



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE

MARCH 13, 2015

12:15 PM

MEETING NOTES

Attendees: Andrea Horigan, Ashley Chelonis, Dave Fuhrmann, Gwendolyn Huddleston, Joanna Miller, Ken Sherwood, Lisa Putnam, Lori Bennett, Marc Boman, Marc Prado, Mary Rees, Nathan Bowen, Sharon Oxford, Victory Kitamura
Guest: Mike Rose

1. Review Meeting Notes of 02-06-2015
The notes were approved.
2. Online Education Initiative
 - Project update
The state decided that more classes were needed for the pilot and requested that VC offer two additional classes. VC will be offering a total of five classes. The project is moving forward quickly and has become time intensive. There will be a meeting on March 23 with the purpose of exploring the technical details; IT and Instructional Technologists will be included. Representatives from Canvas will be on campus for an afternoon, date to be determined, and a smaller group representing different areas will be invited to attend. There will be a large meeting scheduled that will include staff from all of the participating colleges. This will include the EVPS, the Registrars, staff from Financial Aid and other related areas. The possible migration from D2L to Canvas was discussed. Canvas reports that approximately sixty percent of content can be transferred over with additional hands-on clean up needed. Gwen shared a report from one college that has converted and more than 60% of the content was successfully brought into Canvas. Nathan shared his experience with one class and the content came over smoothly without much clean up needed. Demos of Canvas can be scheduled and Dave requested input on the kind of content that should be in the demos, overviews or more detailed. The group discussed the decision making process for either staying with D2L or converting to Canvas. Dave suggested that the campus distance education committees begin discussing and then share that information with this committee. ITAC will then make a recommendation to the Chancellor's Cabinet for their consideration. The current two year contract with D2L ends in June 2015. There is an option to renew one year at a time which allows time to make a decision.

3. Updates

- Strategic Technology Plan

Dave will send a draft of the plan to the group toward the end of next week. He will contact the Academic Senate Presidents to discuss scheduling a short presentation. After progressing through the normal participatory process, the plan should be ready to be presented to the Board in May or June.

- District-wide Calendar

Marc has met with Clare and discussed an internal, nonpublic calendar that is linked within the portal for employees. No time frame has been established yet.

4. Desire2Learn

- Lync Integration

Marc was informed by D2L that they have discovered a problem in the integration and will be working to resolve the problem. Ashley clarified that the integration does work but that the flaws preclude it from easy use. One main problem is that the phone number does not display. It was concluded that the Lync integration would not be well received if made available for general use with the current flaws.

- Integrating Google Docs

Mike confirmed that after some testing, the tools could be implemented at any time for students since they already have an account through their student email. Staff and faculty are more problematic since accounts do not already exist through email. It was suggested that a pilot group be created. Victory and Mike will work on the project with Victory taking the lead. A meeting that includes Ashley, Matt, and Marc P. will be scheduled and information from that meeting will be shared at the next ITAC meeting.

5. Searchable Documents Online – College Catalogs

Ken suggested that it would be helpful to students for the online VCCCD documents to be searchable. He used the example of the college catalogs. Options were discussed. Marc, Victory, and Dave will research.

6. Other Business

There was no other business.

7. Next Meeting

The next meeting was rescheduled from April 3 to April 10 at 12:15pm.