



**Friday, August 2, 2019
Chancellor's Consultation Council**

**Order of the Agenda
Ventura County Community College District
761 East Daily Drive
Camarillo, CA 93010
9:00 a.m.**

1. Call to Order

1.01 Call to Order

2. Review of Consultation Council Notes

2.01 Review May 31, 2019 Consultation Council Notes.

3. Board Meeting Agenda Review

3.01 Review and discuss August 13, 2019 Board of Trustees Meeting Agenda.

4. Accreditation and Planning

4.01 There are no items.

5. Other Items

5.01 Future Meetings - August 30, 2019.

5.02 Future Agenda Items

6. Consultation Council Member Updates

6.01 Updates to the Council

7. Adjourn Meeting

7.01 Adjourn meeting

**Ventura County Community College District
Consultation Council Notes
May 31, 2019**

Members Present: Greg Gillespie, David El Fattal, Amparo Martinez, Maria Urenda, Gilbert Downs, Doug Thiel, Sebastian Szczebiot, Michael Arnoldus, Laura Barroso, Diane Eberhardy, Damien Pena, Patti Blair, Julius Sokenu, Lydia Morales
Skype Call: Luis Sanchez
Guest: Chair Dianne McKay
Not Present: Nenagh Brown, Kim Hoffmans, Damon Bell
Recorder: Laura Brower

Agenda Item	Summary of Discussion	Action	Assigned to:
Call to order	G. Gillespie called the meeting to order at 9:05 a.m.		
Review of Consultation Council Notes for May 3, 2019	The May 3, 2019 Consultation Council Notes were reviewed and approved.	L. Brower to post on website.	Greg Gillespie
FY19 Consultation Council Board Evaluation	<p>G. Gillespie thanked those who completed the Board Evaluation Survey. Board Chair Dianne McKay thanked Consultation Council Members for completing the survey and acknowledging the member participation rate was more than 73% - higher than it has ever been. Chair McKay commented on the importance of the Board evaluation process and her annual visit to Consultation Council to review survey questions and responses. The survey is a constructive tool for the Board to address how the Board is doing. Chair McKay spoke on the following points to address survey comments:</p> <ul style="list-style-type: none"> • Parliamentary Procedure information will be shared with the Board to assist Trustees in reaching group decisions in a more productive way. • Trust will need to be established for all Board members. 		

Agenda Item	Summary of Discussion	Action	Assigned to:
	<ul style="list-style-type: none"> • Hiring pools are consistent throughout the community colleges for administrative positions. The overturn of administrators is an issue for most District/colleges. • It is important for the Board to receive transparent information on the District's budget savings. • The Board will continue to make meetings as efficient as possible. The survey results will be reviewed by the Board during the June 24, 1019 Board Planning Session. <p>G. Gillespie stated it is helpful when Trustees ask questions on Board items prior to the meeting to address concerns to alleviate discussion time at the Board meetings.</p> <p>Consultation Council Members provided the following comments:</p> <ul style="list-style-type: none"> • Classified Senate suggested a study session at a future Board meeting to discuss the Classified Senate's 9 + 1 and their role in the governance process. • When the Board makes inaccurate statements, it is difficult to not be able to respond from the audience and the community will believe the statement to be true. • The faculty are happy with the new Trustees for bringing issues forward for discussion that have not been handled in a transparent way in the past. Chair McKay agreed it is good for all Board members to be brought transparent information 		

Agenda Item	Summary of Discussion	Action	Assigned to:
	and appreciates the questions being raised by the new Trustees.		
Review and discuss June 11, 2019 Joint Meeting Between VCCCD Board of Trustees and VCCCD Personnel Commission Agenda.	<p>G. Gillespie reviewed the agenda stating Personnel Commissioner Jim King requested the meeting. The joint meeting took place in the past and this is a good way to provide information to Trustees on the role of the Personnel Commission and clarify interaction and pathways that move position-related items from the Personnel Commission to the Board.</p>		Greg Gillespie
Review and discuss June 11, 2019 VCCCD Board of Trustees Regular Meeting Agenda.	<p>G. Gillespie reviewed the June 11 Board of Trustees Meeting agenda and stated newly elected Student Trustee Jessica Martinez will be sworn in.</p> <p>D. El Fattal reviewed business items on the Consent Agenda.</p> <p>D. Eberhardy asked for clarification if <i>11.12 Action to Approve a Three-Year Contract for an Adobe Enterprise License Agreement</i> applies to all colleges? D. El Fattal confirmed this is a Districtwide contract.</p> <p><i>11.14 Action to Approve a Three-Year Contract with Parchment.</i> Language will be clarified to ensure technical accuracy.</p> <p>D. Eberhardy inquired if the cost for equipment and services for Board meeting livestreaming will be taken out of reserves as the DCAS committee requested? D. El Fattal advised at this time reserves have not been identified for use, but discussions will continue.</p> <p><i>13.01 Action to Approve Student Equity Plans: Oxnard College, Ventura College.</i> Ventura College will be removed and returned to the Board within 90 days for approval.</p>		

