



**Friday, June 6, 2014
Chancellor's Consultation Council**

**Ventura County Community College District
Consultation Council
District Administrative Center
255 West Stanley Avenue, Suite 150
Ventura, CA 93001
9:00 a.m.**

1. Call to Order

1.01 Call to Order

2. Review of Consultation Council Notes

2.01 Review of the May 2, 2014 Consultation Council Notes

3. Board Meeting Agenda Review

3.01 Review and discuss June 17, 2014 Board of Trustees Meeting Agenda

4. District Council on Accreditation and Planning

4.01 DCAP Meeting Update

5. Other Items

5.01 Consultation Council Self-Appraisal Findings Spring 2014

5.02 Student Success Implementation Task Force Update

5.03 Future Agenda Items

5.04 Future Meetings

6. Adjourn Meeting

6.01 Adjourn meeting



Agenda Item Details

Meeting	Jun 17, 2014 - Board of Trustees
Category	1. Ventura County Community College District
Subject	1.01 Ventura County Community College District Mission
Access	Public
Type	Information

Public Content

The Ventura County Community College District (VCCCD) is committed to assisting students in the attainment of its primary mission as a system of state supported two-year colleges.

The primary mission of the District is to produce student learning in lower division level academic transfer and career/vocational degree and certificate programs. Effective, efficient student support services are offered to assist in the accomplishment of the District's primary mission based on need and available resources.

Ventura County Community College District works to enhance state, regional, and local economic growth and global competitiveness within the pursuit of its primary mission. Additionally, workforce and economic development activities and services are offered based on need and available resources.

English as a Second Language instruction, remedial, adult education, and supplemental learning services that contribute to student success are offered and operated based on need and available resources. Ventura County Community College District improves the quality of community life by offering not-for-credit, recreational, vocational, cultural, and civic programming based on community demand and available resources.

All District programs, services, and activities operate within a framework of integrated planning and budgeting. Ongoing, student learning outcome assessment and systematic program review are used to ensure District-wide excellence through sustainable, continuous quality improvement in compliance with its mission.



Agenda Item Details

Meeting	Jun 06, 2014 - Chancellor's Consultation Council
Category	2. Review of Consultation Council Notes
Subject	2.01 Review of the May 2, 2014 Consultation Council Notes
Access	Public
Type	Information

Public Content

[05.02.14 Consultation Council Notes DRAFT.pdf \(188 KB\)](#)

Ventura County Community College District
Consultation Council Notes
May 2, 2014
9:00 a.m.

Present: Richard Duran, Dave Keebler, Linda Kama'ila, Michael Shanahan, Peder Nielsen, Art Sandford, Mary Rees, Brian Fahnestock, Bernard Luskin
Guests: Laura Galvan, Laurie Nelson-Nusser
Via Conference Call: Clare Geisen, Dan Casey, Steve Hall, Jamillah Moore, Patrick Jefferson
Chair: Brian Fahnestock
Recorder: Patti Blair
Not Present: Handel Evans, Greg Gillespie, Leanne Colvin, Ashley Lajoie
Approved:

Agenda Item	Summary of Discussion	Action (If Required or Information Provided)	Assigned to:
Opening of Meeting	Mr. Fahnestock welcomed everyone to the meeting.	N/A	Brian Fahnestock
Review of Consultation Council Notes	The March 28, 2014 Consultation Council notes were reviewed and approved.	N/A	Brian Fahnestock
Board Agenda <ul style="list-style-type: none"> • May 13, 2014 	The May 13, 2014 Board of Trustees Agenda was reviewed. There was an expanded discussion on Board Agenda Item 16.03: FTES Update. Dr. Hall requested additional information on Item 19.10 QUARTERLY FINANCIAL STATUS REPORT, GENERAL FUND – UNRESTRICTED (CCFS-311Q).	N/A	Consultation Council Members
DCAP	There was no update provided.	N/A	Richard Duran
	Dr. Duran indicated the Student Success Task Force met and continues to work on campus and online compliance issues. The task force discussed the definition of a “continuing student.” Dr. Endrijonas is seeking clear definition through the State Chancellor’s Office.		

