



# VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

## PERSONNEL COMMISSION

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MEETING AGENDA FOR DECEMBER 11, 2014  
5:30 p.m.

Ventura County Community College District  
255 West Stanley Avenue, Suite 150  
Ventura, CA 93001

### ALL ITEMS ARE SUBJECT TO DISCUSSION/ACTION

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS REGARDING AGENDA ITEMS**
4. **MINUTES**  
Personnel Commission Meeting – October 9, 2014
5. **CORRESPONDENCE**  
None
6. **OLD BUSINESS**  
None
7. **REPORTS**
  - A. Classified Employees Representative's Report
  - B. Board of Trustees Meeting Report
  - C. Director's Report
    - Current Recruitments Report
    - Positions Filled & Pending Report
    - Upcoming Recruitments Report
    - Discussion of classification workload
  - D. Commissioners' Reports
8. **SCHEDULE OF 2015 PERSONNEL COMMISSION MEETINGS**
9. **ATTENDANCE AT 2015 CSPCA CONFERENCE**  
January 22 - 25, 2015 – San Diego, California
10. **TITLE CHANGE AND REVISION OF A CLASSIFICATION SPECIFICATION**  
From: Warehouse Operator II  
To: Warehouse Operator

11. **ABOLISHMENT OF AN UNUSED CLASSIFICATION**  
Warehouse Operator I
12. **ESTABLISHMENT OF A NEW CLASSIFICATION**  
Student Success and Support Services Supervisor
13. **REVISION OF PERSONNEL COMMISSION RULES 292 AND 295 (FIRST READING)**
14. **ELECTION OF THE PERSONNEL COMMISSION CHAIR FOR 2015**
15. **RECESS TO CLOSED SESSION**  
None
16. **RECONVENE IN OPEN SESSION**  
N/A
17. **PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS**
18. **DATE AND TIME OF NEXT PERSONNEL COMMISSION MEETING**  
The date and time of the next regularly scheduled meeting of the Personnel Commission is January 29, 2015 at 5:30 p.m. The meeting will take place in the Dr. Thomas G. Lakin Boardroom at the District Administrative Center at 255 West Stanley Avenue, Suite 150, in Ventura, California.
19. **ADJOURNMENT**

Written materials relating to a Commission meeting item that are distributed to at least a majority of the Commission members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at the District Administrative Center located at 255 West Stanley Avenue, Suite 150, Ventura, CA 93001 or at the Personnel Commission meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of Michael Arnoldus, Director of Employment Services/Personnel Commission  
Ventura County Community College District  
255 West Stanley Avenue, Suite 150  
Ventura, CA 93001  
(805) 652-5521