APPEAL COURSE APPROVAL FORM

A student on Financial Aid Probation is required to adhere to the approved Student Educational Plan (SEP) outlined by an academic counselor. Only courses listed on your approved SEP will be considered for Financial Aid. If you have exceeded the 30 attempted unit remedial limit, additional remedial courses will be denied. **This form is to be submitted once you have officially enrolled for the next semester* AND ALL current/prior semester grades have posted, if applicable.**

_____   _____

STUDENT'S NAME   STUDENT ID #

Term: ☐ Fall 20_____   ☐ Spring 20_____   ☐ Summer 20_____

Enrolled Courses (e.g. MATH V01) *DO NOT LIST WAITLISTED COURSES*	Date Course Begins	Approved Units	Reason for Denial
			☐ Not on approved SEP ☐ Exceeds remedial units ☐ Repeated coursework
			☐ Not on approved SEP ☐ Exceeds remedial units ☐ Repeated coursework
			☐ Not on approved SEP ☐ Exceeds remedial units ☐ Repeated coursework
			☐ Not on approved SEP ☐ Exceeds remedial units ☐ Repeated coursework
			☐ Not on approved SEP ☐ Exceeds remedial units ☐ Repeated coursework
			☐ Not on approved SEP ☐ Exceeds remedial units ☐ Repeated coursework
			☐ Not on approved SEP ☐ Exceeds remedial units ☐ Repeated coursework
			☐ Not on approved SEP ☐ Exceeds remedial units ☐ Repeated coursework
			☐ Not on approved SEP ☐ Exceeds remedial units ☐ Repeated coursework
TOTAL APPROVED UNITS			

Header for right columns: **FINANCIAL AID OFFICE USE ONLY**

I certify that I understand the Ventura Community College District's Satisfactory Academic Progress Standards and that I have been approved for the courses listed above for the specified term. Any deviation from these approved courses may result in an overpayment status and I may have to return the funds. I also understand that I may be suspended from further financial assistance.

_____   _____

STUDENT SIGNATURE   **DATE**

OFFICE USE ONLY

☐ Approved
☐ Denied
  ☐ Failed Probation   ☐ Not Following Approved SEP   ☐ Change of Program

Comments:_____

Staff:_____

Date:_____