



***Classified Professional Development Committee***  
***July 1, 2019 – 1:00 p.m.***  
***District Administrative Center – Santa Rosa Conference Room 209***

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1. **Approve Meeting Minutes:** June 3, 2019
2. **For Your Information:** Final Meeting Minutes of May 6, 2019
3. **Open Discussion**
  - a. **July 24, 2019, Training & Tours at Oxnard College**

**Effectiveness and Efficiency**

    - 8:15 - 8:30 a.m. - Arrive at Haas Automation for tour
    - 8:30 a.m. - Tour Haas Automation
    - 10:30 a.m. - End tour, travel to Oxnard College Conference Center
    - 10:45 a.m. - Break
    - 11:00 a.m. – Presentations by Timothy Fontenette and Lunch
  - b. **Lynda.com Campaign** – Felicia Torres/Maria Urenda
  - c. **2020 Classified Employee of the Year**
  - d. **Committee Budget Update**
  - e. **Committee Charge/Direction/Membership**
4. **Next Meeting:** August 5, 2019, 1-3 p.m., DAC Santa Rosa Room 209