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>Items 15.01-15.05 (all related to the solar project). D. El Fattal advised these items may be pulled should clarification of information is not received.</p> <p><i>Item 15.08 Action to Renew Memorandum of Understanding (MOU) between Child Development Resources (CDR) and Ventura County Community College District, Oxnard College. Signature lines will be updated.</i></p>		
Review and discuss June 24, 2019 VCCCD Board of Trustees Planning Session Agenda.	<p>G. Gillespie led a review of the June 24 VCCCD Board of Trustees Planning Session agenda. There were no changes.</p>		
<p>Accreditation</p> <ul style="list-style-type: none"> Employee Perception Survey, Next Steps Consultation Council Self-Appraisal Survey Review 	<p>G. Gillespie stated the Modern Think survey will be discussed at the Chancellor retreats scheduled in July prior to being rolled out to all employees in the fall. Consultants from Modern Think will attend the retreats to lead discussions. The survey is good as it allows data to be accessed in a meaningful way to prepare for changes to address issues raised. The consultants may be hired to return to the colleges in the fall for campus discussion.</p> <p>G. Gillespie reviewed the Self-Appraisal Survey by Consultation Council members.</p> <p>L. Brower explained the Board agenda review process and why the Consultation Council agenda cannot be sent earlier to members.</p>		
Future Meetings	<p>August 2, 2019.</p>		
Future Agenda Items	<p>There were no items.</p>		

Agenda Item	Summary of Discussion	Action	Assigned to:
<p>Updates to the Council</p>	<p>P. Blair acknowledged college classified staff and Student Activities Specialists, Kristen Robinson, Libby Fatta, and Gabriela Rodriguez, for their work on the successful commencement, commented on the work of District marketing staff on graduation coverage, including social media, photos, and the post-graduation newsletter sent to students and the community. Meetings are being scheduled at the colleges for website content review as part of the website redesign project. Work continues on marketing for summer and fall enrollment.</p> <p>G. Downs commented on the highly attended classified appreciation week events, preparing to present at the Classified Leadership Institute with Nenagh Brown, and thanked P. Blair and the District marketing staff for their work on the Widen portal and availability of photos and official colors included in a recent presentation.</p> <p>M. Urenda announced a new SEIU steward has been identified and is moving through the process of being certified and commented on serving on the Vice Chancellor of Human Resources hiring committee.</p> <p>D. Peña thanked Dr. Bell for his service to Ventura College and welcomed Kim Hoffmans as the new Ventura College President.</p> <p>D. Eberhardy congratulated Amparo Martinez for earning her master's degree and expressed appreciation for her work as Oxnard College Classified Senate President.</p> <p>A. Martinez commented on nominations for senate positions, her running unopposed as President, classified appreciation week, thanked President</p>		

Agenda Item	Summary of Discussion	Action	Assigned to:
	<p>Sanchez for his support of classified staff, and participating in the President's Leadership Retreat.</p> <p>S. Szczebiot commented on the classified appreciation lunch where Susan Royer was recognized for her service to the college and Celia Rodriguez for her service to students, preparing for the Classified Leadership Institute to present on Guided Pathways.</p> <p>D. Thiel provided an update on the class action lawsuit filed by a faculty member on union fees (due to the Janus ruling) has been settled.</p> <p>G. Gillespie stated all commencements were well attended and thanked everyone for contributing to the successful events.</p> <p>L. Sanchez congratulated Amparo Martinez on receiving her master's degree.</p>		
Adjourn Meeting	G. Gillespie adjourned the meeting at 10:30 a.m.		



**Tuesday, August 13, 2019
Board of Trustees Meeting**

**Order of the Agenda
Ventura County Community College District
761 East Daily Drive
Camarillo, CA 93010
Closed Session: 4:00 p.m.
Open Session: 6:30 p.m.**

1. Regular Meeting of the Board

- 1.01 Call to Order.
- 1.02 Public Comments - Closed Session Agenda Items.

2. Closed Session

- 2.01 PUBLIC EMPLOYEE PERFORMANCE ANNUAL EVALUATION - Chancellor (Gov. Code § 54957).
- 2.02 CONFERENCE WITH LABOR NEGOTIATORS: AFT/SEIU (Gov. Code, § 54957.6).

3. Reconvene in Open Session

- 3.01 Report of Action in Closed Session.
- 3.02 Pledge to the Flag.
- 3.03 Chancellor's Recommendation of the Agenda.
- 3.04 Changes to the Agenda.
- 3.05 Public Comments - Open Session Agenda Items.

4. Guests and Recognitions

- 4.01 Acknowledgement of New Employees.
- 4.02 Recognition of Ventura County Community College District Retirees.
- 4.03 Acknowledgement of Guests and Special Recognitions.

5. Reports

- 5.01 Student Trustee Advisory Report.
- 5.02 Student Reports.
- 5.03 College Reports.
- 5.04 District Administrative Reports.

