

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
PERSONNEL COMMISSION MEETING AGENDA
Thursday, October 20, 2005 – 5:00 p.m.
Oxnard College Administration Building – President’s Conference Room
4000 South Rose Avenue, Oxnard, CA 93033**

ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

ITEM NO.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

4. MINUTES

Personnel Commission Meeting of September 15, 2005.

4-99

5. CORRESPONDENCE

None

6. REPORTS

A. Classified Employee Representative(s) Report

B. Board of Trustees Meeting Report

C. Director’s Report – Patricia Parham

D. Commissioners’ Reports

Discussion – Appeal Process

7. OLD BUSINESS

None

8. APPROVAL OF NEW PROPOSED CLASSIFICATION SPECIFICATIONS

Scholarship Technician

Recommended Classified Salary Schedule #230 (\$2,948-\$4,075/mo)

Proposed Classification Specification attached

8-134

9. APPROVAL OF PROPOSED REVISIONS OF CLASSIFICATION SPECIFICATIONS/SALARY RANGE

None

10. RECLASSIFICATION

Judith Kleiner – Oxnard College
From Clerical Assistant I (#190 - \$2,381-\$3,286/mo)
To Clerical Assistant III (#210 - \$2,645-\$3,659.mo)

10-80

11. APPROVAL OF PROPOSED REVISIONS OF PERSONNEL COMMISSION RULES

None

12. ABOLISHMENT OF CLASSIFICATIONS

None

13. INTERPRETATION OF MINIMUM QUALIFICATIONS

None

14. APPROVAL OF PROPOSED SALARY RANGE

None

15-18.

Will be listed as appropriate.

19. OTHER

None

20. PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

21. DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING

The date and time of the next regularly scheduled meeting of the Personnel Commission is Thursday, November 17, 2005 at 5:00 p.m.

24. ADJOURNMENT

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of the Associate Vice Chancellor of Human Resources/Personnel, Patricia Parham, VCCCD, 333 Skyway Drive, Camarillo, CA 93010, (805) 384-8351.