

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

District Council on Administrative Services (DCAS)

District Administrative Center, Thomas Lakin Boardroom

Thursday, November 21, 2019

NOTES

DCAS Attendees:

Silvia Barajas, Vice President, Business Services, Moorpark College
Nenagh Brown, Academic Senate President, Moorpark College
Jennifer Clark, Budget Director
Oscar Cobian, Vice President, Student Development, Oxnard College
Emily Day, Director, Fiscal Services
Jeanine Day, Classified Senate Representative, Ventura College
Gilbert Downs, Classified Senate Representative, Moorpark College
Diane Eberhardy, Academic Senate President, Oxnard College
David El Fattal, Vice Chancellor, Business and Administrative Services
Amparo Medina, Classified Senate Representative, Oxnard College
Lydia Morales, Academic Senate President, Ventura College
Chris Renbarger, Interim Vice President, Business Services, Oxnard College
Maria Urenda, SEIU Representative

Guest:

Joel Justice, Chief of Police

Absent:

Cathy Bojorquez, Vice President, Business Services, Ventura College
Jenine Daly, Human Resources Representative
Mark Frohnauer, AFT Representative
Nubia Lopez-Villegas, Human Resources Representative

Recorder: Laura Galvan

Meeting called to order 9:10 a.m.

APPROVAL OF MEETING NOTES – OCTOBER 17, 2019

The meeting notes from October 17, 2019, were approved by consensus with clarification on non-enhanced noncredit FTES, international students in the current model, and DCAS' position of the Budget Allocation Model and Infrastructure Funding Model as of the October meeting.

POLICE SERVICES BUDGET UPDATE

Dr. Clark introduced the FY20 Revised Parking Services/Police Fund. She explained that all positions are budgeted 100% in Banner. The revised budget shows a deficit of \$377k, which assumes all positions are filled. This does not include the approximate \$10-12k expense per new officer for equipment, medical check, background checks, etc. Dr. Clark explained that, for the most part, these are one-time expenses. These additional costs apply to new hires only. Chief Justice indicated that there is not a current budget for body cams, although some officers wear ones they have purchased personally. The current time between when an officer leaves and a new hire is approximately three-four months. This is significantly reduced if a current eligibility list exists for hiring. Ms. Barajas suggested increasing the budget by the deficit amount as well contractual obligations such as new hire costs. There are currently four vacancies, one for a recently vacated position plus the three additional new officer positions. Chief

Justice explained the historical process for hiring officers. In the past, the recruitments have yielded approximately one to two qualified candidates.

ACCREDITATION/ACCJC REPORTS

This item will return to the December DCAS meeting.

BUDGET AUGMENTATION

Dr. Clark introduced the revised FY20 Budget Allocation Model, which includes the \$2.85 million apportionment that was approved at the November 2019 Board meeting.

ALLOCATION MODEL

Ms. (Emily) Day introduced a distribution to the colleges similar to the State's 70/20/10 split. The 2018-19 Second Principal Apportionment Exhibit C (dated 6/26/19) was also distributed. She described the various sections of the District's Exhibit C.

Ms. Day went on to describe the Budget Allocation Model scenario with the same dollars available for distribution as the revised Budget Allocation Model. There was a recommendation to use the hold harmless revenue level that is reflected in the FY 2019-20 Adoption Budget for comparison.

Ms. Day explained the distribution categories and the methodology of what made up each category (Base allocation 70%, Supplemental allocation 20%, and the student success allocation 10%). For the base allocation, the scenario used a basic allocation and allocated the remaining base allocation by Credit FTEs from FY 19's Annual 320 report. For the supplemental allocation, the scenario used a proportionate share of each college's counts of Pell Grant recipients, State Non-resident fee waivers, and California Promise Grant recipients. For the student success allocation, the scenario used a simplified model by using counts of 3 'buckets' instead of the State's model, which uses 21 'buckets.' The presented scenario used Associate Degrees, Associate Degrees for Transfer, and Credit Certificates. Ms. Day explained the proportionate share by college for the distribution scenario described and the District's existing allocation model, compared to the model that was shared in March/April 2019 model scenario. She explained this is a first blush at a 70/20/10 distribution model and is provided for discussion. Mr. Renbarger expressed gratitude for the Business Services team putting this together. However, he felt the equity portion of the proposed scenario has a shift in revenue from Moorpark and Oxnard to Ventura. There was a discussion that the State's ultimate goal was to move to a 60/20/20. Ms. Day explained that there is no current legislation to move to that distribution. The intent is to keep the distribution at 70/20/10 with recalculated rates in 2019-20 for each category, with COLA added to those rates in subsequent years. Mr. Renbarger inquired about the difficulty of including each category to ensure an accurate budget for each college. Ms. Day explained that more metrics/categories are being discussed; therefore, the District's model will change annually with those changes. Dr. Cobian stated that the colleges are working towards equity and suggested the model should recognize that. Ms. Day said that 18/19 budget used 17/18 counts. For FY19-20, the state will be using a three-year average in the student success counts.

Ms. Barajas stated that she doesn't agree that the model should be solely based on how the State allocates funds. Additionally, the base allocation should not take into consideration the small/medium sized college. That 70% should be allocated based on FTES.

Ms. Day restated for clarification Ms. Barajas' suggestion using the following examples: Of the current \$104 million, \$13 million of that amount is allocated according to how the state provides for

small/middle sized college. The suggestion being discussed would allocate the total amount of \$104 million by FTES instead of having a carve-out of \$13 million. Ms. Day quickly recalculated the 70/20/10 without compensating for small/medium sized colleges. With that, Moorpark gains, Oxnard loses and Ventura remains virtually equal to the proposed scenario.

It was suggested that the proposed model be revised including as many known metrics/pots/categories as possible. Ms. Day explained some of the challenges with the data, including data from external sources that are not from District MIS or 320 submissions.

Dr. El Fattal explained other categories being considered include first generation college students, defining low income students, level of student's academic proficiency and whether to adjust the point system to compensate for high cost/low cost geographic areas. A revised Allocation Model, including all the metrics, will be brought to the next DCAS meeting. It will be drafted with and without the base allocation figures. The adoption revenue for FY20 was the hold harmless number. The scenarios will use the hold harmless amount plus any COLA.

Ms. Barajas inquired whether we can include a three-year FTES average by colleges. Ms. Day will work with Mr. John Cooney to see what data is available.

Ms. Brown again asked why DCAS is looking to revise the Model. Vice Chancellor El Fattal explained that across the State, districts are looking at their models. Secondly, this is part of DCAS's annual review process. Ms. Brown described her feelings towards a change to the model. Essentially, she stated that if the state does not have a better way of handling equity, why would we change? We can receive the funds in X way and allocate it in Y way.

Mr. Renbarger stated he appreciates the existing model for its stability in funding. It recognizes the instructional component through the class schedule. The second portion varies based on FTES. He proposed a mock-up of keeping lines 1-9 in the existing model and change the lines below incorporating the SCFF for the remainder of the distribution.

PHILOSOPHY STATEMENTS

Vice Chancellor El Fattal inquired whether DCAS members want a philosophy statement related to the budget development and allocation model.

The group reviewed the District's existing guiding principles as well as a sample from Chabot Las Positas. There was a general consensus that a philosophy statement would be helpful to development such a statement.

Suggestions:

- Don't harm students
- Student equity
- Accurate data from metrics

Meeting was adjourned 11:44 a.m.

The next meeting is scheduled for Wednesday, December 18, 2019 at 1:00 p.m.