6. Senate Consultation

6.01 Academic Senate Presidents Consultation.

6.02 Classified Senate Presidents Consultation.

7. Board Committee Reports

7.01 Administrative Services Committee Update.

7.02 Policy, Planning and Student Success Committee Update.

8. Informational Items

8.01 Faculty and Management Compensation Studies. (6:45 p.m. time certain)

8.02 Ventura College 2019-2025 Participatory Governance Handbook.

9. Consent Calendar

9.01 Approval of Consent Calendar.

10. Approval of Minutes

10.01 Approval of Minutes for the June 11, 2019 VCCCD Joint Meeting of Board of Trustees and Personnel Commission.

10.02 Approval of Minutes for the June 11, 2019 VCCCD Board of Trustees Meeting.

10.03 Approval of Minutes for the June 24, 2019 VCCCD Board of Trustees Strategic Planning Session.

11. Consent Calendar: Business and Administrative Services

11.01 Action to Approve Ratification of Accounts Payable and Payroll for the Period of May 13, 2019, to July 17, 2019.

11.02 Action to Approve/Ratify Board Purchase Order Report #13, for FY 2018-2019 from May 20, 2019 to July 19, 2019.

11.03 Action to Approve/Ratify Board Purchase Order Report #2, for FY 2019-2020 from May 20, 2019 to July 19, 2019.

11.04 Action to Approve the Acceptance of Gifts for FY 2018-2019 from May 20, 2019 to July 19, 2019.

11.05 Approval of the surplus/disposal of equipment and materials for FY 2019-2020 from May 20, 2019 to July 19, 2019.

11.06 Approve Acceptance of Completion of Bid 579, Moorpark College Library Server HVAC Replacement Project.

11.07 Approval of Bid 581 Ventura College Lock Hardware Project to the lowest responsible bidder, Independent Hardware, Inc., in the amount of \$112,534.88.

11.08 Action to Approve Amendment #1 to the Agreement between the Foundation for California Community Colleges and Ventura County Community College District for the Strong Workforce Career Catalyst Program.

11.09 Action to Approve Amendment #1 to the Memorandum of Understanding between Oxnard Union High School District and Ventura County Community College District, Oxnard College for the Oxnard Middle College High School.

11.10 Action to Approve a Memorandum of Understanding between Vista Ford Lincoln of Oxnard and Ventura County Community College District, Oxnard College for the ACE Training Program.

11.11 Action to Approve a Five-Year Contract with Evisions, Inc. for Software License Agreement, Software Maintenance, and Support Agreement.

11.12 Action to Approve Ratification of New Contracts and Grants for Fiscal Year 2019-20.

11.13 Action to Approve Monthly Budget Transfer

11.14 Action to Approve Destruction of Records - Oxnard College.

12. Consent Calendar: Human Resources

12.01 There are no items.

13. Consent Calendar: Policy, Planning and Student Success

14. Consent Calendar: Trustees/Chancellor

14.01 There are no items.

15. Business and Administrative Services

15.01 PUBLIC HEARING: Proposed Cost Savings Findings and Contracts for Energy Services Contract between FFP BTM Solar, LLC (ForeFront Power) and Ventura County Community College District for solar projects at Moorpark, Oxnard, and Ventura Colleges.

15.02 PLACEHOLDER Action to Approve Resolution to Make Certain Determinations and Findings Pursuant to Government Code Section 4217.10, Et Seq., and for Authorization to Enter Into an Energy Services Contract With FFP BTM Solar, LLC (Forefront Power) for Moorpark College.

15.03 PLACEHOLDER Action to Approve Resolution to Make Certain Determinations and Findings Pursuant to Government Code Section 4217.10, Et Seq., and for Authorization to Enter Into an Energy Services Contract With FFP BTM Solar, LLC (Forefront Power) for Oxnard College.

15.04 PLACEHOLDER Action to Approve Resolution to Make Certain Determinations and Findings Pursuant to Government Code Section 4217.10, Et Seq., and for Authorization to Enter Into an Energy Services Contract With FFP BTM Solar, LLC (Forefront Power) for Ventura College.

15.05 PLACEHOLDER Action to Approve Use of Unallocated and Designated Reserves and Approval of Budget Amendment (Requires 2/3 Vote).

16. Human Resources

16.01 Action to Approve the Establishment of Multiple Positions at Oxnard College and Ventura College.

16.02 Action to Approve Permanent Increase in Assignment for an Instructional Lab Technician II - Physical and Applied Sciences Position at Moorpark College.

17. Policy Planning & Student Success

17.01 Action to Approve Summer 2019 Candidates for Graduation and Certificates at Moorpark College.

17.02 Action to Approve Summer 2019 Candidates for Graduation and Certificates at Oxnard College.

17.03 Action to Approve Summer 2019 Candidates for Graduation and Certificates at Ventura College.

18. Trustees/Chancellor's Office

18.01 Approval of Board of Trustees 2020 Meeting Calendar.

18.02 Action to Approve Annual Evaluation on Board Progress Towards Meeting the 2018-2019 Performance Goals.

18.03 Annual Schedule of Board Meeting Agenda Items.

18.04 Action to Approve 2019-20 Board Performance Goals.

18.05 Action to Approve Board Member Absence.

18.06 Board Professional Development Update.

18.07 Trustee Reports.

18.08 Chancellor Report.

19. Adjournment

19.01 Adjournment.