

**Ventura County Community College District  
Consultation Council Notes  
April 27, 2018**

**Members Present:** Greg Gillespie, David El Fattal, Michael Shanahan, Patti Blair, Cynthia Azari, Dave Keebler, Nenagh Brown, Diane Eberhardy, Lydia Morales, Amparo Medina, Gilbert Downs, Sebastian Szczebiot, Bea Herrera, Maria Urenda  
**Skype Call:** Luis Sanchez  
**Members Not Present:** Julius Sokeno, Kristen McCloskey  
**Recorder:** Laura Brower

Agenda Item	Summary of Discussion	Action	Assigned to:
<b>Opening of Meeting</b>	G. Gillespie welcomed council members to the meeting.		Greg Gillespie
<b>Review of Consultation Council Notes</b>	The March 30, 2018 Consultation Council Notes were reviewed and approved with no changes.		Greg Gillespie
<b>Board Agenda</b> <ul style="list-style-type: none"> <li>• <b>May 8, 2018</b></li> </ul>	<p>G. Gillespie led a review of the May 8, 2018 Board of Trustees Meeting.</p> <p><i>Item 10.02 Approval/Ratification of Board Purchase Order Report #12, for FY2017-2018 from March 16, 2018 to April 16, 2018.</i> N. Brown commented on P0112804 for Gallagher Benefit Services, Inc. (\$41,000) for Faculty Compensation Study. M. Shanahan advised the survey will be completed by the end of the year, and results will be disseminated through DCHR.</p> <p><i>Item 10.12 PLACEHOLDER – Ally Software Agreement.</i> This item will be removed from the agenda.</p> <p><i>Item 10.14 Approval of New Contracts and Grants for Fiscal Year 2017-2018.</i> B. Herrera questioned the fringe benefits breakdown for Professional</p>	<p>D. El Fattal to check on accuracy of the benefits for Professional Experts.</p>	Greg Gillespie

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	<p>Expert work, and stated AFT will raise the issue at the Board meeting.</p> <p><i>Item 15.02 Action to Approve the Renewal/ Extension of Management Contracts.</i> M. Shanahan reviewed the evaluation and notification process for managers.</p> <p><i>Item 15.03 Action to Approve Increase in Compensation for Managers, and Supervisors, and Use of Reserves (Required 2/3 Vote).</i> Service Employees International Union, Local 99 (SEIU) objects to a portion of 15.03, specifically to the third bullet where it is referring to “executive management schedule”. It is not the union’s position that the raises should not occur but rather the Board abide by what was presented and approved in 2015. These ranges were presented at the Board of Trustees meeting on 10-13-15 and approved at the Board of Trustees meeting on 11-10-15, which actually states “establish salary ranges for presidents and vice chancellors. Actual increases must be approved separately.</p> <p>M. Shanahan addressed the SEIU objection and explained that the November 10, 2015 agenda item was not for approval of individual increases but rather the establishment of a salary range for executive management.</p> <p><i>Item 16.03 FIRST READING: Board Policy 7120 Recruitment and Hiring. Administrative Procedure 7120-A Recruitment and Hiring Vice Chancellor and Administrative Procedure AP 7120-B Recruitment and Hiring College President.</i> G. Gillespie advised this item is for discussion and would not return to committees for additional</p>		

Agenda Item	Summary of Discussion	Action	Assigned to:
<ul style="list-style-type: none"> <li>• <b>June 26, 2018 Board of Trustees Strategic Planning Session Agenda Draft</b></li> </ul>	<p>vetting but placed back on the next agenda as an action item.</p> <p>G. Gillespie led a review of the June 26, 2018 Board of Trustee Strategic Planning Session Agenda draft.</p>		
<b>Accreditation</b>	<p>G. Gillespie congratulated C. Azari for the successful accreditation follow-up visit to Oxnard College. All deficiencies noted in the first visit were reviewed and the visiting team approved the changes.</p>		
<b>Employee and Student Surveys and Timelines</b>	<p>G. Gillespie led a discussion on having all colleges and the District using a similar timeline for implementation of SENSE and CCSSE surveys.</p>	<p>L. Brower to contact colleges for their current timelines, and add item to 06.01.18 Consultation Council agenda.</p>	
<b>District Leadership Academy</b>	<p>G. Gillespie reviewed the North Orange Community College District's Leadership Academy outline as a sample for the District Leadership Academy planned for Fall 2018. The application process will begin in August.</p>	<p>G. Gillespie to send Districtwide email announcing Leadership Academy.</p>	<p>Consultation Council Members</p>
<b>Commencements</b>	<p>G. Gillespie thanked classified staff, faculty, and council members for their efforts preparing for commencement.</p>		
<b>Future Consultation Council Meetings</b>	<p>June 1, July 27, August 31, September 28, November 2</p>		
<b>Future Agenda Items</b>	<p>There were no future agenda items</p>		
<b>Updates to the Council</b>	<p>B. Herrera announced this would be her last meeting; Doug Thiel was elected as the new AFT President and will attend future meetings. G.</p>		

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	<p>Gillespie and the council members thanked Ms. Herrera for her participation on the Consultation Council.</p> <p>M. Urenda commented on SEIU negotiations.</p> <p>A. Martinez commented on the Oxnard College recent active assailant event and the reevaluation of the participatory government handbook at the last classified staff meeting of the year.</p> <p>N. Brown discussed the recent Moorpark College Strategic Planning Retreat and the flex day events scheduled.</p> <p>G. Downs advised the classified staff is very excited about the upcoming commencement, and commented on the ASMC donation of caps and gowns for students and the Academic Senate year-end luncheon.</p> <p>C. Azari stated Oxnard College has seen an increase in transfer students and commented on the recent workshop offering strategies for dealing with autistic students that will be repeated in the fall.</p> <p>D. Eberhardy commented on Moorpark College flex activities.</p> <p>L. Morales discussed flex day activities, awards dinners, and the successful Guided Pathways Forum recently held at Ventura College.</p> <p>L. Sanchez commented on attending the CLU awards ceremony where G. Downs was</p>		

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	<p>recognized, the recent strategic planning event, and acknowledged N. Brown for her efforts.</p> <p>M. Shanahan reported on the successful Training &amp; Tours event held at the District on April 26.</p> <p>D. Keebler commented on the year-end events at Ventura College.</p> <p>S. Sczcebiot commented on the successful Dean's List ceremony at Ventura College; work by Classified Senate on the Making Recommendations document; and announced the election of Olivia Long as the Classified Senate Vice President.</p> <p>P. Blair commented on distribution of governance surveys; Associated Student Government and the Student Trustee elections; Board evaluations; and provided an update on the email and text message campaign to students regarding summer and fall registration.</p>	<p>The Board Evaluation will be distributed within the next week to Trustees and Consultation Council Members.</p>	
<b>Adjourn Meeting</b>	G. Gillespie adjourned the meeting at 10:45 a.m.		