

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
District Service Center – 255 West Stanley Avenue, Ventura
PERSONNEL COMMISSION MEETING AGENDA
Thursday, April 17, 2008 – 7:00 p.m.
REVISED

ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

- | | <u>ITEM NO.</u> |
|--|-----------------|
| 1. CALL TO ORDER | |
| 2. ROLL CALL | |
| 3. PUBLIC COMMENTS REGARDING AGENDA ITEMS | |
| 4. MINUTES | |
| Personnel Commission Meeting of Thursday, March 20, 2008 | 4-124 |
| 5. CORRESPONDENCE | |
| None | |
| 6. REPORTS | |
| A. Classified Employees Representative's Report | |
| B. Board of Trustees Meeting Report | |
| C. Director's Report | |
| - Current Recruitments Report | |
| - Positions Filled & Pending Report | |
| - Discussion of ORAP | |
| D. Commissioners' Reports | |
| 7. OLD BUSINESS | |
| None | |
| 8. APPROVAL OF NEW PROPOSED CLASSIFICATION SPECIFICATIONS/SALARY RANGE | |
| Associate Vice Chancellor, Information Technology | 8-160 |
| Senior Classified Administrative, E.C. \$88091 | |
| Proposed Management Salary Range #195 (\$9,448-\$12,661/mo) | |
| Proposed Classification Specification attached | |

- 9. **APPROVAL OF NEW PROPOSED CLASSIFICATION SPECIFICATIONS/SALARY RANGE AND RECLASSIFICATION OF EXISTING POSITIONS TO NEW CLASSIFICATION SPECIFICATIONS/SALARY RANGES**
 - A. Director of General Services 9-131
Proposed Management Salary Range #150 (\$7,584-\$10,163/mo)
Proposed Classification Specification attached
 - B. Lead Human Resources Technician (Confidential) 9-132
Proposed Classified Salary Range #260 (\$3,946-\$5,445/mo)
Proposed Classification Specification attached

- 10. **REESTABLISHMENT OF CLASSIFICATION SPECIFICATIONS**
Lead Custodian 10-94
Proposed Classified Salary Range #220 (\$3,028-\$4,179/mo)
Proposed Classification Specification attached

- 11. **APPROVAL OF PROPOSED REVISIONS OF CLASSIFICATION SPECIFICATIONS/SALARY RANGE**
None

- 12. **RECLASSIFICATION**
None

- 13. **APPROVAL OF PROPOSED REVISIONS OF PERSONNEL COMMISSION RULES**
Amendment to Personnel Commission Rule 215 in compliance with 11-14
Education Code §88104 (Second Review)

- 14. **ABOLISHMENT OF CLASSIFICATIONS**
None

- 15. **INTERPRETATION OF MINIMUM QUALIFICATIONS**
None

- 16. **APPROVAL OF PROPOSED SALARY RANGE**
None

- 17-18. Will be listed as appropriate.

- 19. **OTHER**
 - A. Personnel Commission Budget for FY 2008-2009
Preliminary Budget
 - B. Establishment of Date for Public Hearing of FY 2008-2009 Budget 19-209

20. PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

21. DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING

A. May 2008 Meeting

The date and time of the next regularly scheduled meeting of the Personnel Commission is Thursday, May 15, 2008 at 7:00 p.m. It will be held in the Multipurpose Room at the District Administrative Center at 255 West Stanley Avenue, Suite 150, in Ventura.

B. Discussion of Date and Location of June 2008 Meeting

22. ADJOURNMENT

Pursuant to the federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of the Director of Employment/Personnel Commission, Michael Arnoldus, VCCCD, 255 West Stanley Avenue, Suite 150, Ventura, CA 93001 - 805/652-5521