

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
District Service Center – 255 West Stanley Avenue, Ventura
PERSONNEL COMMISSION MEETING AGENDA
Thursday, June 12, 2008 – 7:00 p.m.

ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

ITEM NO.

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENTS REGARDING AGENDA ITEMS
4. MINUTES

Personnel Commission Meeting of Thursday, May 15, 2008 4-126
5. CORRESPONDENCE

None
6. REPORTS
 - A. Classified Employees Representative's Report
 - B. Board of Trustees Meeting Report
 - C. Director's Report
 - Current Recruitments Report
 - Positions Filled & Pending Report
 - Personnel Commission Budget for FY 2008-2009
 - D. Commissioners' Reports
7. OLD BUSINESS

None
8. APPROVAL OF NEW PROPOSED CLASSIFICATION SPECIFICATION/SALARY RANGE,
TITLE CHANGE OF EXISTING CLASSIFICATION, AND RECLASSIFICATION OF POSITION
 - A. Senior Payroll Technician 8-162
Proposed Classified Salary Range #260 (\$3,756-\$5,180/mo)
Proposed Classification Specification attached
 - B. Title Change of Accounting Technician II-Payroll to Payroll Technician 8-163
No change to Classified Salary Range #230
 - C. Reclassification of Cheryl Manley – District Administrative Center 8-164
From Accounting Technician II-Payroll (Classified Salary Schedule #230 - \$3,194-\$4,416/mo)
to Senior Payroll Technician (Classified Salary Schedule #260 - \$3,756-\$5,180/mo)

- 9. **APPROVAL OF PROPOSED REVISIONS OF CLASSIFICATION SPECIFICATIONS/SALARY RANGE**
None
- 10. **RECLASSIFICATION**
None
- 11. **APPROVAL OF PROPOSED REVISIONS OF PERSONNEL COMMISSION RULES**
None
- 12. **ABOLISHMENT OF CLASSIFICATIONS**
None
- 13. **INTERPRETATION OF MINIMUM QUALIFICATIONS**
None
- 14. **APPROVAL OF PROPOSED SALARY RANGE**
None
- 15-18. Will be listed as appropriate.
- 19. **OTHER**
None
- 20. **PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS**
- 21. **DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING**

The date and time of the next regularly scheduled meeting of the Personnel Commission is Thursday, July 17, 2008 at 7:00 p.m. The meeting will be held in the Multipurpose Room at the District Administrative Center at 255 West Stanley Avenue, Suite 150, in Ventura.
- 22. **RECESS TO CLOSED SESSION**

Disciplinary Action Appeal – Employee #900419368
Consideration of Hearing Officer’s Report

22-9
- 23. **RECONVENE IN OPEN SESSION**
- 24. **ADJOURNMENT**

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of the Director of Employment/Personnel Commission, Michael Arnoldus, VCCCD, 255 West Stanley Avenue, Suite 150, Ventura, CA 93001 - 805/652-5521

