



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

APRIL 7, 2017

12:15 PM

MEETING NOTES

Attendees: Art Sanford, Ashley Chelonis, Dave Fuhrmann, Marc Boman, Matthew Moore, Mike Rose, Sharon Oxford, Victory Kitamura
Guest: Rainer Mack (for Scott Wolf), Adam James

1. Review Meeting Notes of 03/03/16

Item 6: it was suggested to change the terminology from 'Online Faculty Evaluations' to 'Online Student Evaluations' to be consistent with the campuses.

2. Canvas

• **Web Enhanced Courses Update**

There has been no progress from Canvas for a lite shell option. Matthew will document the current process. Ashley has been offering training sessions for faculty who teach web enhanced courses and the feedback has been generally positive. Art suggested discouraging the term 'web enhanced' as at this point, it is a given that there is a web component for every course. It was noted that a course shell is being created for every course. The terms 'hybrid' and 'online' could be used to differentiate between the two. Rainer suggested that it might be useful to get the student perspective; some still struggle with course content being online. Dave will take the suggestions to the new DW DE Advisory Group.

• **Deadline to Migrate to Canvas from D2L**

○ **Campus plans update**

There were no updates to the current plans. Marc shared that there are approximately thirty courses being taught in D2L for the first summer session.

○ **Continued access to online classes**

There has been no movement toward a better resolution than the \$30,000 charge for continued access to the D2L data. The alternative is set up a database with Marc accessing the data as needed. The state has also indicated that they might have a method available to pull out the data for easier access.

○ **Communications to Faculty on deadlines update**

Marc didn't send the notice at the end of March. He first wanted feedback from the instructional techs on the content of the message that was sent the first part of March. The group responded that the notice was helpful in alerting faculty. Sharon shared that immediately after the notice was sent, she began receiving questions. It was decided

to keep the same message and send out next week with another message at the end of April. In June, the messages will be sent more frequently.

- **Training Update**

Dave has asked the VPs of Instruction for guidance on offering training on flex day. He has not heard back yet. The group suggested to hold the training at the District office. Dave will follow up with the Deans to hopefully schedule for August.

3. D2L

- **Open Issues**

There are no new issues.

4. College Updates (MC, OC, VC)

- OC: Art spoke about the terminology for 'web enhancement'. Ashley added that all is good at OC.
- VC: Matt spoke about April 21, a day of teaching Canvas to instructors with web enhanced courses promoted by the Professional Development Committee.
- MC: There was nothing in particular to report.

5. Cranium Café

Gwen checked with the state to verify if MC can participate in the Cranium Café and found that only colleges that are a part of the pilot can participate. The group discussed setting up a demo when ITAC reforms in the fall.

6. Committee Self-Appraisal Review

Each item of the Self-Appraisal was reviewed. The group discussed that the focus has been dominated by DE recently due to the move from D2L to Canvas. The group should be able to widen the focus with the completion of this project. Also suggested was to review changing the remote format to Zoom Video Conferencing.

7. Other Business

- Chris with Dublabs presented a short demonstration of what is new in the mobile app in relation to Canvas integration. The goal is to make the user experience as seamless as possible. The mobile app will point them to the Canvas app and although it won't be a single sign-on, the student won't need to close the mobile app in order to open the Canvas app. Ashley expressed concern that potential overlap confusion won't be known until it is actually being used. Mike noted that changes can be made to correct problems that may occur. The group consensus was in favor of the integration.
- Dave discussed the funds saved by migrating to Canvas from D2L. The state appears to be committed to funding Canvas through 2020 which realizes a savings of around \$175,000.00. Some of that has already been spent, leaving approximately \$150,000.00. The budget managers have requested that a plan be developed on how the funds could be used. The

time line to complete the plan is one month. Dave will follow up with the Deans for feedback to draft some highpoints; they aren't looking for a detailed plan. Dave requested he be contacted with ideas.

8. Next Meeting

The next meeting is scheduled for May 5.