SUBJECT TO THE APPROVAL
OF THE PERSONNEL COMMISSION

PERSONNEL COMMISSION
VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
ESTABLISHMENT OF CLASS

RECOMMENDATIONS:

A. ESTABLISHMENT OF NEW CLASSIFICATION

CLASS TITLE:	EFFECTIVE DATE:
DIRECTOR OF TECHNOLOGY SUPPORT SERVICES	SEPTEMBER 17, 2009

B. ABOLISHMENT OF THE CLASSIFICATION OF DIRECTOR, COLLEGE TECHNOLOGY SERVICES

ANNUAL SALARY RANGE:
$91,840-$123,071 (Management Salary Schedule #140)

BACKGROUND: Executive management is in the process of reorganizing the District's information technology operations. Under the current model, information technology functions are decentralized and managed at each campus individually. Such functions include network systems administration and technology support services. Under the proposed model, the aforementioned functions will be centralized and assigned to management who will have districtwide responsibility for oversight of these functions. Specifically, network systems administration was intended to be managed by a Director, College Technology Services at each college. This function is being reassigned to the Associate Vice Chancellor, Information Technology. Responsibility for technology support services will be centralized under the proposed management classification. An incumbent within the proposed classification will direct districtwide technology support services and will manage such services through subordinate Technology Support Services Supervisors. Consequently, a new classification is warranted.

BASES OF RECOMMENDATION: Under the general direction of the Associate Vice Chancellor, Information Technology, an incumbent within the proposed classification will manage college technology support services departments engaged in the installation, support, and maintenance of college campus technology systems, software applications, networks, audio-visual equipment, and communication systems.

A class description detailing the approved duties and responsibilities of the new class is presented for approval in conjunction with this report.

The recommended salary for the proposed classification is based on external market data and internal alignment considerations. Classifications with similar duties and level of responsibility were found at Coast Community College District (Director, Technology Support Services, $91,154-$120,059/annual), Santa Monica College (Director of Network Services & Telecommunications $106,068-$129,928/annual), and North Orange County Community College District (Manager, IT Technical Support, $97,041-$122,789/annual). With regard to internal equity, the proposed class operates at a higher level than the class of Technology Support Services Supervisor ($66,168-$91,812/annual) in that the proposed class has a greater scope of responsibility and performs more complex duties. Yet, the proposed classification concept will be assigned duties which are substantially lower level in terms of complexity and level of administrative oversight in comparison to those assigned to the Associate Vice Chancellor, Information Technology ($120,139-$160,996/annual). Therefore, it is appropriate to allocate the new class to salary range #140 ($91,840-123,071/annual) of the Management Salary Schedule.

It is proposed that the Director, College Technology Services classification be abolished upon the approval of the abolishment of all positions in the classification by the Board of Trustees.

Presented to the Personnel Commission on September 17, 2009