

**VCCCD-District Council on Accreditation and Planning (DCAP)**  
**Minutes –DRAFT**  
**Campus Center Conference Room**  
**May 8, 2015**

**Present:** Greg Gillespie – Chair, Mary Rees, Co-Chair, Pamela Yeagley, Patrick Jefferson, Alex Kolesnik, Clare Geisen, Bernie Luskin, Jamillah Moore, Richard Duran (call in) Art Sandford (Call In), Lori Bennett, Linda Kama’ila  
**Recorder:** Maureen Jacobs

| <b>Agenda Item</b>                   | <b>Summary of Discussion</b>  | <b>Action (If Required)</b>                          | <b>Completion Timeline</b>   | <b>Assigned to:</b>                          |
|--------------------------------------|---|--|------------------------------|--|
| <b>Prior minutes</b>                 | Tabled to next meeting  |  |                              |  |
| <b>Timeline adjustments</b>          | The timeline was reviewed and recommended changes were discussed. Greg and Clare will incorporate changes for committee review.   | Update recommendations                               | End of May                   | Greg/Clare                                   |
| <b>Decision Making Plan</b>          | <ul style="list-style-type: none"> <li>• DCAP will review the Making Decisions document with final recommendations agreed upon in June.</li> <li>• The Integrated Planning document will be reviewed with final recommendations agreed upon in July.</li> <li>• Discussion occurred on preparing a Functional Mapping document for review.</li> </ul> | Review<br><br>Review<br><br>Prepare Mapping document | June<br><br>July<br><br>June | Committee<br><br>Committee<br><br>Linda/Mary |
| <b>Functional Mapping</b>            | Examples were discussed.  |  |                              |  |
| <b>Integrated Planning Document</b>  | Note earlier discussion.  |  |                              |  |
| <b>Strategic Planning</b>            | Plan for review in August/September.  | Prepare document                                     | August                       | Clare  |
| <b>Standard 4 Update</b>             | Next meeting planned for last week of May. Plan to discuss/review identified gaps.  |  |                              |  |
| <b>BP/AP on BP/AP Revisions</b>      | Delayed for June agenda.  |  |                              |  |
| <b>SSSP Taskforce Recommendation</b> | <ul style="list-style-type: none"> <li>• Discussion occurred on the contributions and value of the taskforce. DCAP agreed to broaden the focus to include equity.</li> <li>• The SSSP/Equity taskforce will continue as a subcommittee of DCAP. DCAP will discuss the chair position at the June meeting.</li> </ul>                                  |  |                              |  |

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|---------------------------------|--|----------------------|---------------------|-----------------|
| <b>Board Presentation</b>       | <ul style="list-style-type: none"> <li>• The three accreditation liaison officers will report on the new standards.</li> <li>• Clare will review the district level recommendations.</li> <li>• This is a study portion/informal for the end of July.</li> </ul>                             | Presentation         | July                | ALO's/<br>Clare |
| <b>DCAP future agenda items</b> | <p>Other agenda items:</p> <ul style="list-style-type: none"> <li>• Non-credit classes</li> <li>• Early registration for fall</li> <li>• Integrated planning</li> </ul> <p>Next meetings:<br/> June 5 – 8:30-9:30 – DAC<br/> July 31 – 11:00-1:00 – DAC<br/> August 28 – 8:30-9:30 – DAC</p> |                      |                     |                 |