

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
District Service Center - 333 Skyway Drive, Camarillo
PERSONNEL COMMISSION MEETING AGENDA
Thursday, January 19, 2006 – 7:00 p.m.

ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

ITEM NO.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS REGARDING AGENDA ITEMS**
4. **MINUTES**

Personnel Commission Meeting of December 15, 2005. 4-101
5. **CORRESPONDENCE**
None
6. **REPORTS**
 - A. Classified Employee Representative(s) Report
 - B. Board of Trustees Meeting Report
 - C. Director's Report – Patricia Parham
 - D. Commissioners' Reports
7. **OLD BUSINESS**

Discussion of Joint Meeting with Board of Trustees
8. **APPROVAL OF NEW PROPOSED CLASSIFICATION SPECIFICATIONS**

Lead Student Health Center Assistant 8-136
Recommended Classified Salary Schedule #240 (\$3,109-\$4,295/mo)
Proposed Classification Specification attached
9. **APPROVAL OF PROPOSED REVISIONS OF CLASSIFICATION SPECIFICATIONS/SALARY RANGE**

Executive Assistant to the President/Confidential 9-113
No change in Classified Confidential Salary Schedule #275
Proposed Revised Classification Specification attached

10. RECLASSIFICATION

- A. Jan Wiley – Ventura College 10-81
From Student Health Center Assistant (#220 – \$2,794-\$3,857/mo)
To new classification, Lead Student Health Center Assistant
(#240 – \$3,109-\$4,295/mo)
- B. Joseph Reznek – Ventura College 10-82
From Instructional Lab Tech I/Office Technology (#230 - \$2,948-\$4,075/mo)
To existing classification, Instructional Lab Tech II/Information Systems
(#260 – \$3,467-\$4,780/mo)

**11. APPROVAL OF PROPOSED REVISIONS OF PERSONNEL
COMMISSION RULES**

None

12. ABOLISHMENT OF CLASSIFICATIONS

None

13. INTERPRETATION OF MINIMUM QUALIFICATIONS

None

14. APPROVAL OF PROPOSED SALARY RANGE

None

15-18.

Will be listed as appropriate.

19. OTHER

None

20. PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

21. DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING

The date and time of the next regularly scheduled meeting of the Personnel Commission is February 16, 2006 at 7:00 p.m. It will be held at the District Administrative Center in Camarillo.

24. ADJOURNMENT

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of the Associate Vice Chancellor of Human Resources/Personnel, Patricia Parham, VCCCD, 333 Skyway Drive, Camarillo, CA 93010, (805) 384-8351.