Agenda Item	Summary of Discussion	Action (If Required or Information Provided)	Assigned to:
	<p>Dr. Duran discussed training for GradesFirst and the collaborative efforts of the campuses to integrate the program into the District.</p> <p>Dr. Duran will provide future updates on other emerging issues that may impact college business.</p>		
Future/Other Agenda Items	There were no future agenda items.	N/A	
Future Consultation Council Meetings	<p>June 6, 2014 (BoT Mtg. June 17, 2014)</p> <p>June 13, 2014 (BoT Mtg. June 24, 2014)</p> <p>June 27, 2014 (BoT Mtg. July 8, 2014)</p> <p>August 1, 2014 (BoT Mtg. August 12, 2014)</p> <p>August 29, 2014 (BoT Mtg. September 9, 2014)</p> <p>September 26, 2014 (BoT Mtg. October 14, 2014)</p> <p>October 31, 2014 (BoT Mtg. November 11, 2014)</p> <p>November 24, 2014 (BoT Mtg. December 9, 2014)</p>		



Agenda Item Details

Meeting	Jun 06, 2014 - Chancellor's Consultation Council
Category	3. Board Meeting Agenda Review
Subject	3.01 Review and discuss June 17, 2014 Board of Trustees Meeting Agenda
Access	Public
Type	Discussion

Public Content



Agenda Item Details

Meeting	Jun 06, 2014 - Chancellor's Consultation Council
Category	4. District Council on Accreditation and Planning
Subject	4.01 DCAP Meeting Update
Access	Public
Type	Report

Public Content



Agenda Item Details

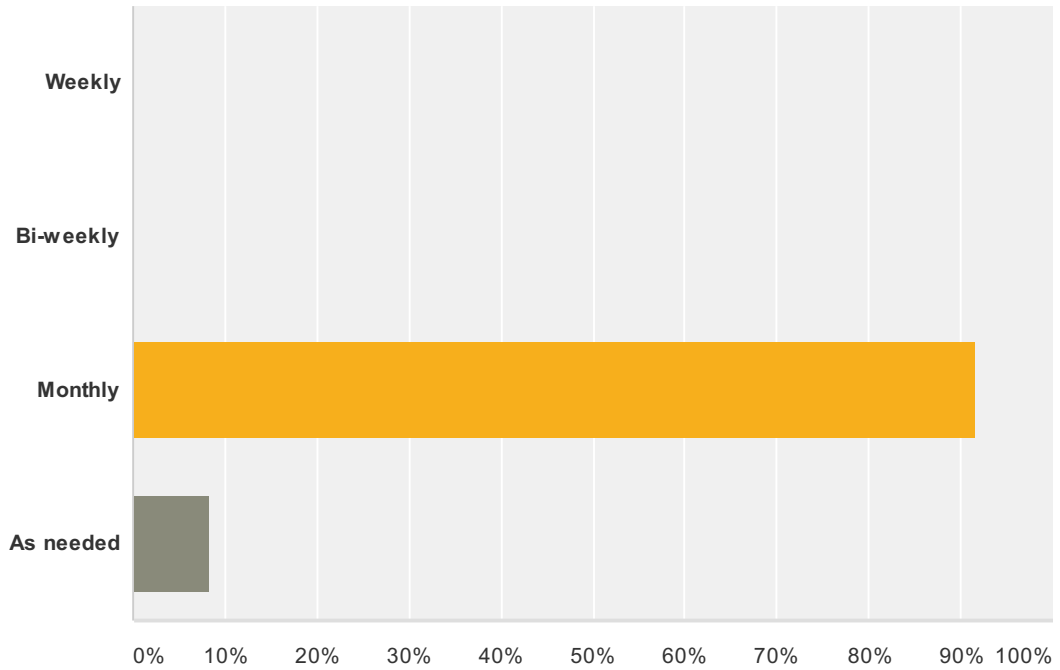
Meeting	Jun 06, 2014 - Chancellor's Consultation Council
Category	5. Other Items
Subject	5.01 Consultation Council Self-Appraisal Findings Spring 2014
Access	Public
Type	Discussion

Public Content

[ConsultationCouncilSelf-AppraisalFindingsSpring2014.pdf \(57 KB\)](#)

Q1 1. How often did the committee meet?

