

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
PERSONNEL COMMISSION
October 19, 2006
MINUTES**

**THREE HUNDRED AND
NINETIETH MEETING**

The three hundred and ninetieth meeting of the Ventura County Community College District Personnel Commission was held on Thursday, October 19, 2006.

1. CALL TO ORDER

Chairman Barbara Harison called the meeting of the Personnel Commission to order at 7:16 p.m.

2. ROLL CALL

Commissioners Barbara Harison, David Gonzales, and James King were in attendance. Also attending was Patrick Burris, Supervisor of Recruitment and Compensation. Patricia Parham, Associate Vice Chancellor of Human Resources and Secretary of the Personnel Commission arrived twenty minutes late because of a delay in her flight from an ACHRO conference in Nevada.

3. PUBLIC COMMENTS REGARDING AGENDIZED ITEMS

None

4. APPROVAL OF MINUTES

On motion by Mr. King, seconded by Ms. Harison, the minutes of the September 14, 2006 meeting of the Personnel Commission were approved. (4-110)

5. CORRESPONDENCE

None

6. REPORTS

A. Classified Employee Representative(s) Report

None

C. Director's Report

Because Ms. Parham had not yet arrived, Mr. Burris next reviewed the current reports. He advised there are 13 current recruitments and said staff will be increasing advertising in order to attract more applicants. The *Positions Filled and Pending Report* reflects 5 positions filled and 13 pending selection

B. Board of Trustees Meeting

Ms. Parham arrived at the meeting and gave a brief report on the previous meeting of the Board of Trustees, advising a new student trustee has been selected.

- D. Commissioners' Reports
None

7. OLD BUSINESS

None

8. APPROVAL OF NEW PROPOSED CLASSIFICATION SPECIFICATIONS/SALARY RANGE

None

9. APPROVAL OF PROPOSED REVISIONS OF CLASSIFICATION SPECIFICATIONS/SALARY RANGE

None

10. RECLASSIFICATION

- A. Sharon Newman (10-83)
From HR/Personnel Assistant to HR Technician/Confidential

- B. Angeles Rodriguez (10-84)
From Clerical Assistant I to Clerical Assistant II

Ms. Parham introduced the two reclassifications, advising both were the result of desk audits. After discussion, and on motion by Mr. Gonzales, seconded by Mr. King, the two reclassifications were unanimously approved.

11. APPROVAL OF PROPOSED REVISIONS OF PERSONNEL COMMISSION RULES

None

12. ABOLISHMENT OF CLASSIFICATIONS

None

13. INTERPRETATION OF MINIMUM QUALIFICATIONS

None

14. APPROVAL OF PROPOSED SALARY RANGE

None

15–18. Listed as appropriate.

None

19. OTHER

Reappointment of Commissioner David Gonzales

Following discussion, Mr. King nominated David Gonzales for another three year term on the Personnel Commission. Ms. Harison seconded the motion, and Mr. Gonzales was reappointed for another term. Mr. Gonzales abstained from voting.

20. PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

None

21. DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING

After some discussion, it was agreed to confirm the date of the next meeting following the closed session item.

22. RECESS TO CLOSED SESSION

Public Employee Discipline/Dismissal/Release
Review of Hearing Officer's Recommendation – Community College Police Officer I

The open session was recessed to closed session at 7:30 p.m.

23. RECONVENE IN OPEN SESSION

The meeting reconvened at 8:45 p.m. and the following announcement was made to the public: *By a vote of 3 to 0 the Commission has voted to reject the findings and recommendation of the Hearing Officer, Joseph Gentile, dated August 15, 2006. The Commission's decision is based on its review of the transcript of the hearing and, based upon such review, the Commission concluded there is reasonable cause to sustain the termination of the Community College Police Officer I.*

The next regular meeting of the Personnel Commission will be held at 7:00 p.m. on Tuesday, November 21, 2006, at the District Administrative Center, 255 West Stanley Avenue in Ventura.

24. ADJOURNMENT

On motion by Mr. King, seconded by Ms. Harison, the meeting of the Personnel Commission was adjourned at 8:50 p.m.