

DCAP MEETING
Thomas G. Lakin Boardroom
Friday, February 3, 2017 – 8:30 am

Present:

Rick Post – Chair, Alex Kolesnik – Co-Chair, Nenagh Brown, Greg Gillespie, Luis Sanchez, Greg Gillespie, Pamela Yeagley, David El Fattal, Jennifer Clark, Michael Shanahan, Diane Eberhardy

Absent: Julius Sokenu, Cynthia Azari, Linda Kama'ila, Kim Hoffmans

Guest: Sherice Bellamy, Patti Blair

Recorder: Andrea Rambo

Agenda Item		Action Due & By Whom
Welcome	R. Post welcomed the committee.	
Approval of Minutes [January 6, 2017]	The January 6, 2017 Minutes were reviewed and approved with two corrections. Following discussion, Alex Kolesnik will be the sole Faculty Co-Chair through May, 2017.	
Strategic Plan Subcommittee Update	A. Kolesnik indicated the subcommittee will review the District Master Plan to align the Strategic Plan. The next meeting is scheduled for Monday, February 27, 2017 at 11:00 a.m.	
Enrollment Management Subcommittee Update	D. El Fattal mentioned the subcommittee met and worked to establish scope and function. The next meeting is scheduled for February 9, 2017 at 11:30 a.m.	
Decision Making Handbook Review	The committee discussed changes to the Functional Map in Risk Management and Professional Development. Following discussion, the Vice Chancellors and College Presidents will review the Functional Map and bring recommendations to the next meeting. In the Introduction to the Functional Map, "District" will be replaced with "DAC" where appropriate. N. Brown presented changes to DTRW-I's charge. The changes	Vice Chancellors and College Presidents will review the Functional Map and bring recommendations to the next meeting.

Agenda Item		Action Due & By Whom
	<p>were approved as presented.</p> <p>R. Post indicated the Classified Role has been updated. Following discussion, “plus” will be added to the beginning of the sentence on matters of 9+1. The updates to the Classified Role were approved.</p> <p>Following discussion, a clean copy of the document will be provided to members of DCAP. The Functional Map will require further review.</p> <p>R. Post mentioned the previous request from AFT and SEIU to be represented on DCAP. Following extensive discussion, committee members concurred that Consultation Council is the body to determine whether AFT and SEIU representatives will be included in official membership. The committee confirmed there is no issue with returning documents to DCAP from Consultation Council.</p>	
Student Perception Survey	<p>P. Yeagley indicated IRAC is working on the Student Perception Survey that was last administered in 2015. Following discussion, DCAP will bring this topic forward to the next meeting to determine purpose and timing of the survey. College President’s will review their current surveys and look for gaps. P. Yeagley will provide the CSSSE, Student Perception Survey, and Employee Survey to committee members for review.</p>	<p>College President’s will review their current surveys and look for gaps.</p> <p>P. Yeagley will provide the CSSSE, Student Perception Survey, and Employee Survey to committee members for review.</p>
For the Good of the Order	There were no items.	
Future Items	Student Perception Survey	

Agenda Item		Action Due & By Whom
Adjourn	The meeting adjourned at 9:44 a.m.	
Future Meetings	The next meeting will take place on March 3, 2017 from 8:30-10:00 am.	

DRAFT