Answered: 12 Skipped: 0

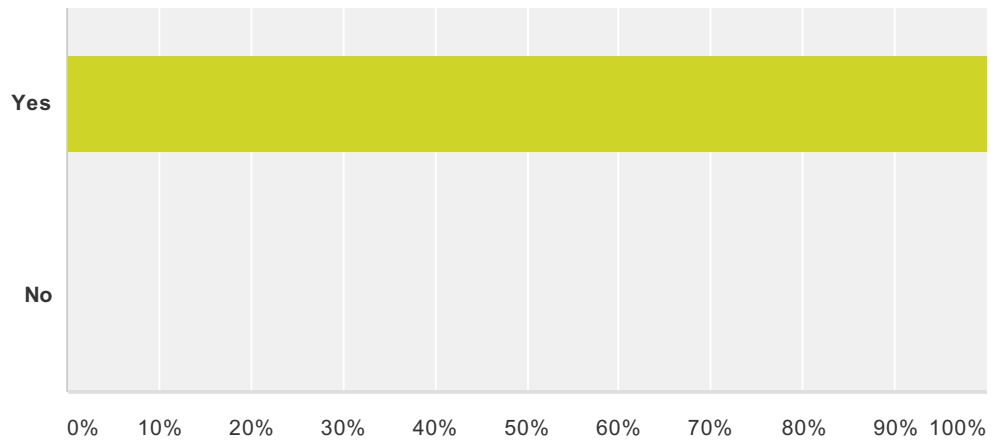


Answer Choices	Responses	
Weekly	0.00%	0
Bi-weekly	0.00%	0
Monthly	91.67%	11
As needed	8.33%	1
Total		12

#	Should it meet more frequently? Less frequently? If so, why?	Date
1	Schedule works and is adjusted as needed.	4/23/2014 6:03 PM
2	Schedule seemed appropriate.	4/15/2014 3:46 PM
3	The meeting frequency is appropriate.	4/12/2014 7:46 AM
4	No.	4/10/2014 1:55 PM

Q2 2. Does the committee charge reflect the business of the committee? (Charge provided below.) "The District Consultation Council is the representative body designed to facilitate cross-District communication, support the governance processes at each College, and assist in District governance as described in the accreditation standards. The District Consultation Council facilitates and integrates communication across the four sites of the District by: --Reviewing the Board agenda prior to action by the Trustees; --Recommending appropriate participatory governance structures for the District, and monitoring and assessing effectiveness of the implementation of said governance structures; and -- Receiving and analyzing recommendations from College governance bodies and determining the appropriate next step for such recommendation.

