

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
District Service Center – 255 West Stanley Avenue, Ventura
PERSONNEL COMMISSION MEETING
REVISED AGENDA
Thursday, September 20, 2007 – 12:00 Noon

ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

- | | <u>ITEM NO.</u> |
|--|-----------------|
| 1. CALL TO ORDER | |
| 2. ROLL CALL | |
| 3. PUBLIC COMMENTS REGARDING AGENDA ITEMS | |
| 4. MINUTES | |
| Personnel Commission Meeting of Thursday, August 16, 2007 | 4-118 |
| 5. CORRESPONDENCE | |
| None | |
| 6. REPORTS | |
| A. Classified Employees Representative's Report | |
| B. Board of Trustees Meeting Report | |
| C. Director's Report | |
| - Current Recruitments Report | |
| - Positions Filled & Pending Report | |
| D. Commissioners' Reports | |
| 7. OLD BUSINESS | |
| None | |
| 8. APPROVAL OF NEW PROPOSED CLASSIFICATION SPECIFICATIONS/SALARY RANGE | |
| A. Instructional Lab Technician II/Registered Veterinary Technician | 8-154 |
| Proposed Classified Salary Range of #260 (\$3,536-\$4,876/mo) | |
| Proposed Classification Specification attached | |
| B. Performing Arts Center Assistant | 8-155 |
| Proposed Classified Salary Range of #210 (\$2,698-\$3,732/mo) | |
| Proposed Classification Specification attached | |
| C. Economic Development Program Specialist | 8-156 |
| Proposed Classified Salary Range of #285 (\$4,044-\$5,575/mo) | |
| Proposed Classification Specification attached | |

9. APPROVAL OF PROPOSED REVISIONS OF CLASSIFICATION SPECIFICATIONS/SALARY RANGE

- A. Vice President, Business Services 9-122
No change in Management Salary Range
Proposed revised Classification Specification attached
- B. Chief of Police 9-123
No change in Management Salary Range
Change in title From Chief of Police & Director of Safety/Risk Management
Proposed revised Classification Specification attached
- C. Workers' Compensation Specialist 9-124
No change in Classified Salary Range
Change in title from Risk Management Specialist
Proposed revised Classification Specification attached
- D. Instructional Lab Technician I – Emergency Medical Technician 9-125
Revised Classification Specification and Proposed Classified Salary Range #230
For ratification
- E. Instructional Lab Technician II – Paramedic 9-126
Revised Classification Specification and Proposed Classified Salary Range #250
For ratification
- F. Telecommunications Engineer 9-127
Proposed Classified Salary Range #350
For ratification
- G. Zoo Operations Assistant 9-128
Revised Classification Specification
For ratification

10. RECLASSIFICATION

- Claudia Stewart – Ventura College 10-89
From Clerical Assistant II (Classified Salary Schedule #200 - \$2,557-\$3,536/mo)
To Administrative Assistant I (Classified Salary Schedule #220 - \$2,850-\$3,934/mo)

11. APPROVAL OF PROPOSED REVISIONS OF PERSONNEL COMMISSION RULES
None

12. ABOLISHMENT OF CLASSIFICATIONS
None

13. INTERPRETATION OF MINIMUM QUALIFICATIONS

None

14. APPROVAL OF PROPOSED SALARY RANGE

None

15-18. Will be listed as appropriate.

19. OTHER

A. Vice President of Business Services
Designation as Senior Administrative position
For ratification

19-205

B. 1:00 p.m.
Disciplinary Action Appeal Hearing

20. PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

21. DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING

The date and time of the next regularly scheduled meeting of the Personnel Commission is Thursday, October 18, 2007, at 7:00 p.m. It will be held in the Multipurpose Room at the District Administrative Center at 255 West Stanley Avenue, Suite 150, in Ventura.

22. ADJOURNMENT

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of the Associate Vice Chancellor of Human Resources/Personnel, Patricia Parham, VCCCD, 255 West Stanley Avenue, Suite 150, Ventura, CA 93001 - 805/652-5513