



VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
DISTRICT ADMINISTRATION CENTER

ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE

FEBRUARY 5, 2015

8:30PM > DR. THOMAS G. LAKIN BOARD ROOM

MEETING NOTES

Attendees:

Brian Fahnestock, Clare Geisen, Dave Fuhrmann, Iris Ingram, Lori Bennett, Mike Bush, Mike Shanahan, Patrick Jefferson, Raul Cardoza

Guests:

Dave Anter, Emily Day, Joel Diaz, Kimberly Korinke, Kirk Norris, Linda Robison, Mike Rose, Susan Bricker

1. Review Minutes of 12-04-2014
The notes were approved.
2. Dual Registration – Options and IT impact
Staff from Financial Aid, Student Services, Finance, and IT were invited to the meeting for their input. After a discussion that reviewed concerns from the different areas, the consensus was to recommend moving the start date for summer registration to early March. Students would not be dropped immediately for non-payment; the summer drops would begin in mid-May. Fall registration would possibly begin sometime in April. The Registrars will develop a new registration calendar with the new dates and distribute it for review. The recommendation will be presented to Chancellor's Cabinet next week and then distributed to the campuses for their review and discussion. A special Cabinet meeting will be requested for the week of February 16 to discuss a final decision. It was agreed that there needs to be a plan in place to communicate the new schedule to students and staff.
3. Annual IT Report to Board – Review
Dave will be presenting to the Board at the February meeting. He will review the technology plan initiatives from 2011-2014 and preview the plan for 2015-2017.
4. Infrastructure Upgrades for District and Campuses
The project was approved by DOC in November and is on the agenda for the February Board meeting. Tied to this project is moving the primary data center to MC and backup data center to VC.
5. Review of IT Project List (Distributed at the prior ATAC meeting)
The pending and in-progress lists were reviewed.

6. Updates

- Email Retention AP
Dave and Michael will be working on different aspects of this item. There will be more information at the next meeting in April.
- Argos
Argos has been implemented. Training sessions, one for entry level and one for advanced users, have been completed at each campus. The reports have been mostly focused on the student side. Finance reports are being developed soon and should be available within the next couple of months. HR reports will be next. Mike Rose will follow up with Patrick and Dave Keebler to schedule an additional overview of Argos.
- Portal upgrade
The date for the upgrade has been moved from April to the weekend of July 4. The upgrade will take several days and the portal will be down for most of the weekend. An alternate link to D2L will be available on the portal login page.

7. Other Business

There was no other business.

8. Next Meeting

The next meeting is scheduled for April 2.