



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

MAY 1, 2015

12:15 PM

MEETING NOTES

Attendees: Alexander Kolesnik, Andrea Horigan, Ashley Chelonis, Dave Fuhrmann, Gwendolyn Huddleston, Ken Sherwood, Lori Bennett, Marc Boman, Marc Prado, Matthew Moore, Patrick Jefferson, Victory Kitamura

1. Review Meeting Notes of 04-10-2015
The notes were approved.
2. Online Education Initiative
 - Project Update
Marc expressed concern that the course migration may require the instructor to manually build more of the course content than originally anticipated. He has been working on migrating a course that is more complex than most so it may be course specific instead of an example of what to expect from all courses. He will continue to test and determine how much course content can be migrated over to Canvas. If it is decided to make the transition to Canvas, this will help the campuses to be better prepared. The potential transition was discussed with several options suggested including an extended overlap of use for Canvas and Desire2Learn. Dave expressed that Desire2Learn is being cooperative with contract options. It was suggested to wait for the accreditation process to be completed before moving forward with any transition.
 - Canvas Demo Feedback
The feedback on the demo was positive. Dave will disseminate any additional information as it becomes available.
3. AP 4105 Distance Education
Lori requested input. There was agreement to strike the sentence regarding the absence report. This will be presented to the Board at the May meeting.
4. Strategic Technology Plan Feedback
Dave has contacted various campus groups, requesting and receiving feedback. Currently, the plan is on track for presentation to the Board at the June meeting.
5. Desire2Learn
 - Lync Integration Update
Marc will continue to work with Desire2Learn for a resolution to the issue with the pin number not being included in the meeting instructions. The pin number is needed to join the meeting. It was noted that Microsoft acquired Skype.

There is an update that will offer direct integration. There may also be additional integration features.

- Google Docs Update

Google Docs has been enabled. The next step is to create a group of interested faculty and manually create their accounts. Initially, that group may consist of the ITAC members, although the number of users was not set. Victory will create the accounts and instructions will be sent to the participating instructors.

6. Other Business

Ashley mentioned the Desire2Learn spring 2015 update release. Those who have signed up to receive update alerts will receive these notices.

7. Next Meeting

The next meeting will be scheduled in September, on the first Friday of the month at 12:15PM. If a meeting is needed before September, contact Dave and a meeting can be scheduled.