



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE

OCTOBER 5, 2017

8:30AM>DAC LAKIN BOARD ROOM

MEETING NOTES

Attendees: Amanuel Gebru, Dave Fuhrmann, Kim Hoffmans, Lisa Putnam, Mike Bush, Michael Shanahan, Oscar Cobian, Silvia Barajas
Guests: Mike Rose

1. Review Minutes of 6/1/17
The notes were approved.
2. Project List Review
Mike Rose reviewed the 'in-progress' project list. Noted below are specific projects discussed.
 - #22, #33, #41, #53, #83 (Banner 9 Upgrade items):
Banner 9 is being rolled out to the HR and PR users individually after they complete training. The expectation is that in late January, there will be presentations at each of the campuses and then campus staff will begin to be moved from Banner 8 to Banner 9. Mike Bush suggested moving finance staff before budget planning begins. Lisa suggested being aware of work load time lines, such as when schedules are being entered. Additional time for entry would be needed. Mike Rose explained that the newest version of Java is not working with browsers; Java is needed to run Banner 8. IT is working on blocking any automatic Java update across the District. Banner 9 does not use Java so the problem with browsers won't exist. The absolute deadline for moving to Banner 9 is December 2018.
 - #23 (Fall-Summer 2018 Registration):
Mike Rose expressed concern regarding communication district-wide on this project. There is much work involved for fiscal services and IT due to changes needed to payment plans and the drop process. Staff and students both need to be informed of these changes. Kim suggested that Patti Blair might be the person to contact as she handles communication. Dave will follow up with Patti.
 - #24 (Online Promise Application):
It is expected that the online application will be implemented for all three sites. Dave met recently with Dave Keebler and VC Foundation staff regarding their concerns. VC may have a slightly different application than the other two colleges. The goal is to work with and support the Foundations for all campuses. The online application is expected to be ready for implementation in time for fall 2018.

- #30 (Campus Credit Card Project):
Each campus negotiated individual contracts with SeatAdvisor for online ticketing for events where no payment is required. Negotiations with Payment Express are in progress for the payment side. The two would work in conjunction for campus events. Mike Rose anticipates this project will be completed by the end of the calendar year.
- #39 (Banner Upgrade - Fall 2017):
This is a normal upgrade scheduled for the weekend of October 14. As usual, Banner will be unavailable on Sunday with testing completed on Monday morning.
- #43 (Grades First Replacement Project):
As a scheduling tool, GradesFirst is not ideal and there is a move to find a new tool. Starfish is one of the tools being evaluated as a replacement. There wouldn't be a change until at least June 2018.
- #49 (Exchange to O365):
Dave has been working with Microsoft on their 'fast track' to move to Office 365. Dave noted that it isn't very fast, but the service is free and the support is 24/7. Dave will be the first test. The change will be implemented in phases. It's anticipated that faculty will be moved in mid-March.
- #64 (Banner DR in AWS):
Moving Banner to the Cloud will afford 24/7 support and additional security. It should also help with performance issues that occur during high volume activity. This project is in conjunction with the State Chancellor's Office and VCCCD may be the first CCC district to move Banner to the cloud.

3. College Network Upgrades

The project is in process however, there isn't a time frame for implementation yet. Once implemented, the students should notice an improvement in service.

4. Other Business

Lisa mentioned that there was a state-wide issue recently with uploading MIS data. She will contact John Cooney for more information.

5. Next Meeting

The next meeting is scheduled for December 7.