



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

MARCH 3, 2017

12:15 PM

MEETING NOTES

Attendees: Andrea Horigan, Art Sanford, Ashley Chelonis, Dave Fuhrmann, Joanna Miller, Kevin Hughes, Marc Boman, Matthew Moore, Mike Rose, Scott Wolf, Sharon Oxford, Victory Kitamura
Guest: Sunny Le

1. Review Meeting Notes of 01/20/16

Correction needed under item #3, bullet point Training Update: 'OC has been aligning with VC' instead of 'OC has been aligning with MC'.

2. OER Summit 2017 at College of the Canyons

The feedback from the committee members who attended was positive. Ashley shared that colleges that have researched the add/drop rate difference between OER courses and non-OER courses have found that students are more likely to enroll and/or stay in a course using OER. The 2018 course catalog will now need to indicate courses that are using open education resources. Dave will verify the status of VCCCD applying for membership with the state. The subject has been discussed at the Chancellor's Cabinet. This might be an area where money saved from D2L could be utilized. Dave will share the budget numbers when completed.

3. VCCCD Distance Ed Summit

Dave thanked everyone involved in the summit. Overall, the feedback was good. The student panel was thought to be a great idea. Art suggested that terminology other than 'Summit' be used in the future. The group will explore changing the name.

4. Canvas

• **Web Enhanced Courses Update**

There was no new information to report. Marc expressed doubt that Canvas would have an option available for summer/fall semesters. The group discussed the downtime experienced this week with Canvas. Ashley requested notifications be generated when there are issues, similar to those sent when there were issues with D2L. It was agreed that it was desirable to maintain the same notification practice for Canvas.

- **Deadline to Migrate to Canvas from D2L**
 - **Campus plans update**
 Marc will work on creating the course shells as soon as the schedules are published for summer and fall semesters. He will notify the appropriate staff when completed. That should offer faculty time to establish their content early. It was clarified that the plan is to use Canvas exclusively for the first summer session with special exceptions allowed. It was unclear if this included all on-ground courses; this is an individual campus decision. Basically, there will be minimal courses taught in D2L during the first summer session.
 - **Continued access to online classes**
 Dave explained a clarification from D2L regarding the cost of continued access to data. The amount is \$30,000.00 per year and could increase annually. As of July 16 there will be no access to the data outside of IT staff. With multiple college districts needing access to past course data, there is a possibility that the state programmers may be able to provide a routine to pull out the data. Dave will continue to negotiate with D2L and research other options.
 - **Communications to Faculty on deadlines update**
 Earlier today a reminder regarding the move to Canvas was sent to all faculty currently teaching online courses. Another reminder will be sent to faculty later this month. There will be two reminders sent in April and two in May. In June, the reminders will be sent daily.

- **Training Update**
 Dave requested input for the three remaining days of online training and the group discussed the options. Dave will verify if there is a deadline for using the training. He will also request a quote for changing from online training to onsite; one person, one day, for each campus. Flex week was discussed, specifically Thursday, August 10. Joanna expressed conflict concerns with speakers scheduled for MC. She will review the draft schedule and notify Dave as to a compatible date. Dave will work on the structure and scheduling the training.

5. D2L

- **Open Issues**
 The status has not changed.

6. Online Student Evaluations

After updating the Class Climate system, there were issues with the system crashing. The problem is mostly resolved and the student evaluations of faculty for spring should be completed by next week. There is approximately ninety percent completion for the on ground evaluations and twenty percent for the online evaluations. The group asked for confirmation that faculty are being notified when their course(s) is being evaluated. Dave will verify that Class Climate has a notification feature. Dave noted that other systems are being reviewed per requests to do so. One software with an app has reported eighty percent

participation for online courses. IRAC is exploring options. An invitation to attend any demos will be extended to this group.

7. Other Business

- Joanna asked about the Cranium Café in terms of becoming involved in a pilot project. Since VC is part of the OEI pilot, Dave will follow up with Gwen about the possibility for MC and/or OC to pilot/test the Cranium Café.

8. Next Meeting

The next meeting is scheduled for April 7.