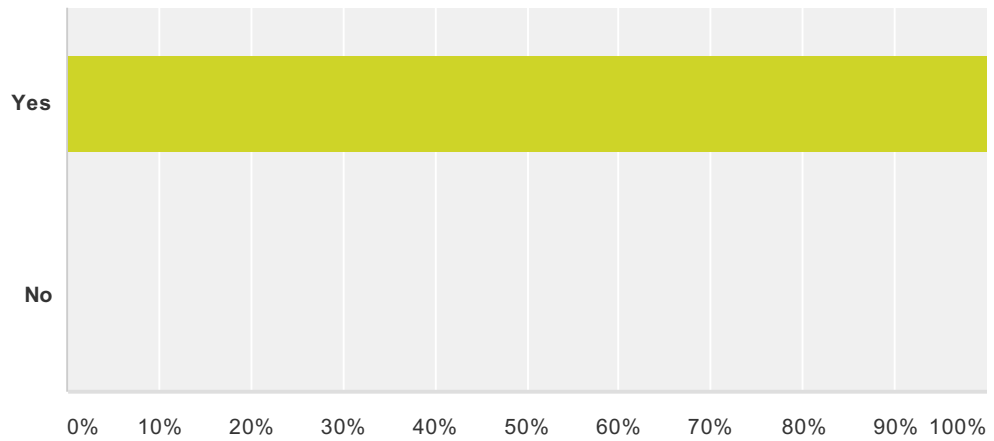
Answered: 12 Skipped: 0



Answer Choices	Responses
Yes	100.00% 12
No	0.00% 0
Total	12

Q3 3. Is the committee environment conducive to open discussion of relevant issues?

Answered: 12 Skipped: 0

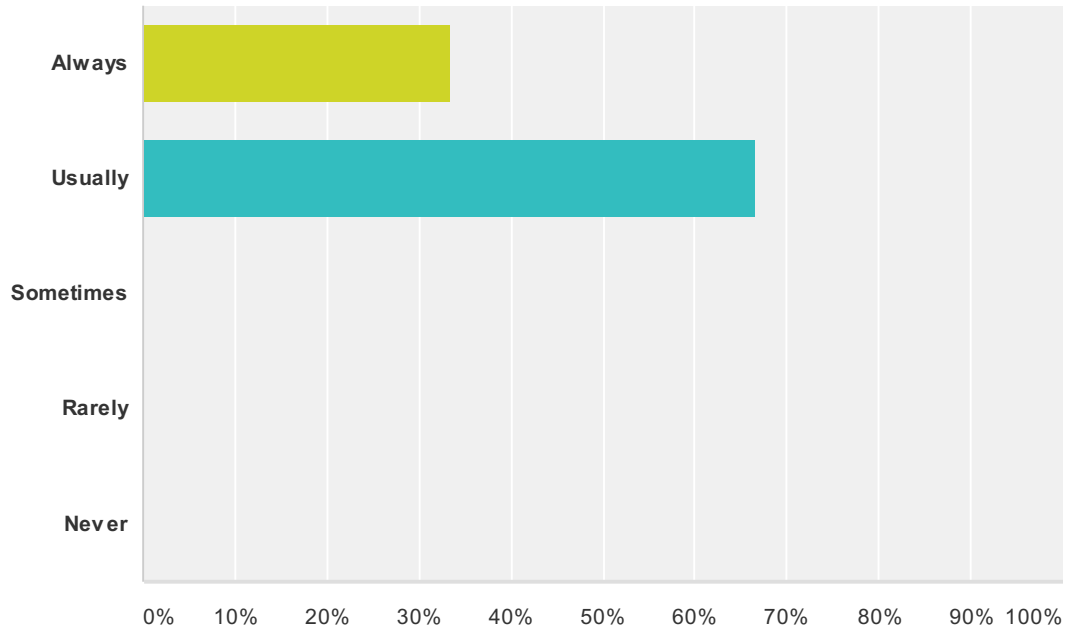


Answer Choices	Responses
Yes	100.00% 12
No	0.00% 0
Total	12

#	If "no," please explain your response.	Date
	There are no responses.	

Q4 4. Are the issues brought to the committee effectively addressed in a timely manner?

