

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
District Service Center – 255 West Stanley Avenue, Ventura  
**PERSONNEL COMMISSION MEETING AGENDA**  
Thursday, May 15, 2008 – 7:00 p.m.

ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

- |   | <u>ITEM NO.</u> |
|---|-----------------|
| 1. CALL TO ORDER  |                 |
| 2. ROLL CALL  |                 |
| 3. PUBLIC COMMENTS REGARDING AGENDA ITEMS   |                 |
| 4. MINUTES  |                 |
| Personnel Commission Meeting of Thursday, April 17, 2008  | 4-125           |
| 5. CORRESPONDENCE   |                 |
| None  |                 |
| 6. REPORTS  |                 |
| A. Classified Employees Representative's Report   |                 |
| B. Board of Trustees Meeting Report   |                 |
| C. Director's Report  |                 |
| - Current Recruitments Report   |                 |
| - Positions Filled & Pending Report   |                 |
| - Public Employee Discipline/Dismissal/Release – Employee #900419368  |                 |
| D. Commissioners' Reports   |                 |
| 7. OLD BUSINESS   |                 |
| None  |                 |
| 8. APPROVAL OF NEW PROPOSED CLASSIFICATION SPECIFICATION/SALARY RANGE AND TITLE CHANGE OF EXISTING CLASSIFICATION |                 |
| Human Resources Analyst II  | 8-161           |
| Proposed Classified Salary Range #310 (\$4,910-\$6,779/mo)  |                 |
| Proposed Classification Specification attached  |                 |
| Title Change of Human Resources Analyst to Human Resources Analyst I  | 8-162           |
| No change to Classified Salary Range #285   |                 |

- 9. **APPROVAL OF PROPOSED REVISIONS OF CLASSIFICATION SPECIFICATIONS/SALARY RANGE**  
None
- 10. **RECLASSIFICATION**  
None
- 11. **APPROVAL OF PROPOSED REVISIONS OF PERSONNEL COMMISSION RULES**  
None
- 12. **ABOLISHMENT OF CLASSIFICATIONS**  
None
- 13. **INTERPRETATION OF MINIMUM QUALIFICATIONS**  
None
- 14. **APPROVAL OF PROPOSED SALARY RANGE**  
None
- 15-18. Will be listed as appropriate.
- 19. **OTHER**
  - A. Public Hearing of Personnel Commission Budget for FY 2008-2009 19-210
  - B. Adoption of Budget for FY 2008-2009 19-211
- 20. **PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS**
- 21. **DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING**

The date and time of the next regularly scheduled meeting of the Personnel Commission is Thursday, June 12, 2008 at 7:00 p.m. The meeting has been rescheduled to the second Thursday of the month in order to avoid conflict with the meeting of the Board of Trustees, rescheduled to the third Thursday. The meeting will be held in the Multipurpose Room at the District Administrative Center at 255 West Stanley Avenue, Suite 150, in Ventura.
- 22. **ADJOURNMENT**

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of the Director of Employment/Personnel Commission, Michael Arnoldus, VCCCD, 255 West Stanley Avenue, Suite 150, Ventura, CA 93001 - 805/652-5521