VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE
MAY 6, 2016
12:15 PM

MEETING NOTES

Attendees: Alexander Kolesnik, Ashley Chelonis, Dave Fuhrmann, Marc Boman, Matthew Moore, Sharon Oxford, Tracie Bosket, Victory Kitamura
Guest: Mike Rose

1. Review Meeting Notes of 04/01/16
    The notes were approved.

2. Online Education Initiative / Canvas
    - OEI – VC pilot update
      Matt shared that most instructors are opting to use D2L for the summer session due to their comfort level. Training for Canvas is ongoing with approximately thirty-six faculty completing the training district-wide. Sharon noted that there have been weekly meetings for the OEI project that include staff from other departments. The OEI instructors are prepared for their classes and the exchange begins in fall semester. The group discussed the difference between the OEI exchange courses and the courses using Canvas for online instruction. Canvas Implementation at VCCCD
        o Migration calendar update
           There was nothing new to report.
        o D2L to Canvas process and Canvas communications tools – Sharon
           Sharon shared a power point showing how to export course information from D2L into Canvas. Communication tools that offer more interaction between students are available.
        o Technical issues update
           Mike shared that the single sign-on feature is on schedule to be implemented on the 20th after grades are completed. Mike and Marc have been working on the batch updates. MC added a cross listed course that has been tested. The group discussed that 'lite shells' are not available in Canvas. There is a template process available and this will be explored.
        o Faculty training
           Dave will work on the training options that are available. He hopes to have that information within the next few weeks. Training during the summer with more advanced training for faculty was discussed.

3. Desire2Learn – Open issues
   There is a new representative for D2L and the quote for an additional year was higher than the past year. Dave explained this was probably due to the new rep not realizing that there was an option in the existing agreement for an additional year. Dave will discuss the options with the rep. Marc had no new updates to existing issues.
   - Future Upgrades
     Dave shared that the current version will no longer be supported after the next upgrade release. Dave asked for the group's input on not installing the upgrade. The group agreed to stay at the current version.

4. Statewide Common Assessment Rollout
   The group discussed. It was felt that implementing all three colleges at the same time would be ideal. A special meeting may need to be convened during the summer for this project.

5. Review of Committee Self-Appraisal Results
   The committee reviewed each item of the self-appraisal results. The group decided to compile the open answers for 8 and 9 to share with the college DE committees in fall. This will be discussed at the September meeting.

6. Other Business
   The group discussed that Turnitin has increased the annual cost. Dave asked that the group inform him of any known competitors.

7. Next Meeting
   The next meeting will be scheduled in September.