Answered: 12 Skipped: 0

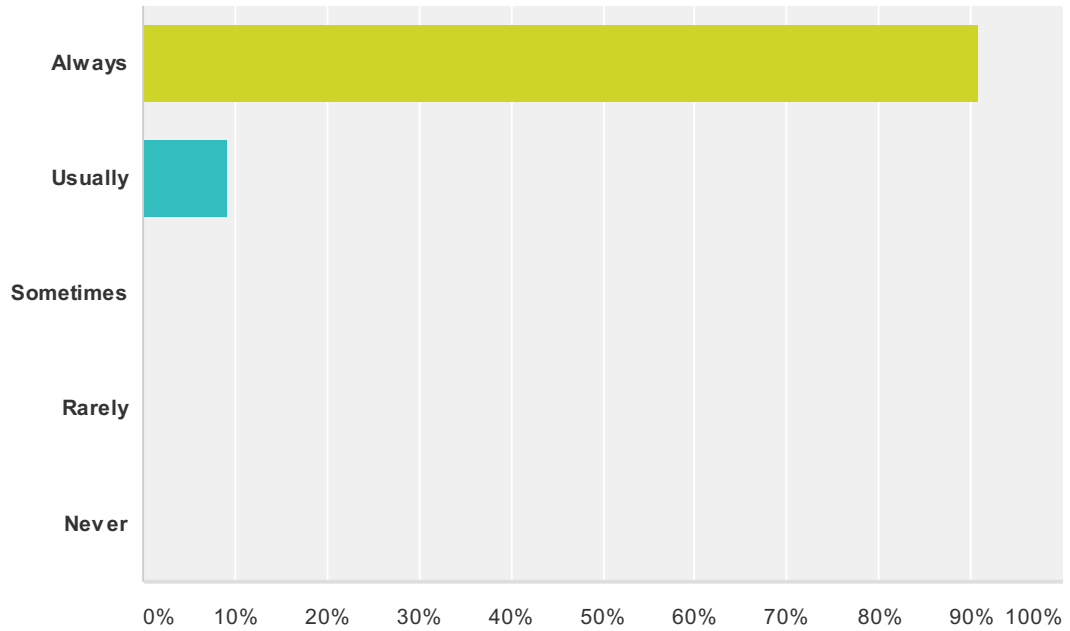


Answer Choices	Responses
Always	33.33% 4
Usually	66.67% 8
Sometimes	0.00% 0
Rarely	0.00% 0
Never	0.00% 0
Total	12

#	Please explain your response.	Date
1	There are some policies and procedures that fall through the cracks.	4/23/2014 5:00 PM
2	Most items are discussed and addressed as they occur during the meeting. Follow up occurs adequately when needed.	4/15/2014 3:46 PM
3	Issues were discussed immediately as they needed to be addressed in time before the board meeting.	4/15/2014 3:23 PM

Q5 5. Are the committee's agendas posted and accessible in an easy and timely manner?

