



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

INSTITUTIONAL RESEARCH ADVISORY COMMITTEE

MAY 11, 2018

8:30 AM – 9:30 AM ➤ DAC LAKIN BOARDROOM

MEETING NOTES

Attendance: Alexandria Wright, Carol Higashida, Cynthia Herrera, John Cooney, Kim Watters, Lisa Branton, Lisa Hopper, Mike Rose, Nan Duangpun, Pamela Yeagley, Phillip Briggs, Sunny Le

1. Review Meeting Notes of 04/13/18
The notes were approved.
2. Student Perceptions Survey
The survey was shared with leadership and they were most concerned with the timing of the survey in relation to other surveys. After discussion, the group agreed to recommend that the Perception survey be administered in the 2019 spring semester a week or two after open registration. The CCSSE would be administered during alternate years, and due to the cost, dependent on the individual campus decision.
3. Promesas Project
Phillip and John met with the CSUCI group. The final version of the survey had not been completed yet. Phillip had expressed his concerns regarding videotaping and other privacy issues. More information was to be provided by the end of this week. After the concerns are addressed, the project can move forward. John will supply the 900 student ID numbers. Phillip noted concerns with John's time in terms of funding and setting a precedent for future grants. Cynthia noted that typically we pay for staff at other institutions who assist with our grants. John should track his hours for the first year so that next year there will be an example for moving forward.
4. District IRB
The group will meet in June and are still on the same time frame.
5. Annual Scorecard and IE Report
 - a. District Level Student Success and Performance Initiatives
The presentation has been moved up to July. Due to rotating amongst the campuses, it is MC's turn. With the transition at MC with the IE Dean, Phillip will look into presenting, working with Alex.

6. SDA End of Life Date
Mike shared that the project has moved out of the discovery phase and the list of needs are being addressed. There is a site on Confluence with the discovery results; Mike will send out the link requesting that the list be reviewed and any additions, concerns, or questions be noted. Lynn is working on consolidating common needs. The time line is still September. The Argos Connector has been ordered and training will be scheduled. Best practices for usage will need to be established. There is a new feature in Argos with the ability to link external content not in Banner much as what was accomplished with Access. Lynn is also working on that feature.
7. DegreeWorks Data
Mike showed the views related to DegreeWorks education plan. He noted that the connection into DegreeWorks is live which can be slow and crosses over from Banner and DegreeWorks. Mike noted that data block designers would be comfortable using this and that he can develop further if needed. The group discussed and agreed to move this into PROD. Mike mentioned that DegreeWorks has an option for identifying if a student is on track with their ed plan or not. This feature hasn't been implemented yet but after the upgrade, it can be discussed.
8. Symplicity
Alex explained that this is generated by the CTE Deans. The purpose is to have the ability to query student data in order to connect with potential employers. Currently, the process is handled manually. After discussion, the group recommended that a student opt-in form be developed by, and managed by, the CTE Deans. The form would be reviewed by this committee. The CTE Deans and campus job developers will be invited to the next meeting. Also at some point, tracking of work based learning should be on the agenda for discussion. Alex will contact the Deans.
9. Other Business
 - The group was asked to review the matrix to use to show effectiveness.
10. Next Meeting
The next meeting is scheduled for June 8.