

**Ventura County Community College District
Consultation Council Notes
October 28, 2016**

Present: Andrea Rambo, Sherice Bellamy, Greg Gillespie, Cynthia Azari, Nenagh Brown, Josue Ruiz, Kristen McCloskey, Steve Hall, Michael Shanahan, Pamela Yeagley, Joel Justice
Conference Call: Luis Sanchez
Not Present: Rick Post, Dave El Fattal, Gilbert Downs, Jennifer Clark, Alex Kolesnik, Olivia Long, Julius Sokenu, Linda Kama'ila
Guest: Trustee Dianne McKay
Chair: Bernard Luskin
Recorder: Patti Blair
Approved: December 2, 2016

Agenda Item	Summary of Discussion	Action	Assigned to:
Opening of Meeting	B. Luskin welcomed everyone to the meeting. Trustee McKay was in attendance to review the findings of the 2016 Quarter 1 Board Evaluation.	N/A	Bernard Luskin
Review of Consultation Council Notes	<p>The September 30, 2016 Consultation Council Notes were reviewed and approved.</p> <p>Steve Hall stated for the record that he specifically requested budget information related to police officers at Board meetings at the September 28, 2016 Consultation Council meeting. Dr. Luskin requested that agenda items be articulated or submitted in writing.</p> <p>Dr. Luskin invited Chief Justice to the Consultation Council meeting to address concerns about security. Chief Justice indicated he does not want officers working alone at public meetings. Chief Justice indicated that safety is a primary concern. Active shooters are on the rise across the country and believes safety is critical for student success. Dr. Luskin and Chief Justice noted that they had been in touch with Chancellor May at the Dallas Community College District when two Dallas officers were shot. Chancellor Luskin indicated</p>	N/A	Bernard Luskin

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>that information would be provided; however, safety is a high priority and that it is not a prudent to disclose police activity and jeopardize the security and safety of the District and community.</p> <p>Steve Hall officially requested budget information related to police officers at Board meetings.</p>		
<p>Board Agenda</p> <ul style="list-style-type: none"> November 9, 2016 	<p>B. Luskin led a review of the November 9, 2016 Board of Trustees Agenda.</p> <p>Consultation Council Members expressed appreciation in the Chancellor’s Diversity in Leadership event with Stedman Graham. The event was successful and special thanks was given to Sherice Bellamy for her organization and planning; Karla Banks and Oxnard College classified staff; and Information Technology for their work behind the scenes.</p> <p>M. Shanahan indicated the Chancellor’s Search website is now active.</p> <p>There was a question regarding 12.02 Establishment of a Position – Senior Administrative Assistant in the Chancellor’s Office and if the position went through the normal process and if there is sufficient budget. B. Luskin indicated the position is necessary and currently budgeted. Dr. Luskin further explained the changes within the Chancellor’s Office during the last year. A director position was abolished and workload redistributed to the existing Public Information Officer, Executive Assistant to the Chancellor, and Office of Educational Services. The proposed Senior Administrative Assistant position will address understaffing previously</p>		<p>Bernard Luskin</p>

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>identified in the Kellogg Report.</p> <p>There was a question related to the establishment of an Oxnard College grant director. C. Azari indicated the grant requires a director position.</p> <p>M. Shanahan distributed and discussed a revised 18.02 Action to Approve Renewal/Extension of Management Contracts.</p>		
District Council on Accreditation and Planning (DCAP)	There was no report.		Rick Post
FTES Working Group Update	This item will be moved to the next Consultation Council Meeting.		David El Fattal
Board Self Evaluation Consultation Council Evaluation of the Board	<p>Trustee McKay thanked Consultation Council members for the opportunity to present and discuss the evaluation. Evaluation results indicate the Board and Consultation Council Members scored similarly and positively; there was a request that if members mark “disagree” in the future, an explanation be provided.</p> <p>Comments included:</p> <ul style="list-style-type: none"> -Question 5 and 6 – there was a question as to how this would be interpreted. Trustee McKay indicated observation is what is observed and heard publicly. -Question 7 – Trustee McKay commented on the Board’s annual goals and the intent to have a greater presence in the community. 		Dianne McKay

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>-Question 11 – regarding the duration of the Board meetings, Trustee McKay indicated the Board wishes to receive reports on policy-related items; activity reports are requested in writing.</p> <p>-Question 16 – the Board’s committees are operating efficiently as indicated by both Trustees and Consultation Council Members. Trustee McKay expressed appreciation that college constituents attend and participate in committee meetings.</p> <p>-Question 18 – Strategic Planning through DCAP is positive and ongoing.</p> <p>-Question 19 – there are frequent budget and planning reports.</p> <p>-Question 21 – Board support of Chancellor is critical; ongoing evaluations are conducted monthly in Closed Session and remain constructive and positive.</p> <p>-Question 23 – Trustees engage in frequent professional development and are involved in statewide activities.</p> <p>-Question 24 – Accreditation activities are ongoing and positive.</p> <p>There was a concern expressed that providing raw data may not provide enough anonymity. Trustee McKay will bring this concern to Trustees during the November 9 Board meeting.</p>		
Future/Other Agenda Items	None		Consultation Council Members
Future Consultation Council Meetings	December 2		