



**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER**

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

APRIL 5, 2019

12:15 PM

MEETING NOTES

Attendees: Ali Olson-Pacheco, Art Sanford, Dan Kumpf, Dan Watkins, Gwendolyn Lewis-Huddleston, Marc Boman, Matt Moore, Matthew Spinneberg, Mike Rose, Rachel Messinger, Scott Wolf, Sharon Oxford, Victory Kitamura

1. Review Meeting Notes of 03/01/19 – Dan Watkins
Scott motioned to approve, it was seconded and the notes were approved by vote.
2. ADA Compliance/Accessibility – Ally Update - Mike Rose
Ally has been made available for all summer and fall courses. The project is completed from an IT perspective and the colleges will handle from this point forward.
3. Distance Education
 - OEI Update – Gwen Lewis Huddleston
There was no new information to share. Gwen was attending the OEI meeting and will share any new information either in an email or at the next meeting.
 - TDD Capability for Canvas Support Update – Dan Watkins
Dan shared that everything has been done to raise the concern at the State level for Canvas support not having an option for hearing impaired students. The next level of Canvas support would allow this option however, when last reviewed, it was costly. The cost can be revisited and discussed at the next meeting.
4. Student Evaluations Update – Dan Watkins
Dan has met with the Vice Presidents, Dave El Fattal, and Michael Shanahan and a draft of the current process has been developed. They will meet again to review the process, discuss automation, and ownership. When the final document is ready, he will share with the group, including the suggested improvements. Marc has been reviewing the new features included with the Class Climate upgrade and once the process is finalized, these features may be incorporated into the process.

5. Software/Tools Updates – Dan Watkins

- Banner 9
The upgrade was completed and Banner moved to the Amazon Cloud. Self service will be changing in the next year or so, modernized with better functionality.
- Starfish
The early alert project is progressing and the hope is to have the full roll-out in the fall. They are looking for people interested in participating in the pilot; those interested can contact Mike Rose.
- Camtasia
Dan received approval from the campus VPs to purchase a site license and he will work with the vendor. He hopes to implement before July 1.

6. College Updates (MC, OC, VC)

MC: Shannon Macias was elected as the new MC DE committee co-chair. They have been working on setting up a Proctorio pilot and hope to have it read within the next two weeks.

OC: They have participated in demos of both Ally and Portfolium. There was a short discussion on what students have available for free, such as Office 365.

VC: They are scheduling Ally and other trainings for flex week.

7. Other Business – Dan Watkins

- Sharon shared that the CVC.edu site is up for summer; this is a good method to advertise online courses and she encouraged instructors to add their courses to this site.
- Dan shared that the committee members should have received the governance committee survey and he encouraged the group to complete the survey.
- Dan shared that the Ellucian Live conference is coming up and they will be exploring the self-service aspects of Banner 9. He is adding this as one of the goals on the IT strategic plan. He hopes to have a draft of the plan prepared in time for the group to review at the next meeting. He anticipates presenting the plan to the Board in July.

8. Next Meeting – May 3, 2019 (Last meeting of instructional year) – Dan Watkins