

**DCAP MEETING
VENTURA COLLEGE
Friday, October 3, 2014
3:00 - 4:30 p.m. – Moorpark College**

Present:

Greg Gillespie – Chair, Jamillah Moore, Bernard Luskin, Patrick Jefferson, Lori Bennett, Clare Geisen, Pamela Yeagley, Peder Nielsen Linda Kama'ila

Absent: Mary Rees – Co-Chair; Peter Sezzi, Michael Shanahan, Brian Fahnestock, Ashley Lajoi, Richard Duran

Recorder: Clare Geisen

Time: 3:00 p.m.

Agenda Item	Discussion	Action Due & By Whom
Welcome	Dr. Gillespie welcomed everyone to the meeting, followed by brief introductions.	
SSSP Task Force Update – Richard Duran	Dr. Duran could not attend the meeting due to a previous travel engagement. Dr. Gillespie stated Colleges were on track to complete plans for submission to the state. Plans are being updated to address budget spending through process with the campuses.	
Self-Evaluation Training Workshop, October 17	Each college is sending approximately 10 campus employees to the accreditation training at Allan Hancock College on October 17. Clare Geisen and Brian Fahnestock will attend the training for the District.	
Accreditation Training on Campuses	<p>Dr. Bennett discussed the new accreditation standards and emphasized several areas of importance as follows:</p> <ul style="list-style-type: none"> • Capturing of needed evidence in Distance Education • SLOs must be at sustainability level • Integrated planning and assessment • Board Governance <p>Moorpark College has reviewed Standards III and IV related to evidence needs, specifically in the areas of HR and Board Governance. Dr. Bennett will be reviewing the summary report. The Distance Education policy will be reviewed at DTRW-I to address regular effective contact for distance learning courses.</p>	
Non-Credit Instruction	Dr. Jefferson stated topic was discussed at DTRW. Seeking clarification on District policy. Ventura College believes non-credit	

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	instruction is critical in achieving its goals (e.g., ESL, Citizenship) of serving students with limited access. There is a need to explore a non-credit pay scale.	
Council Plans/Goals	DCAP is not adding any additional goals at this time.	
Approval of September 5th Meeting Minutes	The September 5 Meeting Minutes Notes were reviewed and accepted with no changes.	
Future Meetings	DCAP agreed to cancel the January 2, 2015 meeting due to the VCCCD holiday schedule.	