Answered: 11 Skipped: 1

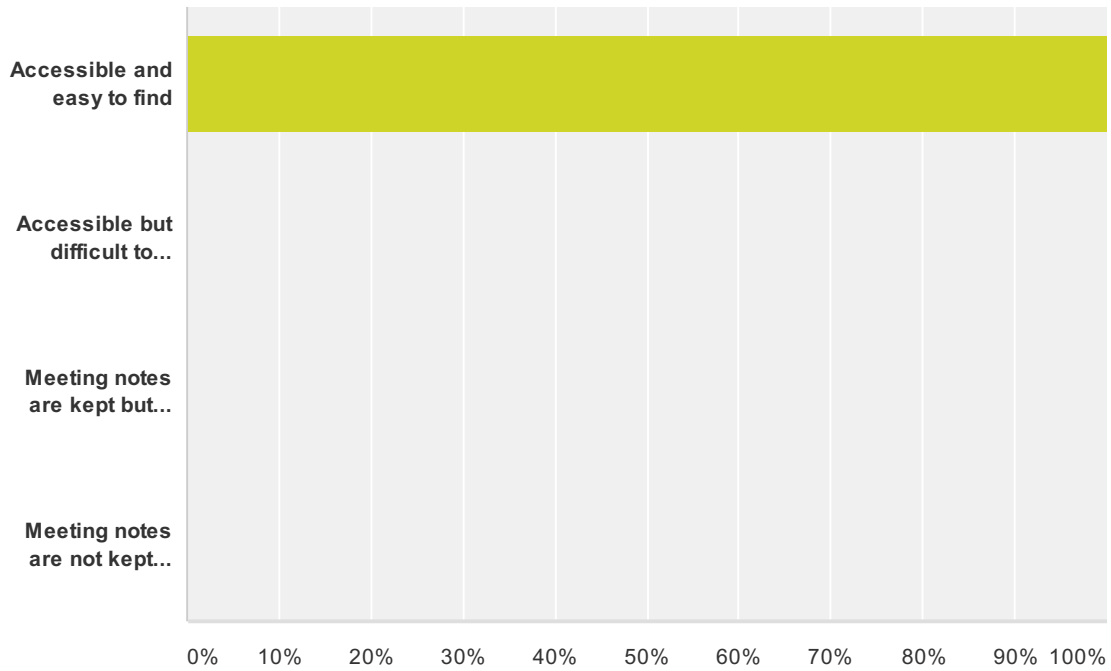


Answer Choices	Responses
Always	90.91% 10
Usually	9.09% 1
Sometimes	0.00% 0
Rarely	0.00% 0
Never	0.00% 0
Total	11

#	Please explain your response.	Date
1	Timely and accurate. Very professional.	4/21/2014 3:07 PM
2	They were made available via the web and online	4/15/2014 3:23 PM
3	I have no idea. I receive mine one or two days before. If the agenda is posted somewhere I don't know the location	4/10/2014 1:53 PM

Q6 6. Are the committee meeting notes readily accessible?

Answered: 11 Skipped: 1

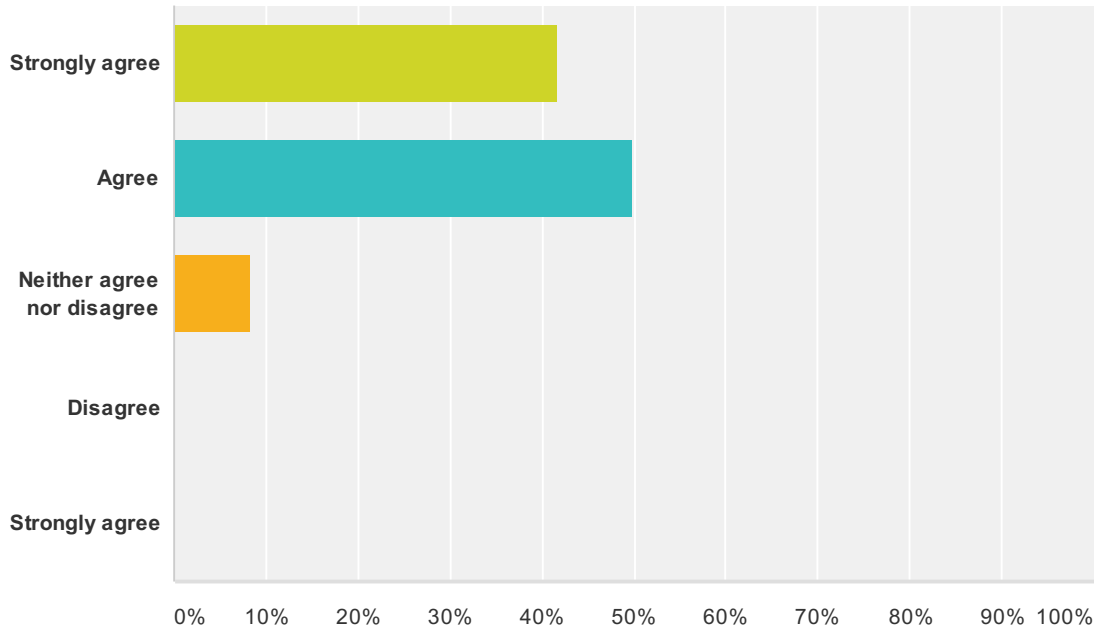


Answer Choices	Responses
Accessible and easy to find	100.00% 11
Accessible but difficult to find	0.00% 0
Meeting notes are kept but not posted	0.00% 0
Meeting notes are not kept (that I am aware of)	0.00% 0
Total	11

#	Please explain your response.	Date
1	They were made available via the web and online	4/15/2014 3:23 PM
2	I cannot answer as I am not sure where the notes are posted.	4/10/2014 1:53 PM

Q7 7. To what degree do you agree with the following statement: "The business of the committee was accomplished effectively"?

