



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

NOVEMBER 3, 2017

12:15 PM

**MEETING NOTES**

Attendees: Ali Olson-Pacheco, Ashley Chelonis, Joanna Miller, Kevin Hughes, Kim Hoffmans, Marc Boman, Rachel Messinger, Scott Wolf, Sharon Oxford, Victory Kitamura

1. Review Meeting Notes of 10/06/17  
The notes were approved.
2. Tools and Approach for ADA Compliance  
Discussion continued from the October meeting. Sharon shared that there is a new Canvas accessibility checker tool that is part of the newest release. There hasn't been time to review the new tool yet. Scott will be presenting it to the OC DE committee and he was asked if he could share with the group afterwards. There have been several demos and discussions about different tools that are available for ADA compliance. The group discussed the different tools and funding. The group agreed that funding sources need to be explored and Canvas will be contacted to determine if they will continue to provide new accessibility tools.
3. Canvas  
Ashley explained that Canvas is changing how phone support is handled. Faculty and student calls will be separated using a phone tree. Marc noted that there is an editor issue involving uploading content that is scheduled to be resolved this afternoon.
4. Open Education Resources (OER)
  - District-wide Summit  
The group recapped the summit. The turnout was thought to be good. There was new information shared that was very helpful. The keynote speaker shared a case study on building an OER. The instructor panel was successful with much discussion and questions from the audience. There was a course shell made available; Sharon shared the link to the shell in the meeting chat. Instructors who weren't at the summit, but heard about it, are requesting access to the shell. There is talk of forming a group on each campus and Sharon believes this is on the agenda for the next district-wide DE group meeting. There is a recording of the summit that has been shared and also posted online. The group discussed the challenge of notifying faculty and encouraging more faculty participation in events.

5. College Updates (MC, OC, VC)

- MC: Rachael reported that there was an Ally demo at the last DE committee meeting. There wasn't time to discuss and access after the demo, however, it was felt that the time spent on the demo was productive. MC is still moving forward with considering the option to join the OEI project when available. They are ready to discuss exactly what is involved.
- OC: The DE committee meeting was rescheduled for a later time. Currently, Scott didn't have any relevant information for the group.
- VC: Faculty from all three campuses have been registering and attending the online teacher training courses taught jointly by the instructional technologists/designers from all campuses. Currently there are forty-five instructors registered in the course that started in November. VC is continuing to work on the OER project. Fall courses are set up within the OEI project but without active student participation yet. The plan is to have five OEI courses available in spring and it is hoped that there will be students from other colleges registered.

6. Other Business

There was no other business.

7. Next Meeting

The next meeting is scheduled for Dec 1.