

**Ventura County Community College District
 Consultation Council Agenda
 November 24, 2015**

Present: Michael Shanahan, Dave Keebler, Luis Sanchez, Lori Bennett, Olivia Long, Peder Nielsen, Mary Rees, Alex Kolesnik, Bea Herrera, Linda Kama'ila, Jim Limbaugh, Rick Post
Conference Call: April Doud, Jennifer Clark
Not Present: Greg Gillespie, Clare Geisen
Chair: Bernard Luskin
Recorder: Patti Blair
Approved: January 8, 2016

Agenda Item	Summary of Discussion	Action	Assigned to:
Opening of Meeting	B. Luskin welcomed everyone to the meeting.	N/A	Bernard Luskin
Review of Consultation Council Notes <ul style="list-style-type: none"> • October 30, 2015 	The October 30, 2015 Consultation Council Notes were reviewed and approved with one change.	N/A	Bernard Luskin
Board Agenda <ul style="list-style-type: none"> • December 8, 2015 Special Meeting • December 8, 2015 Joint VCCCD / VCOE Board Meeting • December 8, 2015 Organizational Board Meeting 	<p>Consultation Council Members expressed appreciation with the Student Reports being presented at the beginning of the agenda.</p> <p>B. Luskin and R. Post led a review of the December 8 Board agendas.</p> <p>The single item on the Special Meeting is a Closed Session item on negotiations. A Closed Session Report, if applicable, will be announced shortly before 4:00 p.m.</p> <p>The VCOE/VCCCD Joint Meeting Reception will begin at 4:00 p.m.; the meeting will begin at 4:30 p.m. and end at 5:00 p.m.</p>		Bernard Luskin

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>The Organizational Meeting will begin at 5:00 p.m. with an hour Closed Session on the Chancellor Evaluation.</p> <p>B. Herrera expressed appreciation with the transparency in <i>Item 13.06 Monthly Budget Transfer Summary and Amendment</i>. D. Keebler commented on the recent audits and <i>Item 13.04 Acceptance of the Audited Financial Statements</i> and acknowledged the work of Business Services staff and Emily Day for their efforts in working the auditors and facilitating successful audits.</p> <p>A. Kolesnik will request that Philip Briggs prepare a written summary on the Student Equity Plans. Academic Senate Presidents and P. Briggs will be prepared to answer Trustee questions.</p> <p>D. Keebler provided a review of the grant process. Consultation Council Members discussed the need to understand how grants are established and monitored following a previous Districtwide moratorium.</p>		
<p>Student Success and Equity Task Force</p>	<p>The task force is waiting for an update from DCAP for direction related to early registration. L. Kama'ila expressed concern that items were coming forward that may not be aligned with the Educational Master Plan and/or a Strategic Plan.</p>	<p>N/A</p>	<p>Luis Sanchez</p>

Agenda Item	Summary of Discussion	Action	Assigned to:
District Council on Accreditation and Planning (DCAP)	<p>M. Rees provided an update on the District Council on Accreditation and Planning. During the December 5, 2015 meeting, the Integrated Planning Manual, Functional Mapping, and Decision-Making Document will be agendized for discussion. Work continues on the Strategic Plan. M. Rees and L. Kama'ila will meet with R. Post and provide information on the strategic plan and discuss necessary action steps/items.</p>		<p>Greg Gillespie Mary Rees</p>
Future/Other Agenda Items	<ul style="list-style-type: none"> • Chair McKay Visit. Consultation Council Members discussed the suggestion to redesign Consultation Council's evaluation of the Board to ensure accreditation evidence is transparent and effective and identify potential gaps that may need to be addressed. • Strategic Plan • Integrated Plan • Decision-Making Document • Compressed Calendar. B. Herrera commented on the compressed calendar and indicated the calendar has not yet been vetted through all faculty areas. <p>M. Shanahan indicated there are no specific plans at this time but the calendar would be vetted through the Academic Senates.</p>	<p>As a way to operationalize the accreditation process, R. Post, as District ALO, will work with campus Accreditation Liaison Officers on accreditation matters.</p> <p>Chair McKay will be invited to Consultation Council at a future, not-yet-determined, date.</p> <p>R. Post will agendize the revised Decisions-Making Document at the December 4, 2015 DCAP Meeting. The document will be vetted through the Academic and</p>	<p>Consultation Council Members</p>

Agenda Item	Summary of Discussion	Action	Assigned to:
		<p>Classified Senates and then be agendized for information at a future Board Meeting.</p> <p>There was a suggestion that committees be permitted to amend membership and/or purpose based on federal/state law and staffing changes in between formal reviews of the document. A. Kolesnik and L. Kama'ila will send R. Post language for review.</p>	
Future Consultation Council Meetings	January 8 January 29 February 26 April 1 April 29 June 3 July 1 July 29 September 2 September 30 October 28 December 2		