

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
PERSONNEL COMMISSION MEETING AGENDA
Thursday, November 17, 2005 – 5:00 p.m.
Moorpark College Administration Building – President's Conference Room
7075 Campus Road, Moorpark, CA 93021
* REVISED ***

ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

- | | <u>ITEM NO.</u> |
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| 1. CALL TO ORDER | |
| 2. ROLL CALL | |
| 3. PUBLIC COMMENTS REGARDING AGENDA ITEMS | |
| 4. MINUTES | |
| Personnel Commission Meeting of October 20, 2005. | 4-100 |
| 5. CORRESPONDENCE | |
| None | |
| 6. REPORTS | |
| A. Classified Employee Representative(s) Report | |
| B. Board of Trustees Meeting Report | |
| C. Director's Report – Patricia Parham | |
| D. Commissioners' Reports | |
| 1) Recognition of Outgoing Commissioner | |
| 2) Discussion – Recruitment Process | |
| 7. OLD BUSINESS | |
| None | |
| 8. APPROVAL OF NEW PROPOSED CLASSIFICATION SPECIFICATIONS | |
| None | |
| 9. APPROVAL OF PROPOSED REVISIONS OF CLASSIFICATION SPECIFICATIONS/SALARY RANGE | |
| Purchasing Assistant | 9-112 |
| Revised classification specification attached | |
| Change in Classified Salary Schedule from #205 (\$2,576-\$3,563/mo) to #220 (\$2,794-\$3,857/mo) | |

10. RECLASSIFICATION

None

11. APPROVAL OF PROPOSED REVISIONS OF PERSONNEL COMMISSION RULES

None

12. ABOLISHMENT OF CLASSIFICATIONS

None

13. INTERPRETATION OF MINIMUM QUALIFICATIONS

None

14. APPROVAL OF PROPOSED SALARY RANGE

None

15-18.

Will be listed as appropriate.

19. OTHER

A. Approval of Personnel Commission Annual Report FY 2004-05

19-191

B. Discussion of Joint Meeting with Board of Trustees

20. PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

21. DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING

The date and time of the next regularly scheduled meeting of the Personnel Commission is December 15, 2005 at 7:00 p.m. It will be held at the District Office in Camarillo.

24. ADJOURNMENT

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of the Associate Vice Chancellor of Human Resources/Personnel, Patricia Parham, VCCCD, 333 Skyway Drive, Camarillo, CA 93010, (805) 384-8351.