



**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
DISTRICT ADMINISTRATION CENTER**

**INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE**

**MAY 3, 2019 MEETING**  
**12:15 PM TO 1:30 PM**

**Phone: 669-900-6833 Meeting ID: 209735987**

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/209735987>

**AGENDA**

1. Review Meeting Notes of 04/05/19 – Dan Watkins
2. Committee Self-Appraisal
3. Distance Education
  - OEI Update – Gwen Lewis Huddleston
4. Software/Tools Updates – Dan Watkins
  - Starfish
  - Camtasia
5. Students Using Office 365 – Victory Kitamura/Matt Moore
6. Syllabus Schedule Template – Kevin Hughes
7. College Updates (MC, OC, VC)
8. Other Business – Dan Watkins
9. Next Meeting – September 6, 2019 – Dan Watkins