



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTITUTIONAL RESEARCH ADVISORY COMMITTEE

JULY 8, 2015

8:30 AM – 9:30 AM ➤ VC MCW-312

MEETING NOTES

Attendance: April Hunt, Connie Baker, Dave Fuhrmann, John Cooney, Lisa Hopper, Lisa Putnam, Michael Callahan, Pamela Yeagley

1. Review Meeting Notes of Institutional Effectiveness Meetings
2. Institutional Effectiveness Report Board Presentation Update
Dave will present to the Board next week and he invited the group to attend. He will discuss the presentation with the college presidents at the Chancellor's Cabinet on Monday. The presidents will be responsible for answering any questions. Dave is finalizing the Powerpoint presentation with the most recent spreadsheet provided by Lisa.
3. District-wide Data Handling Document
The group agreed that there is a need for a document that states how data is handled at VCCCD. Dave suggested creating a form that is comparable to the Administrator Rights form. Dave will provide the form at the next meeting and discussion will continue.
4. Data Governance
This item is related to item 3 but pertains more to the structure for governing data, documenting the formalities. The group discussed and concurred that this is a long term project, probably taking more than one year to complete. The discussion will continue at future meetings.
5. Other Business
Dave shared that he has made the recommendation to Clare that the charter for this committee be modified to include managers from VC and MC. Once the managerial structure at OC is known, the recommendation can be made for OC as well.
6. Next Meeting
The next meeting is scheduled for August 8.