) portal, **you must notify the Financial Aid office before the hold will be lifted from your account.***

**Your financial aid is on hold until you have taken the steps outlined above to resolve this matter.**