



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

PERSONNEL COMMISSION

PERSONNEL COMMISSION MEETING MINUTES FOR OCTOBER 22, 2015

Thomas G. Lakin Board Room
District Administrative Center
255 W. Stanley Ave, Suite 150
Ventura, CA 93001

FOUR HUNDRED AND EIGHTY FIRST

The four hundred and eighty first meeting of the Personnel Commission of the Ventura County Community College District was held on Thursday, October 22, 2015, at 5:30 p.m.

ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

1. **CALL TO ORDER**

Commissioner Harison called the meeting to order at 5:30 p.m.

2. **ROLL CALL**

In attendance were Commissioners David Gonzales, Barbara Harison, and James King. Others present included Michael Shanahan, Vice Chancellor of Human Resources; Michael Arnoldus, Director of Employment Services/Personnel Commission; Sophia Crocker, Senior Human Resources Analyst and Jillian Sturek, Executive Assistant.

3. **PUBLIC COMMENTS REGARDING AGENDA ITEMS**

None

4. **MINUTES**

On motion by Commissioner King and seconded by Commissioner Gonzales, the minutes of the October 15, 2015, meeting were approved.

Voted Yes: Commissioner Gonzales, Commissioner Harison, Commissioner King

5. **CORRESPONDENCE**

None

6. **OLD BUSINESS**

None

7. **REPORTS**

A. Classified Employees Representative's Report

None

B. Board of Trustees Meeting Report

None

C. Director's Report

Director Arnoldus reviewed the *Current Recruitments Report* that included 17 current classified recruitments. The *Positions Filled Report* reflected 11 positions filled and 8 positions pending. The *Upcoming Recruitments Report* included 7 upcoming recruitments. The *Classified Study Report* included 3 studies in progress and zero studies on hold.

D. Commissioners' Reports

None

8. **DISCUSSION OF EXECUTIVE MANAGEMENT SALARIES**

Michael Shanahan discussed the proposal regarding executive management salaries that was presented to the Board of Trustees at the October 13, 2015, meeting.

A discussion ensued between the Commissioners, Vice Chancellor Shanahan and Director Arnoldus regarding the proposal. No action was taken.

9. **JOINT BOARD OF TRUSTEES/PERSONNEL COMMISSION MEETING**

A discussion ensued between the Commissioners, Vice Chancellor Shanahan and Director Arnoldus regarding the upcoming joint Board of Trustees and Personnel Commission meeting.

After the initial discussion, the Commissioners and Director Arnoldus discussed the logistics of the presentation for the joint meeting.

10. **RECESS TO CLOSED SESSION**

Closed session convened at 6:53 p.m.

11. **RECONVENE IN OPEN SESSION**

Open session convened at 7:22 p.m.

Commission Harison stated there was nothing to report.

12. **PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS**

None

13. **DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING**

The date and time of the next scheduled meeting of the Personnel Commission is November 19, 2015, at 5:30 p.m. The meeting will take place in the Campus Center Conference Room at Moorpark College located at 7075 Campus Road in Moorpark, California.

14. **ADJOURNMENT**

On motion by Commissioner King and seconded by Commissioner Gonzales, the meeting adjourned at 7:25 p.m.

Written materials relating to a Commission meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at the District Administrative Center located at 255 West Stanley Avenue, Suite 150, Ventura, CA 93001 or at the Personnel Commission meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of
Michael Arnoldus, Director of Employment Services/Personnel Commission
Ventura County Community College District
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