Answered: 12 Skipped: 0



Answer Choices	Responses	
Strongly agree	41.67%	5
Agree	50.00%	6
Neither agree nor disagree	8.33%	1
Disagree	0.00%	0
Strongly agree	0.00%	0
Total		12

#	Please explain your response.	Date
1	There are some topics that perhaps get sidelined due to the immense amount of business the committee does do. This is no one's fault, each one of us needs to make sure we remember to bring up important business at the end of the meeting when asked if there's anything else to discuss.	4/23/2014 5:00 PM

Q8 8. What gaps (if any) in systems need to be addressed in order to support the planning efforts, research needs, or communication issues necessary for this committee to function more effectively?

Answered: 3 Skipped: 9

#	Responses	Date
1	We're coming along very well. There are always gaps in any large system, but we have done an excellent job with communication in making the gaps minimal.	4/23/2014 5:00 PM
2	Hard to say at this time do to the changing rule and regulations by the state and ACCJC. We will need to foolow the changes to see if we are going to need to make changes. We are doing a great job in this respect. .	4/11/2014 10:18 AM
3	Not all the committees meet on a regular basis. I am not sure if they are not meeting because they have no business to take care of or if people just don't want to meet. But, given that most of the business of the district is done by shared governance consensus, committees need to meet.	4/10/2014 1:53 PM

Q9 9. Discuss agenda items that need completion, items for future consideration by the committee, and/or changes needed to improve the effectiveness of this committee.

Answered: 3 Skipped: 9

#	Responses	Date
1	There will be issues related to Student Equity Plans, 3SP reports, Accreditation that are heard before this Committee and they probably need to be on the agendas regularly. We here from DCAP (and indirectly from its Task Force) but we need to make sure we don't forget to do that regularly.	4/23/2014 5:00 PM
2	The committee is well run and everyone has a chance to provide input.	4/21/2014 3:07 PM
3	I personally think this committee works very well together and stay on top of the changing times. Things we need to stay on top of, Accreditation, Equity, 3SP, Work place conditions, and the huge need for support staff at all locations, Communication - We need PIO's at all location to get the word out about the good things we are doing (They must be very good with social media).Clare does a great job but needs a ton help (again support staff). We also need to do a much better job communicating on the campuses, between campuses, and DAC to Campus and campus to DAC.. Enrollment management Professional development Safety Master plans	4/11/2014 10:18 AM



Agenda Item Details

Meeting	Jun 06, 2014 - Chancellor's Consultation Council
Category	5. Other Items
Subject	5.02 Student Success Implementation Task Force Update
Access	Public
Type	Report

Public Content



Agenda Item Details

Meeting Jun 06, 2014 - Chancellor's Consultation Council
Category 5. Other Items
Subject 5.03 Future Agenda Items
Access Public
Type

Public Content



Agenda Item Details

Meeting	Jun 06, 2014 - Chancellor's Consultation Council
Category	5. Other Items
Subject	5.04 Future Meetings
Access	Public
Type	Information

Public Content

July 11, 2014 (BoT Mtg. July 22, 2014)
August 1, 2014 (BoT Mtg. August 12, 2014)
August 29, 2014 (BoT Mtg. September 9, 2014)
September 26, 2014 (BoT Mtg. October 14, 2014)
October 31, 2014 (BoT Mtg. November 11, 2014)
November 24, 2014 (BoT Mtg. December 9, 2014)



Agenda Item Details

Meeting	Jun 06, 2014 - Chancellor's Consultation Council
Category	6. Adjourn Meeting
Subject	6.01 Adjourn meeting
Access	Public
Type	Information

Public Content
